

**UTILITIES COMMISSION MEETING
APRIL 16, 2007**

Mayor Margo G. Bailey called the meeting to order at 7:30 p.m. In attendance were Council Members Harrison C. Bristoll, Jr., Whaland Clark, Mabel Mumford-Pautz and James R. Johnson, Robert Sipes, Utilities Manager, W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Stead, Stenographer.

Mayor Bailey asked if there were any additions or corrections to the minutes of the meeting of March 12, 2007. **Mr. Bristoll moved to approve the minutes as submitted, was seconded by Mr. Clark and carried unanimously.**

Mayor Bailey stated that cash on hand and in the banks was \$603,527.63.

Mr. Sipes stated that there were curb stops replaced recently in several places in Town. He said that usually curb stops went bad when plumbers were working on an individual homeowner's line because the pipe would shift. Mr. Sipes stated that he was mentioning this because some of the plumbers in Town were telling homeowners that anything on the street side of the curb stop was the Town's responsibility. Mr. Sipes stated that this was not the Town's responsibility, our Ordinance states it is the property owner's responsibility for both the water and sewer line all the way to the main. Mr. Sipes added that the Town would make repairs to lines that ran to the street at a much reduced cost, charging only for time and materials.

Mr. Sipes stated that the Utilities Department purchased a new line tracer locator. He said that the one they had was approximately fifteen (15) years old and out of date. He said the cost was approximately \$3,200.00 and the Utilities Department was trained on the new line tracer locator.

Mr. Sipes stated that he was in receipt of a letter from the Maryland Environmental Service, copies of which he provided the Council. Mr. Sipes stated that approximately five (5) years ago, the State of Maryland funded an I & I (Inflow and Infiltration) Study. Mr. Sipes stated that the costs of the study were no longer being met and MES had a shortfall of \$10,704.00; MDE's share being \$24,000.00. Mr. Sipes stated that if the Town participated in the study at \$10,704.00, they would get a GIS map of the entire sewer system on software which could be altered as time went on and as the Town grew. Mr. Sipes stated that he would like the Council to approve the charge. **Mrs. Mumford-Pautz moved to approve \$10,704.00 to MES for GIS mapping. The motion was seconded by Mr. Johnson and carried unanimously.**

Mr. Johnson asked what was dug up on East Campus Avenue. Mr. Sipes stated that there was a sewer line that ran to 100 Campus, an individual line serving only one house. He said that the sewer line originally did not go up Campus Avenue so a 4" service line was run from the front of the house along Campus Avenue. The line which was 140' long collapsed and had to be replaced. He said that was a good example of why a homeowner

would want the Town to replace the sewer lateral, since the Town was doing a job that would cost \$7,000.00 for about \$2,000.00.

There being no further business, **Mr. Clark moved for payment of the bills. The motion was seconded by Mr. Bristoll and carried unanimously.**

Mr. Clark moved to adjourn the meeting at 7:37 p.m., was seconded by Mr. Bristoll and carried unanimously.

Submitted by: 
Jennifer Stead
Stenographer

Approved by:
Margo G. Bailey
Mayor