

**UTILITIES COMMISSION MEETING  
FEBRUARY 16, 2009**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council Members Harrison C. Bristoll, Jr. Gibson Anthony, Mauritz Stetson and Mabel Mumford-Pautz, Bob Sipes, Utilities Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the meeting of January 12, 2009. **Mrs. Bristoll moved to approve the minutes as submitted, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that cash on hand and in the banks was \$588,592.85.

Mr. Sipes stated that a work truck was purchased for \$8,900.00. He said that the old "International" would be retired for this newer "International". Mr. Sipes stated that he went to used truck dealership in North Carolina for the truck and they put \$1,100.00 into it for brakes. Mr. Sipes stated that the truck was at the yard if anyone wanted to see it.

Mr. Sipes stated that the sewer GIS mapping was completed and gave copies of a map to each of the Council members. He said that the map showed all of the two hundred fifty (250) manholes in Town and he had it in a geospatial reference system showing latitude, longitude, and elevation. He said that this also showed the pipes in the system and what they were made from. Mr. Sipes stated that if there was a request for an annexation, there could be a flow model which told what capacity exists in what parts of Town.

Mr. Sipes stated that the map he gave the Council showed a close-up of the area around Town Hall. He said that the State paid for 66% of the study. He said that he also received a report of the sewer camera inspections along with the DVDs of the inspection. There was also a report of the smoke testing that was performed.

Mr. Sipes stated that there was a draft letter to MDE regarding the wastewater permit (NPDES) that was discussed at the last meeting. Mr. Sipes stated that if the letter was acceptable, he would send it.

Mayor Bailey stated that she discussed the doubling of the testing requirements with Secretary Wilson at the conference she attended on Friday. Mayor Bailey stated that she told Secretary Wilson that Chestertown has a state of the art wastewater treatment plant and had to spend double on testing, which stretched the limits for a small municipality.

Mr. Sipes stated that Chestertown was already spending quite a bit of money on lab testing for process control. He said that an additional \$7,000.00 in testing would be better used for operations and maintenance to improve the facility.

The Council instructed Mr. Sipes to send the letter as written to MDE with a copy to Secretary Wilson.

Mr. Sipes stated that the State was also trying to add a caveat to the testing which would increase the monitoring requirements so that there were four (4) months a year where they did not want the weekly average of dissolved oxygen to be below six (6) parts per million as a minimum. Mr. Sipes stated that if there was a reason for this caveat he would like to know what it was. Mr. Sipes stated that there was a similar problem with the nutrients in that there was a yearly test, but they would test five (5) months out of the year separately.

There being no further business, **Mrs. Mumford-Pautz moved for payment of the bills. The motion was seconded by Mr. Bristoll and carried unanimously.**

**Mrs. Mumford-Pautz moved to adjourn the meeting at 7:44 p.m., was seconded by Mr. Anthony and carried unanimously.**

Submitted by   
Jennifer Mulligan  
Stenographer

Approved by:  
Margo G. Bailey  
Mayor