

MAYOR AND COUNCIL
MAY 20, 2013

Mayor Margo G. Bailey called the meeting to order at 7:40 p.m. In attendance were Council members James R. Gatto, Linda Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of May 6, 2013. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of May 6, 2013 as presented, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that cash on hand and in banks was \$1,344,865.77.

Mayor Bailey asked for a motion to pay bills. **Mrs. Mumford-Pautz moved to approve payment of the bills as presented, was seconded by Mr. Stetson and carried unanimously.**

Ms. Caitlyn Patton, Director of the National Music Festival was present to discuss the festival which would take place from June 1st through June 15th. She said that there would be two hundred (200) musicians from all over the world in attendance.

Ms. Patton stated that she would like to have a reception on June 15th to close out the festival with all the musicians, hosts and volunteers. Mr. Gatto stated that the reception would not begin until 9:30 p.m. or so and they were looking at several venues (Kent Center, Fire Department, Wilmer Park). He was contacting restaurants for donations. Mr. Gatto stated that he would like the Town to donate \$1,500.00 towards the reception. Ms. Kuiper recused herself from the vote due to the fact that there would be a conflict of interest if the reception was held at the Kent Center. **Mr. Stetson moved to approve \$1,500.00 to the closing reception for the National Music Festival, was seconded by Mr. Gatto and carried unanimously.**

Chief Baker presented the monthly Police Report for April 2013. Chief Baker stated that the speed enforcement vehicle was not in place, but there was a box with a camera in its place. The vehicle would return when it was fixed, although he was pursuing a permanent mount camera. Mr. Stetson asked if overtime could be broken down specifically in the monthly report.

Mr. Ingersoll stated that he was in receipt of a letter from Cookerly & Barroll regarding a Town employee matter and requested an executive session. **Mrs. Mumford-Pautz moved for an executive session under Section 10.508 of the Annotated Code of the State of Maryland to discuss an employee matter, was seconded by Mr. Gatto and carried unanimously.**

Mr. Ingersoll stated that there was new legislation that becomes effective June 1st allowing wineries into Farmer's Markets. He said that he recommended that the Council

allow the Farmer's Market manager to follow the existing rules of procedures, at the market with respect to wineries, i.e. local first, then based upon space available to determine eligibility to be in the Farmer's Market.

Mayor Bailey moved for a motion to allow the Market Manager, Owen McCoy to follow the Farmer's Market procedures that are currently in place to allow wineries to enter the Farmer's Market. Kent County will be allowed into the Farmer's Market first and then other counties at his discretion as space is available, was seconded by Mr. Gatto and carried unanimously.

Mr. Roy Crow of Crow Farm Winery and Mr. Alan Cassinelli of Cassinelli Vineyard were in the audience. Mr. Crow thanked the Council for their approval of allowing wineries into the Farmer's Market.

Mr. Crow stated that the wineries would need an indication that the local markets allowed wineries. Mr. Ingersoll asked for authorization for the Mayor to sign a Resolution allowing wineries into the Farmer's Market. **Mrs. Mumford-Pautz moved for Mayor Bailey to sign a Resolution allowing wineries into the Chestertown Farmer's Market, was seconded by Ms. Kuiper and carried unanimously.**

Mr. Ingersoll stated that the public hearing for the budget would be at 7:00 p.m. on Monday, June 3, 2013. He said that tonight was the introduction of Ordinance 01-2013 Budget for Fiscal Year 2014. Mr. Ingersoll read over the budget figures, including the Marina and Utilities Commission.

Mr. Ingersoll stated that Ordinance 02-2013 Salaries of the Mayor and Council was being introduced at this meeting. He said that the Mayor and Council cannot vote themselves a raise and because this was an election year this may be the time to do it. Mr. Ingersoll read the proposed Ordinance into the record. It was proposed that the Mayor's salary would go from \$5,000.00 to \$7,500.00. Councilmembers from Wards One and Three would go from \$2,000.00 to \$3,000.00 in 2014. Councilmembers from Wards Two and Four would be raised starting in 2016. The Council discussed the Ordinance and decided to change Utilities Commission Meetings and Special Meetings from \$75.00 to \$100.00. **Mrs. Mumford-Pautz moved to Introduce Ordinance 02-2013 Salaries of the Mayor and Council with a change to special meetings and Utilities Commission meetings from \$75.00 to \$100.00 was seconded by Ms. Kuiper and carried unanimously.**

Mr. Ingersoll stated that Ordinance 03-2013 Chapter 136 – Public Health Synthetic Drugs had been discussed in previous meetings. Mr. Ingersoll asked if the Council wanted to proceed with Ordinance 03-2013 Chapter 136 – Public Health Synthetic Drugs. **Mr. Gatto moved to introduce Ordinance 03-2013 Chapter 136 – Public Health Synthetic Drugs, was seconded by Ms. Kuiper and carried unanimously.**

Mr. Ingersoll stated that Ordinance 04-2013 Chapter 130 – Background Checks would require that the members of the Recreation Commission in activities involving minors have criminal background checks to insure the appropriateness. Mayor Bailey stated that

at this time the Recreation Commission was not actually interacting with minors. Mr. Gatto stated that could change over time. Ms. Kuiper agreed, stating that the safety of the children had to come first. **Ms. Kuiper moved to introduce Ordinance 04-2013 Chapter 130 – Recreation Background Checks, was seconded by Mrs. Mumford-Pautz and carried with four (4) in favor, Mayor Bailey opposed.**

Mr. Ingersoll stated that Resolution 02-2013 Commissions, Committees, Task Forces and Study Groups was discussed at a previous meeting. Mr. Ingersoll stated that this would organize the process and mission statements would let each appointee know what was expected from them. **Mr. Stetson moved to approve Resolution 02-2013 Establishing general guidelines for the forming of temporary Commissions, Committees, Task Forces and Study Groups, was seconded by Mr. Gatto and carried unanimously.**

Mr. Ingersoll stated that Ordinance 05-2013 Chapter 160 – Speed Monitoring System amended the 2009 Ordinance by inserting, “Speed camera enforcement, using speed monitoring systems that are portable or fixed is authorized at locations within school zones in Chestertown”. **Mrs. Mumford-Pautz moved to introduce Ordinance 05-2013 Amending Section 160-28 Speed Monitoring Systems of Chapter 160 of the Code of the Town of Chestertown – Vehicles and Traffic, was seconded by Ms. Kuiper and carried unanimously.**

Mr. Ingersoll stated that the Planning Commission made changes to the Sign Regulations and asked when the Council would like to consider the amendments, noting that this would require a public hearing. The Council decided to discuss this issue at the July 1, 2013 meeting.

Mr. Ingersoll stated that the Armory was turned over to Washington College in a ceremony on Wednesday, May 15, 2013.

Mayor Bailey asked for a motion to appoint Ms. Sally Harding to the Recreation Commission. **Mr. Stetson moved to appoint Ms. Sally Harding to the Recreation Commission, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey asked for a motion to appoint Mr. Tim O’Brien to the Recreation Commission. **Mr. Gatto moved to appoint Mr. Tim O’Brien to the Recreation Commission was seconded by Ms. Kuiper and carried unanimously.**

Mayor Bailey asked for a motion to appoint Ms. Caren Saunders to the Recreation Commission. **Mr. Gatto moved to appoint Ms. Caren Saunders to the Recreation Commission, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey asked for a motion to appoint Mr. Nivek Johnson to the Recreation Commission. **Mrs. Mumford-Pautz moved to appoint Mr. Nivek Johnson to the Recreation Commission, was seconded by Mr. Gatto and carried unanimously.**

Mayor Bailey asked for a motion to appoint Mr. Brandt Troup to the Recreation Commission. **Mrs. Mumford-Pautz moved to appoint Mr. Brandt Troup to the Recreation Commission, was seconded by Mr. Gatto and carried unanimously.**

Mayor Bailey asked for a motion to appoint Ms. Jen Hicks to the Recreation Commission. **Mrs. Mumford-Pautz moved to appoint Ms. Jen Hicks to the Recreation Commission, was seconded by Ms. Kuiper and carried unanimously.**

Mayor Bailey stated that Thursday, May 23rd at dusk, the movie "Brave" would be playing at the foot of High Street. She said that this was the first of four (4) movies that would be shown during the summer months and was being sponsored by the Recreation Commission and the Town of Chestertown.

Mrs. Mumford-Pautz asked that everyone get ready for the Tea Party Festival this weekend by cleaning up their properties.

Mrs. Mumford-Pautz stated that the Memorial Day Parade would be held on Monday, May 27th at 10:00 a.m. on High Street.

Mr. Ingersoll stated that the Town was awarded \$155,000.00 from Community Parks and Playgrounds for the Gateway Park.

Ms. Kuiper stated that she addressed the Planning Commission regarding permitting for seasonal businesses, particularly roadside produce stands. Ms. Kuiper stated that the Planning Commission was unanimous in their decision that a roadside seasonal permitting process was not required. She said that there was a farmer that would be immediately adjacent to the Freeze, with the permission of the owner.

Mr. Ingersoll stated that he discussed the issue with the owner of the Freeze and the arrangement with the vegetable stand as part of the Freeze building is different than when roadside uses appear.

Ms. Kuiper stated that she would like a handicap parking space in the Nearly New parking lot. Ms. Kuiper stated that the Farmer's Market should also be approached about the vendor taking over the designated handicap space behind the Nearly New building.

Ms. Kuiper stated that she was working with the Farmer's Market to use the "Spend Local" cards available at the Chesapeake Bank. She said that she would also like the farmers to work on their website.

Ms. Kuiper stated that the School Board was disappointed that there was not a representative from the Town at the interviews for the Superintendent. Mayor Bailey stated that she had planned to attend the interviews, but then was hospitalized. Mayor Bailey stated that she was writing a letter of apology to the School Board.

Mr. Gatto suggested that Washington College students be able to use their cards downtown for shopping and dining. Mayor Bailey stated that idea was being reviewed.

Mayor Bailey stated that Mr. Robert Yeager submitted his letter of resignation from the Historic District Commission. Mayor Bailey stated that anyone interested in serving on a Commission to please submit their resume to Town Hall.

There being no further business, **Mrs. Mumford-Pautz moved to adjourn the meeting at 9:00 p.m., was seconded by Mr. Gatto and carried unanimously.**

Submitted by:  Approved by: 
Jennifer Mulligan Margo G. Bailey
Stenographer Mayor