

**MAYOR AND COUNCIL
DECEMBER 2, 2013**

Mayor Margo Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Linda Kuiper and Mabel Mumford-Pautz, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of November 18, 2013 and the executive session of the same date. Mr. Gatto stated that he would like a statement about informing the newly elected Council not only about finances, but a full spectrum of reporting and conflicts of interest with a briefing from the Town Attorney added to the minutes. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of November 18, 2013 as amended and executive session as presented, was seconded by Mr. Gatto and carried unanimously.**

Mr. Ingersoll stated that what Mr. Gatto requested had already been done. He said that the Ethics Commission has its own attorney who would address the issues.

Mayor Bailey stated that an executive session was called to order at 9:00 p.m., November 18, 2013 to discuss a legal issue surrounding the expanding Quaker Neck Sanitary District. In attendance at the meeting were Councilmembers James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. No formal motions were made or passed. The meeting adjourned at 9:15 p.m. Minutes were taken and are part of the record.

Mayor Bailey asked for a motion to pay bills. **Mrs. Mumford-Pautz moved to approve payment of the bills as presented, was seconded by Mr. Gatto and carried unanimously.**

Mr. Ingersoll stated that with vacancies created by the recent elections the Planning Commission has two (2) vacancies and said that outreach for new members should begin now. He said that anyone interested in serving on a Commission should send their resume to Town Hall. Mayor Bailey stated that vacancies will be filled in the New Year.

Mr. Ingersoll stated that Mr. Egan found a unique way of putting the Mayor and Council meetings on You Tube at no cost. Mr. Egan stated that a person could search "Chestertown TV" on You Tube and the meetings will come up. Mr. Ingersoll stated that there was a company called Swagit that would also televise meetings, but there was a cost associated with it. He said that two (2) Swagit proposals had been forwarded to the Council for their email review.

Mr. Ingersoll stated that there was an Open Meetings Compliance Complaint lodged by Craig O'Donnell of the Kent County News against the Town for the Waterfront Study Committee. He said that the Town attorney would prepare a response. Copies of the complaint were available for anyone that wanted to see it.

Mr. Ingersoll stated that a letter from John Moag was circulated to the Council further explaining the contract proposal from Ayres, Saint, Gross. Mr. Moag had said that he would like Ayres, Saint, Gross to translate the committee's concepts for physical change into drawings and conceptual visualizations. He said their fee quote was below their first proposal and the State was cooperative in matching the grant for half of the \$16,000.00 quote. Mayor Bailey stated that she was pleased to receive Mr. Moag's letter as it clarified the request for the money.

Mr. Moag's letter said that to release the waterfront report prior to the conceptual drawings would be premature since the Committee believed it was incumbent upon them to not only share their recommendations but to specify ways to fund them.

Mrs. Mumford-Pautz moved to approve \$8,000.00 to Ayers, Saint, Gross, with the understanding that the Maryland Department of Economic Development is matching the funds, was seconded by Mr. Gatto and carried unanimously.

Mayor Bailey read Resolution 03-2013 Town of Chestertown Establishing the Green Team as a Committee for the Town of Chestertown into the record. **Mr. Gatto moved to approve the Resolution establishing the Green Team as a Committee for the Town of Chestertown, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that she received a newspaper article from someone in Town that said recycling was not up to par and recommending ways to do it right, including composting. Mayor Bailey stated that compost collection was a great idea but there was a problem as to where it would be put. Mayor Bailey stated that this was something that the Green Team would look into. She said that Infinity recycling would go to dual recycling in January or February 2014. Ms. Kuiper stated that the College composted and at one time you could purchase a bin at the dining services for a \$10.00 fee and get all the compost you wanted.

Mr. Ernie Marr, resident of Heron Point, was present and stated that with all of the changes going on at the Margo Bailey Community Park he would like to see if the Town would install bluebird nesting boxes. He said that bluebirds were territorial and he thought that four (4) boxes would suffice. Mr. Marr offered to monitor the nesting boxes to make sure that other creatures don't take them over.

Mr. Gibson Anthony stated that he actually had three (3) bluebird boxes that he would donate. Ms. Gail Register stated that she was a member of the Kent County Bird Club and she would look into the group funding the poles and predator guards.

Mayor Bailey stated that she would like to put off the Police Committee until the new Council was in place. Mr. Gatto stated that he was putting the list together today and he was going to send an email out tonight to set up a meeting for the end of the week.

Mrs. Mumford-Pautz stated that she took photos of different areas of Town showing things that have not been resolved and that she would like to see done.

Mrs. Mumford-Pautz stated that she would like to see the Christmas lights go on at dark, as they were not on until 7:00 p.m. the other night.

Mr. Gatto stated that he would the new members of the Council to receive a packet reviewing the last 6-months of business. Mr. Ingersoll stated that he was already keeping the incoming Council abreast on the business going on in Town.

Mr. Gatto brought up what he considered to be a pedestrian hazard on Kent Street between Philosophers Terrace and Richard Drive

Ms. Kuiper stated that Ms. Kristen Owen of Chesapeake Bank was looking for volunteers to put out luminaries on First Friday at 4:45 p.m.

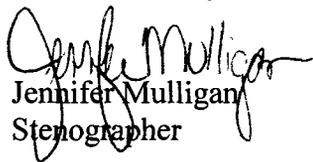
Ms. Kuiper thanked Chief Baker and the officers for directing traffic on Friday night for Santa's arrival and at the Christmas Parade on Saturday.

Ms. Kuiper stated that there was a reception for Ms. Anna Cole at J.R.'s Pub on Friday Night and the Kent County Marching Band came in and played for Anna.

Mr. Dan Menefee of the Chestertown Spy asked why Washington College was not contributing to the cost of the waterfront study. Mayor Bailey stated that she did not feel that was necessary and it was up to the Town to make sure that the plan was done well in order for all parties to move forward.

There being no further business, **Mrs. Mumford-Pautz moved to adjourn the meeting at 8:12 p.m., was seconded by Ms. Kuiper and carried unanimously.**

Submitted by:


Jennifer Mulligan
Stenographer

Approved by:

Margo G. Bailey
Mayor

**SUMMARY
EXECUTIVE SESSION
NOVEMBER 18, 2013**

Mayor Bailey called executive session to order at 9:00 p.m., November 18, 2013 to discuss a legal issue surrounding the expanded Quaker Neck Sanitary District. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. No formal motions were made or passed. The meeting adjourned at 9:15 p.m. Minutes were taken and are part of the record.