

**SUMMARY
EXECUTIVE SESSION
JUNE 16, 2014**

Mayor Cerino called executive session to order at 9:33 p.m., June 16, 2014 to discuss a personnel matter and a legal matter. In attendance at the meeting were Council members Liz Gross, Linda C. Kuiper, Samuel T. Shoge and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Town Clerk. The discussions concerned the Marina manager's contract and a possible legal remedy to the Quaker Neck Sanitary issues. No motions were made or passed. The meeting adjourned at 9:58 p.m. Minutes were taken and are part of the record.

MAYOR AND COUNCIL
JULY 7, 2014

Mayor Cerino called the meeting to order at 7:30 p.m. In attendance were Council members Liz Gross, Linda Kuiper, Samuel T. Shoge and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Town Clerk and guests.

Mayor Cerino asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of June 16, 2014, the executive session of the same date and the C-3 Neighborhood Commercial District meeting. He read the executive session summary into the record as follows:

“Mayor Cerino called an executive session to order at 9:33 p.m., June 16, 2014 to discuss a personnel matter and a legal matter. In attendance at the meeting were Council members Liz Gross, Linda C. Kuiper, Samuel T. Shoge and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Town Clerk. The discussions concerned the Marina manager’s contract and a possible legal remedy to the Quaker Neck Sanitary issues. No motions were made or passed. The meeting adjourned at 9:58 p.m. Minutes were taken and are part of the record”.

Mr. Shoge moved to approve the Mayor and Council meeting minutes as submitted, was seconded by Ms. Gross and carried unanimously.

Mayor Cerino asked for a motion to pay bills. **Mr. Stetson moved to pay the bills as submitted, was seconded by Mr. Shoge and carried unanimously.**

Ms. Patti Willis of Shore Regional Health was present and gave an overview of the mission and strategic plan for the University of Maryland Shore Regional Health. A summary sheet was distributed. She said that the first anniversary of Shore Regional Health was celebrated on July 1, 2014. Ms. Willis stated that there would be a significant shift in how health care is delivered nationwide with the five (5) goals of Chestertown’s hospital to be creating exceptional quality, safety and patient experience; leading the way in innovation and integrated care delivery; enhancing access to clinical services throughout the region; supporting the efforts of highly engaged team members and physician partners, and; achieving consistently strong financial performing in support of the mission.

Ms. Willis stated that documents regarding the pilot study would be submitted to the Town for placement on the website.

Mr. Shoge asked how many people were employed in Chestertown by University of Maryland Medical System. Ms. Willis stated that there were anywhere from 300 to 400 employees in the Chestertown area. She said she expected the numbers to stay relatively steady over the next 5 years.

Ms. Kuiper asked if Chester River Manor and Hospice were included in the 5 year plan. Ms. Willis stated that the 5 year plan covered the entire enterprise. She said that they

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 6/16/14

Motion by: Linda Kuiper

Seconded by: Samuel Shoge

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Liz Gross	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Samuel T. Shoge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) To consult with counsel to obtain legal advice on a legal matter.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
DECEMBER 16, 2013**

Mayor Bailey called executive session to order at 9:10 p.m., December 16, 2013 to discuss a personnel matters and a real estate matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager, Chief Adrian Baker and Jennifer Mulligan, Stenographer. There were two (2) motions made at the meeting. A motion made to hire a new officer which passed unanimously. A motion was made to approve a contract for Chief Baker which passed with four (4) in favor, one (1) opposed. The meeting adjourned at 9:25 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
JANUARY 6, 2014**

Mr. Ingersoll called Mr. Mark Mumford, Clerk of Courts, forward to swear in Mr. Chris Cerino as Mayor.

Mr. Mumford first presented former Mayor Margo G. Bailey with a plaque from the Chestertown Fire Department for her years of service to Chestertown.

Mr. Mumford swore in Chris Cerino as Mayor of Chestertown.

Mayor Cerino swore in Elizabeth Gross as First Ward Councilmember.

Mayor Cerino swore in Samuel T. Shoge as Third Ward Councilmember.

Mayor Cerino called the meeting to order at 7:37 p.m. In attendance were Council members Liz Gross, Linda Kuiper, Samuel T. Shoge and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mr. Cerino stated that the first order of business was to read the "State of the Town Address". He said that much of the address had to do with business that took place in 2013 and called forward former Mayor Margo G. Bailey to read the State of the Town Address for 2013 (the complete document is attached as a part of the minutes). Mayor Bailey thanked the new Mayor and Council and the public and said that it was her honor to serve the Town of Chestertown for the past twenty-two (22) years.

Mayor Cerino read the goals of the Town of Chestertown for 2014.

Mayor Cerino asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of December 16, 2013 or the executive session of the same date. **Mr. Stetson stated that he wanted to clarify that he did not vote against moving the funds as much as he thought there should be no funds spent because he did not know what the Waterfront Task Force was going to do and did not agree with using the grant until the Task Force made their presentation and moved to approve the minutes as amended of the Mayor and Council meeting of December 16, 2013 as presented, as well as the Executive Session minutes was seconded by Ms. Gross and carried unanimously.**

Mayor Cerino stated that Mayor Margo G. Bailey called an executive session to order at 9:10 p.m., December 16, 2013 to discuss a personnel matter and a real estate matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager, Chief Adrien Baker, and Jennifer Mulligan, Stenographer. There were two motions made at the meeting. A motion to hire a new officer was made, which passed unanimously. A motion was made to approve a contract for Chief Baker, which passed with four (4) in

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: Dec 16, 2013

Motion by: Mabel Mumford

Seconded by: Henka Kuiper

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
NOVEMBER 18, 2013**

Mayor Bailey called executive session to order at 9:00 p.m., November 18, 2013 to discuss a legal issue surrounding the expanded Quaker Neck Sanitary District. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. No formal motions were made or passed. The meeting adjourned at 9:15 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
DECEMBER 2, 2013**

Mayor Margo Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Linda Kuiper and Mabel Mumford-Pautz, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of November 18, 2013 and the executive session of the same date. Mr. Gatto stated that he would like a statement about informing the newly elected Council not only about finances, but a full spectrum of reporting and conflicts of interest with a briefing from the Town Attorney added to the minutes. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of November 18, 2013 as amended and executive session as presented, was seconded by Mr. Gatto and carried unanimously.**

Mr. Ingersoll stated that what Mr. Gatto requested had already been done. He said that the Ethics Commission has its own attorney who would address the issues.

Mayor Bailey stated that an executive session was called to order at 9:00 p.m., November 18, 2013 to discuss a legal issue surrounding the expanding Quaker Neck Sanitary District. In attendance at the meeting were Councilmembers James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. No formal motions were made or passed. The meeting adjourned at 9:15 p.m. Minutes were taken and are part of the record.

Mayor Bailey asked for a motion to pay bills. **Mrs. Mumford-Pautz moved to approve payment of the bills as presented, was seconded by Mr. Gatto and carried unanimously.**

Mr. Ingersoll stated that with vacancies created by the recent elections the Planning Commission has two (2) vacancies and said that outreach for new members should begin now. He said that anyone interested in serving on a Commission should send their resume to Town Hall. Mayor Bailey stated that vacancies will be filled in the New Year.

Mr. Ingersoll stated that Mr. Egan found a unique way of putting the Mayor and Council meetings on You Tube at no cost. Mr. Egan stated that a person could search "Chestertown TV" on You Tube and the meetings will come up. Mr. Ingersoll stated that there was a company called Swagit that would also televise meetings, but there was a cost associated with it. He said that two (2) Swagit proposals had been forwarded to the Council for their email review.

Mr. Ingersoll stated that there was an Open Meetings Compliance Complaint lodged by Craig O'Donnell of the Kent County News against the Town for the Waterfront Study Committee. He said that the Town attorney would prepare a response. Copies of the complaint were available for anyone that wanted to see it.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: Nov. 18, 2013

Motion by: Mauritz Stetson

Seconded by: James R Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) To consult with counsel to obtain legal advice on a legal matter.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
NOVEMBER 4, 2013**

Mayor Bailey called executive session to order at 9:12 p.m., November 4, 2013 to discuss a personnel matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and Chief Adrian Baker. The Council made one motion for a new police hire. The meeting adjourned at 9:20 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
NOVEMBER 18, 2013**

Mayor Margo Bailey called the meeting to order at 7:40 p.m. In attendance were Council members James R. Gatto, Linda Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of November 4, 2013 and the executive session of the same date. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of November 4, 2013 and executive session as presented, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that cash on hand and in the banks was \$2,117,618.72

Mayor Bailey asked for a motion to pay bills. **Mrs. Mumford-Pautz moved to approve payment of the bills as presented, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 9:12 p.m., November 4, 2013 to discuss a personnel matter. In attendance at the meeting were Councilmembers James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and Chief Adrian Baker. The Council made one motion for a police hire. The meeting adjourned at 9:20. Minutes were taken and are part of the record.

Mayor Bailey introduced Bob Diss from Lindsey & Associates, LLC, who presented the audit for year end June 30, 2013. Mr. Diss stated that the Town received an unmodified opinion (unqualified opinion) for this year's audit and he understood that it was the 17th year of unqualified opinions. Mr. Diss stated that there were no material weaknesses or deficiencies in the internal control of the Town.

Chief Baker gave the police report for October 2013. Chief Baker stated that there have been two (2) armed robberies at Town businesses within the past couple weeks in the late night/early morning hours. He said that the police have been visiting businesses on a daily basis and all police agencies were working together to find the persons responsible. Chief Baker asked that doors and windows be locked, especially doors that are not main entrances for customers. The police would provide escorts for a bank drops to any business in Town.

Mr. Ingersoll stated that there was a joint assistance agreement in the process of being signed with Queen Anne's County.

Mrs. Mumford-Pautz asked if there could be more foot patrol in her ward.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 11-4-13

Motion by: Nicole Mumford Seconded by: Jim Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
OCTOBER 7, 2013**

Mayor Bailey called executive session to order at 9:15 p.m., October 7, 2013 to discuss a personnel matter and property matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. Present for portions of the meeting were Chief Adrian Baker and Glenn Worgan of the Delaware Valley Development Corporation. The Council made two motions. The first motion was for a new police hire. The second motion was for the possible transfer of the High Steps and Satterfield Court apartments to the Delaware Valley Development Corporation under the State of Maryland Partnership Rental Housing Program. The meeting adjourned at 9:45 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
OCTOBER 21, 2013**

Acting Mayor Linda Kuiper called the meeting to order at 8:20 p.m. In attendance were Council members James R. Gatto, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Acting Mayor Kuiper asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of October 7, 2013 or the executive session of the same date. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of October 7, 2013 and the executive session of the same date as presented, was seconded by Mr. Gatto and carried unanimously.**

Acting Mayor Kuiper stated that Mayor Bailey called an executive session to order at 9:15 p.m., October 7, 2013 to discuss a personnel matter and property matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. Present for portions of the meeting were Chief Adrian Baker and Glenn Worgan of the Delaware Valley Development Corporation. The Council made two motions. The first motion was for a new police hire. The second motion was for the possible transfer of the High Steps and Satterfield Court apartments to the Delaware Valley Development Corporation under the State of Maryland Partnership Rental Housing Program. The meeting adjourned at 9:45 p.m. Minutes were taken and are part of the record.

Acting Mayor Kuiper stated that cash on hand and in the banks was \$2,053,855.82.

Acting Mayor Kuiper asked for a motion to pay bills. **Mrs. Mumford-Pautz moved to approve payment of the bills as presented, was seconded by Mr. Stetson and carried unanimously.**

Chief Baker gave the police report for September 2013. Ms. Kuiper thanked Chief Baker for the pedestrian signs in the walkway during the Farmer's Market. Mrs. Mumford-Pautz asked that another pedestrian sign be put at the crosswalk by the Post Office.

Mrs. Mumford-Pautz stated that there were new officers hired within the last year and she said that there were Ordinances that they may not be aware of, such as construction noise on Sundays, and asked that the officers brush up on enforcement.

Mr. Ingersoll stated that the League of Women Voters was holding a Mayoral election forum on Tuesday, October 22nd at 7:00 p.m. on the 2nd floor of Town Hall. There would be a forum for 1st and 3rd Ward Candidates on Thursday, October 24th at 7:00 p.m. The Downtown Chestertown Association was also holding a forum on Monday, October 28th from 7:00 to 9:00 p.m. at the Garfield Center. Mr. Ingersoll stated that the forums would be filmed and shown on the public access channel.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 10-7-13

Motion by: Mabel Mumford

Seconded by: Mauritz Stetson

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

OK

**SUMMARY
EXECUTIVE SESSION
JULY 15, 2013**

Mayor Bailey called executive session to order at 8:47 p.m., July 15, 2013 to discuss a personnel matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager, Chief Adrian Baker and Jennifer Mulligan, Stenographer. The Council made one motion for a promotion. The meeting adjourned at 8:52 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
AUGUST 5, 2013**

Mayor Margo G. Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Linda Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of July 15, 2013. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of July 15, 2013 and executive session as presented, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that an executive session was held on Monday, July 15, 2013 at 8:47 p.m. to discuss a personnel matter. In attendance at the meeting were Councilmembers James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager, Chief Adrien Baker and Jennifer Mulligan, Stenographer. The Council made one motion for a promotion in the Police Department. The meeting was adjourned at 8:52 p.m.

Mayor Bailey asked for a motion to pay bills. **Mrs. Mumford-Pautz moved to approve payment of the bills as presented, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey called forward the Bayside H.O.Y.A.S. (Helping Our Youth Achieve Success). Mr. John Queen represented the group. Mr. Queen stated that the group was open to young males ages eleven (11) through seventeen (17). He said that part of the program was community service, noting that to be a member there were other requirements such as a 2.0 GPA and be an outstanding citizen. Some of the goals were that the youth had 96% attendance in High School and the HOYA events. He said that they had partnered with the Library, Middle School, Horizons, and River Arts.

Mr. Queen stated that that this time there were fifteen (15) inducted members in the group. There were a total of twenty-two (22) involved in the program. Seven (7) were new enrollees, who had to go through a 60-day probation period with no missed or unexcused absences for any events and no bad reports from the community.

Mr. Queen stated that some volunteer help could be used for math tutoring.

Mr. Queen stated that the Bayside H.O.Y.A.S. was now under the umbrella of Mid-Shore Community Funding as a 501(C)3 and could accept donations.

Mayor Bailey asked for a motion to adopt Resolution 2013-06 from Heron Point supporting the bonds. **Mr. Gatto moved to adopt Resolution 2013-06, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 7-15-13

Motion by: Mabel Mumford

Seconded by: Mauritz Stetson

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
MAY 20, 2013**

Mayor Bailey called executive session to order at 9:02 p.m., May 20, 2013 to discuss a personnel matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. The Council agreed to the recommendations of a letter from the Town Attorney regarding changes to **Chapter 134 - Police Department** to allow an employment contract. The meeting adjourned at 9:10 p.m. Minutes were taken and are part of the record.

MAYOR AND COUNCIL
JUNE 3, 2013

Mayor Margo G. Bailey called the meeting to order at 7:34 p.m. In attendance were Council members James R. Gatto, Linda Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Budget Workshop of May 17, 2013, Executive Session of May 17, 2013, the Public Hearing for the CDBG Grant on May 20, 2013, the Mayor and Council meeting of May 20, 2013 and the Executive Session of May 20, 2013. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council Budget Workshop of May 17, 2013, Executive Session of May 17, 2013, the Public Hearing for the CDBG Grant on May 20, 2013, the Mayor and Council meeting of May 20, 2013 and the Executive Session of May 20, 2013 as presented, was seconded by Ms. Kuiper and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 3:35 p.m. on May 17, 2013 to discuss salaries and personnel matters. In attendance at the meeting were Councilmembers James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and for a portion of the meeting, Patricia Diver, Director of Finance. Two motions were made regarding employee salaries. The meeting was adjourned at 4:20 p.m. Minutes were taken and are part of the record.

Mayor Bailey stated that an executive session was called to order at 9:02 p.m. on May 20, 2013 to discuss a personnel matter. In attendance at the meeting were Councilmembers James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. The Council agreed to the recommendation of a letter from the Town Attorney regarding changes to Chapter 134 – Police Department to allow an employment contract. The meeting was adjourned at 9:10 p.m. Minutes were taken and are part of the record.

Mayor Bailey asked for a motion to pay bills. **Mrs. Mumford-Pautz moved to approve payment of the bills as presented, was seconded by Mr. Gatto and carried unanimously.**

Mr. Ingersoll read Ordinance 02-2013 Salaries of the Mayor and Council into the record. He said that this ordinance could be adopted this evening. Mr. Ingersoll stated that this raised the salary of the Mayor from \$5,000.00 to \$7,500.00; Councilmembers from the First and Third wards from \$2,000.00 to \$3,000.00 beginning January 2014; Councilmembers from the Second and Fourth Wards from \$2,000.00 to \$3,000.00 beginning January 2016; and special meetings from \$75.00 to \$100.00.

Mrs. Mumford-Pautz stated that the Councilmembers salaries should be \$4,000.00. Mayor Bailey stated that this was discussed at the last meeting and it was decided to

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: May 30, 2013

Motion by: Mabel Mumford

Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

(1) To Discuss:

- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
- (ii) Any other personnel matter that affects one or more specific individuals.

(2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.

(3) To consider the acquisition of real property for a public purpose and matters directly related thereto.

(4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

(5) To consider the investment of public funds.

(6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
MAY 17, 2013**

Mayor Bailey called executive session to order at 3:35 p.m., May 17, 2013 to discuss salaries and personnel matters. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and for a portion of the meeting Patricia Diver, Director of Finance. Two (2) motions were made regarding employee salaries. The meeting adjourned at 4:20 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
JUNE 3, 2013**

Mayor Margo G. Bailey called the meeting to order at 7:34 p.m. In attendance were Council members James R. Gatto, Linda Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Budget Workshop of May 17, 2013, Executive Session of May 17, 2013, the Public Hearing for the CDBG Grant on May 20, 2013, the Mayor and Council meeting of May 20, 2013 and the Executive Session of May 20, 2013. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council Budget Workshop of May 17, 2013, Executive Session of May 17, 2013, the Public Hearing for the CDBG Grant on May 20, 2013, the Mayor and Council meeting of May 20, 2013 and the Executive Session of May 20, 2013 as presented, was seconded by Ms. Kuiper and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 3:35 p.m. on May 17, 2013 to discuss salaries and personnel matters. In attendance at the meeting were Councilmembers James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and for a portion of the meeting, Patricia Diver, Director of Finance. Two motions were made regarding employee salaries. The meeting was adjourned at 4:20 p.m. Minutes were taken and are part of the record.

Mayor Bailey stated that an executive session was called to order at 9:02 p.m. on May 20, 2013 to discuss a personnel matter. In attendance at the meeting were Councilmembers James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. The Council agreed to the recommendation of a letter from the Town Attorney regarding changes to Chapter 134 – Police Department to allow an employment contract. The meeting was adjourned at 9:10 p.m. Minutes were taken and are part of the record.

Mayor Bailey asked for a motion to pay bills. **Mrs. Mumford-Pautz moved to approve payment of the bills as presented, was seconded by Mr. Gatto and carried unanimously.**

Mr. Ingersoll read Ordinance 02-2013 Salaries of the Mayor and Council into the record. He said that this ordinance could be adopted this evening. Mr. Ingersoll stated that this raised the salary of the Mayor from \$5,000.00 to \$7,500.00; Councilmembers from the First and Third wards from \$2,000.00 to \$3,000.00 beginning January 2014; Councilmembers from the Second and Fourth Wards from \$2,000.00 to \$3,000.00 beginning January 2016; and special meetings from \$75.00 to \$100.00.

Mrs. Mumford-Pautz stated that the Councilmembers salaries should be \$4,000.00. Mayor Bailey stated that this was discussed at the last meeting and it was decided to

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 5/17/13

Motion by: Mrs. Mumford Pautz Seconded by: James R. Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
DECEMBER 17, 2012**

Mayor Bailey called executive session to order at 10:00 p.m., December 17, 2012 to discuss personnel matters and a legal matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 10:20 p.m. Minutes were taken and are part of the record.

MAYOR AND COUNCIL
JANUARY 7, 2013

Mayor Margo G. Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the meeting of December 17, 2012 or the executive session of the same date. Mr. Stetson asked that an insertion be made regarding the pedestrian crossing light button at Rt. 213 and Campus Avenue being on the non-sidewalk side of the street. Mr. Stetson also wanted to say that he wanted to change his vote on the NEA grant motion passed at that meeting. **Mrs. Mumford-Pautz moved to approve the minutes as corrected, was seconded by Mr. Gatto and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 10:00 p.m., December 17, 2012 to discuss personnel matters and a legal matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager. No motions were made or passed. The meeting adjourned at 10:20 p.m. Minutes were taken and are part of the record.

Mayor Bailey read the 2012 Report of Municipal Affairs for Chestertown in the record. A copy is attached to this record.

Mr. Ingersoll stated that more research was done on the NEA grant since the December 17th meeting. He said that he met with Joe Holt of Washington College who endorsed using their Armory donated funds to match the grant. Mr. Ingersoll stated that he met with a committee of local artisans who provided a substantial inventory of artisans within a two-block area of the site, which would be the focal point of several activities. Mr. Ingersoll stated that due to the way that the grant was structured, at this point, they should only attempt to get funds at the \$25,000.00 minimum, with a \$25,000.00 match required. He said that this would not just create a playscape, but connect walking patterns with works of art. Mr. Ingersoll stated that this could make Chestertown an art destination.

Mr. Ingersoll stated that the southern waterfront campus of Washington College was undefined about how the walkway should proceed along the river. He said that if even the most basic design could come from this, including the art along the walkway, the Town would be well ahead of the game.

Mr. Holt of Washington College stated that he was happy that the money coming from the Memorandum of Understanding for the Armory could be used to match this grant as they were interested in developing the parameters for the water trail and Armory, noting that the work that was done with this grant could help to guide their planners.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 12/17/12

Motion by: Mabel Mumford Pautz Seconded by: Jim Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
NOVEMBER 5, 2012**

Mayor Bailey called executive session to order at 8:35 p.m., November 5, 2012 to discuss a personnel matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. One motion was made concerning an employee's eligibility for benefits. The motion passed. The meeting adjourned at 8:45 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
NOVEMBER 19, 2012**

Mayor Bailey called the meeting to order at 7:45 p.m. In attendance were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of November 5, 2012 or the executive session of the same date. **Mr. Stetson moved to approve the minutes of the meetings as corrected, was seconded by Mr. Gatto and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 8:35 p.m., November 5, 2012 to discuss a personnel matter. In attendance at the meeting were Councilmembers James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. One motion was made concerning an employee's eligibility for benefits. The motion was passed with three (3) in favor, two (2) opposed. The meeting adjourned at 8:45 p.m. Minutes were taken and are part of the record.

Mr. Ken Carlson of ShoreScan Solutions was present and gave a presentation about his company providing web-based digital storage of documents. He provided a quote to the Mayor and Council. Mayor Bailey asked that the Council take some time to review the quote and then decide at the next meeting if they would move forward.

Coach Art Rameriz from Kent County Pop Warner Football was present along with other coaches and team moms. Mr. Ingersoll stated that he signed a permit today for the coaches and players to go door-to-door in Town to try to raise funds for a trip to Orlando to play in a December bowl game. Coach Ramirez stated that the boys, ages 11-14 went undefeated this season and have the opportunity to play in two (2) bowl games in Orlando (which would begin December 1st) but the cost was very high with each person's cost at approximately \$1,440.00. There were thirty-three (33) children and nine (9) coaches and chaperones. They were seeking donations to cover the cost of the trip. Mr. Rameriz stated that twenty (20) children on the team have Chestertown addresses.

Mrs. Mumford-Pautz moved for the Town of Chestertown to provide one (1) scholarship for the trip to Orlando at \$1,400.00, was seconded by Mr. Gatto and carried unanimously.

Mayor Bailey stated that a Constant Contact email would also be sent out, noting where to send donations.

Chief Baker gave the Police report for October 2012. He said that Officer Michelle Leone would be graduating from the Police Academy in December. Chief Baker reminded residents to keep their homes locked and car doors locked, especially with the holidays approaching.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 10-5-12

Motion by: Mauritz Stetson Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

OK
WSE

**SUMMARY
EXECUTIVE SESSION
OCTOBER 16, 2012**

Mayor Bailey called executive session to order at 9:05 p.m., October 16, 2012 to discuss a personnel matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 9:12 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
NOVEMBER 5, 2012**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of October 16, 2012 or the executive session of the same date. **Mrs. Mumford-Pautz moved to approve the minutes of the meetings as corrected, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 9:05 p.m., October 16, 2012 to discuss a personnel matter. In attendance at the meeting were Councilmembers James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 9:12 p.m. Minutes were taken and are part of the record.

Mrs. Mumford-Pautz moved for payment of the bills, was seconded by Mr. Stetson and carried unanimously.

Mr. Ingersoll stated at the last meeting Ordinance 06-2012 Proposed Amendment to the Public Ethics Law was introduced and could be adopted at this meeting. **Mr. Stetson moved to adopt Ordinance 06-2012 Proposed Amendment to the Public Ethics Law, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mr. Ingersoll stated that copies of Ordinance 07-2012 Amendment to Chapter 170 Zoning would be introduced tonight. Mr. Ingersoll stated that this amended Ordinance was tailored to the State licensing requirements on microbreweries as much as possible. Mr. Ingersoll stated that this was vetted by the Planning Commission. Coffee roasting was added to the Ordinance. **Mr. Gatto moved to introduce Ordinance 07-2012 Amendment to Chapter 170 Zoning, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mr. Ingersoll stated that there will be a Public Hearing on Ordinance 07-2012 Amendment to Chapter 170 Zoning on Monday, November 19, 2012 at 7:00 p.m.

Mr. Ingersoll stated that Ordinance 08-2012 Amendment to §145-13 Permit Required concerned busking and he read it into the record. Mr. Ingersoll stated that the Town Attorney reviewed the Ordinance and agreed with it. Busking was excepted from the permit requirements to the extent described. **Mrs. Mumford-Pautz moved to introduce Ordinance 08-2012 Amendment to §145-13 Permit Required, was seconded by Mr. Gatto and carried unanimously.**

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 10-16-12

Motion by: Mabel Mumford Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
SEPTEMBER 4, 2012**

Mayor Bailey called executive session to order at 8:08 p.m., September 4, 2012 to discuss contractual matters. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager, the Town Attorney Stewart Barroll, and Jennifer Mulligan, Stenographer. Discussion was held concerning a police matter, potential legal action, and settlement efforts. No motions were made or passed. The meeting adjourned at 9:10 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
SEPTEMBER 17, 2012**

Acting Mayor Linda Kuiper called the meeting to order at 8:15 p.m. In attendance were Council members James R. Gatto, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Ms. Kuiper asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of September 4, 2012 or the executive session of the same date.

Mrs. Mumford-Pautz moved to approve the minutes of the meetings as submitted, was seconded by Mr. Gatto and carried unanimously.

Ms. Kuiper stated that Mayor Bailey called an executive session to order on September 4, 2012 at 8:08 p.m. to discuss contractual matters. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager, Stewart R. Barroll, Esquire, and Jennifer Mulligan, Stenographer. Discussion was held concerning a police matter, potential legal action/settlement efforts. No motions were made or passed. The meeting adjourned at 9:10 p.m. Minutes were taken and are part of the record.

Ms. Kuiper stated that cash on hand and in the banks was \$1,122,935.16.

Mrs. Mumford-Pautz moved for payment of the bills, was seconded by Mr. Stetson and carried unanimously.

Chief Baker was present and gave the police report for August 2012. Chief Baker handed out information regarding techniques and tactics for effective foot patrol to the Council.

Mr. Stetson stated that he disagreed with the policy of take-home cars for the police officers. He said that he did not disagree with officers who lived in Town taking a car home with them, but he did disagree with the officers who were taking home cars to other towns in Kent County or into Queen Anne's County. Mr. Stetson stated that he would prefer to give the officers \$10,000.00 in a no interest loan that would be forgiven in ten (10) years at a thousand a year if they would move into Chestertown. He also suggested a moratorium on take-home cars. After discussion, the consensus of the Council was to leave the current take-home car policy in effect.

Mr. Sy Ellenhorn, a resident of the 100 block of High Street was present and gave a petition to the Council imploring that no extension be given to Mr. Kevin Walsh when it comes his pending eviction. Mr. Roy Kirby, also a resident of the 100 block of High Street had the same sentiment, stating that the individual had created many problems to area residents.

Ms. Kuiper thanked Delegate Jay Jacobs for coming to the meeting.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 9-4-12

Motion by: Mabel Mumford Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

(1) To Discuss:

- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
- (ii) Any other personnel matter that affects one or more specific individuals.

(2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.

(3) To consider the acquisition of real property for a public purpose and matters directly related thereto.

(4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

(5) To consider the investment of public funds.

(6) To consider the marketing of public securities.

- (7) To consult with counsel to obtain legal advice on a legal matter.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
AUGUST 20, 2012**

Mayor Bailey called executive session to order at 9:30 p.m., August 20, 2012 to discuss two (2) legal matters. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. Two (2) motions were made to send Town correspondence on two (2) separate legal matters. The meeting adjourned at 9:50 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
SEPTEMBER 4, 2012**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of August 20, 2012 or the executive session of the same date. **Mrs. Mumford-Pautz moved to approve the minutes of the meetings as submitted, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that an executive session was called to order on August 20, 2012 at 9:30 p.m. to discuss two (2) legal matters. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager, and Jennifer Mulligan, Stenographer. Two (2) motions were made to send Town correspondence on two (2) separate legal matters. The meeting adjourned at 9:50 p.m. Minutes were taken and are part of the record.

Mrs. Mumford-Pautz moved for payment of the bills, was seconded by Mr. Stetson and carried unanimously.

Mr. Ingersoll stated that he had a permit request from PFLAG (Parents and Families of Lesbians and Gays) to hold a Maryland marriage equality rally on Saturday, October 6, 2012 from 11:00 a.m. to 12:30 p.m. at the Farmer's Market. Mr. Ingersoll read the permit request into the record. **Mr. Gatto moved to approve the permit as submitted, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mr. Ingersoll stated that he had a permit request from Kevin Taylor and Kent County High School to hold the Annual Homecoming Parade on Saturday, October 13, 2012 beginning at 10:00 a.m. Mr. Ingersoll read the permit request into the record. **Mrs. Mumford-Pautz moved to approve the permit request as submitted, was seconded by Mr. Gatto and carried unanimously.**

Mr. Ingersoll requested an executive session on legal issues, personnel, and contractual matters. **Mrs. Mumford-Pautz moved for an executive session following the meeting under Section 10.508 of the Annotated Code of the State of Maryland for legal, personnel and contractual matters, was seconded by Ms. Kuiper and carried unanimously.**

Mr. Ingersoll stated that Mr. Don Diehl of Atlantic Broadband would be present at the September 17, 2012 meeting

Mayor Bailey stated that she would like to reappoint Ms. Barbara Creegan to the Zoning Board of Appeals from September 1, 2012 to September 1, 2015. **Mr. Stetson moved to**

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: August 20, 2012

Motion by: Mabel Mumford Seconded by: James R. Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.

- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.

- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.

- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

- (5) To consider the investment of public funds.

- (6) To consider the marketing of public securities.

- (7) To consult with counsel to obtain legal advice on a legal matter.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
AUGUST 6, 2012**

Mayor Bailey called executive session to order at 9:30 p.m., August 6, 2012 to discuss a property matter, personnel matter, and real estate. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 9:45 p.m. Minutes were taken and are part of the record.

MAYOR AND COUNCIL
AUGUST 19, 2013

Mayor Margo G. Bailey called the meeting to order at 8:10 p.m. In attendance were Council members James R. Gatto, Linda Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Public Hearing or Mayor and Council Meeting of July 15, 2013. **Mrs. Mumford-Pautz moved to approve the minutes of the Public Hearing and Mayor and Council meetings of July 15, 2013 and executive session as presented, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that cash on hand and in the banks was \$1,122,064.05.

Mayor Bailey asked for a motion to pay bills. **Mrs. Mumford-Pautz moved to approve payment of the bills as presented, was seconded by Ms. Kuiper and carried unanimously.**

Chief Baker gave the police report for July 2013. Mr. Stetson stated that he was happy to see that overtime was down. Mrs. Mumford-Pautz stated that college parties have begun. She added that the police seemed unaware of the existence of Poplar Street and asked that it be patrolled more often.

Mr. Ingersoll stated that Mr. John MacIntosh, a college student from Wesleyan University, who had interned for the summer, did a terrific job and helped Ms. Mulligan with recording nearly forty (40) years of building permit records and also helped at the marina. The Council thanked Mr. MacIntosh and wished him well at College.

Mr. Ingersoll stated that Ms. Pat Diver had a total knee replacement and was doing well.

Mr. Ingersoll stated that Ms. Joan Merryman had taken ill and was in the hospital recovering.

Mr. Ingersoll stated that the Town was turned down for its 2013 Community Development Block Grant for upper Cannon Street. He said that hoped to obtain the funding next year.

Mr. Ingersoll stated that he had a grant supporting Resolution for the GAR building and the Historical Society of Kent. He said that they were seeking Community Legacy grants that had already been filed.

Mr. Gatto stated that the Historic Society mentions in their Community Legacy application that they will be open from 9 a.m. to 5 p.m., Monday through Friday. He said that he thought there should be weekend hours when more tourists were in Town. Mr.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: August 6, 2012

Motion by: Mabel Mumford Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
JUNE 18, 2012**

Mayor Bailey called executive session to order at 9:50 p.m., June 18, 2012 to discuss legal and personnel matters. In attendance at the meeting were Council members James R. Gatto, Linda Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager, Patricia Diver, Director of Finance and Jennifer Mulligan, Stenographer. For a portion of the meeting, Mr. Bob Sipes, Utilities Manager, attended. A motion was made to respond in writing to the Kent county Commissioners concerning the Quaker Neck Sanitary District Agreement. It passed unanimously. Mr. Sipes left the meeting. The Council considered the individual employee salary schedule submittal prepared by Charles Hendricks who prepared the Chestertown Compensation Study. A motion was made to accept the schedule presented and passed unanimously. The meeting adjourned at 10:30 p.m. Minutes were taken and are part of the record.

MAYOR AND COUNCIL
JULY 2, 2012

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of June 18, 2012 or the executive session of the same date. **Mrs. Mumford-Pautz moved to approve the minutes of the meetings as submitted, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 9:50 p.m. on June 18, 2012 to discuss legal and personnel matters. In attendance at the meeting were Council members James R. Gatto, Linda Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager, Patricia Diver, Director of Finance and Jennifer Mulligan, Stenographer. For a portion of the meeting, Mr. Bob Sipes, Utilities Manager, attended. A motion was made to respond in writing to the Kent County Commissioners concerning the Quaker Neck Sanitary District Agreement. It passed unanimously. Mr. Sipes left the meeting. The Council considered the individual employee salary schedule submittal prepared by Charles Hendricks who prepared the Chestertown Compensation Study. A motion was made to accept the schedule presented and passed unanimously. The meeting adjourned at 10:30 p.m. Minutes were taken and are part of the record.

Chief Baker introduced Ms. Michelle Leone, the new police officer recruit who would begin the Police Academy on Monday, July 9th.

Mr. Ingersoll stated that there was a permit request from Work in Progress Ministries to hold a street ministry on the corner of Calvert Street and College Avenue on Tuesdays from 7:00 p.m. to 8:30 p.m. beginning June 26, 2012 to run through October 16, 2012. The Council decided to allow the street ministry for a month and then revisit the permit application if there were complaints.

Mr. Ingersoll stated that Mr. de Mooy had been working on a grant application for stormwater management in the valley in front of LaMotte Chemical. He said that the Town and Washington College applied for a \$500,000.00 MDE grant to work on stormwater conveyance in that area. It appeared that the funding requested under the Chesapeake and Atlantic Coastal Bay Trust Fund grant would be approved.

Mr. Ingersoll stated that the Waterway Improvement Fund for fiscal year 2014 grant request deadline was July 27th. He said that he would again apply to this for the repair of bulkheads and docks at the marina. Mr. Ingersoll stated that funds were limited but he would throw Chestertown's hat in the ring as he did last year. Mr. Ingersoll stated that he was waiting to hear if an engineering grant for the marina was approved for Chestertown under last year's application.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 6/18/18

Motion by: M. Mumford-Pautz

Seconded by: J. Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [~~X~~] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
MAY 21, 2012**

Mayor Bailey called executive session to order at 8:40 p.m., May 21, 2012 to discuss a real estate matter and personnel matter. In attendance at the meeting were Council members James R. Gatto, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. For a portion of the meeting, Mr. Drew McMullen and Ms. Logan-Packard of Sultana, Inc. attended. Motions were made to write a letter to the Attorney General for a property opinion and for provisional rank approvals. Both motions passed unanimously. The meeting adjourned at 9:15 p.m. Minutes were taken and are part of the record.

MAYOR AND COUNCIL

June 4 ~~MAY 21, 2012~~

Mayor Bailey called the meeting to order at 7:50 p.m. In attendance were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of May 21, 2012 or the executive session of the same date. **Mrs. Mumford-Pautz moved to approve the minutes of the meetings as submitted, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 8:42 on May 21, 2012 to discuss a real estate matter and personnel matter. In attendance at the meeting were council members James R. Gatto, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager, and Jennifer Mulligan, Stenographer. For a portion of the meeting Mr. Drew McMullen and Ms. Brooke Logan-Packard of Sultana, Inc. attended. Motions were made to write a letter to the Attorney General for a property opinion, and for provisional rank approvals. Both motions passed unanimously and the meeting adjourned at 9:15 p.m. Minutes were taken and are part of the record.

Mayor Bailey asked for a motion to pay bills. **Mrs. Mumford-Pautz moved to pay the bills, was seconded by Mr. Gatto and carried unanimously.**

Mr. Ingersoll asked for a motion to adopt Ordinance 04-2012 – Budget for Fiscal Year 2012-13. **Mrs. Mumford-Pautz moved to adopt Ordinance 04-2012 Budget for Fiscal Year 2012-13, was seconded by Mr. Stetson and carried unanimously.**

Mr. Ingersoll stated that the auditor mentioned a couple things that should be added to the Town's repertoire, they being Resolution 03-2012 Fraud Policy and Resolution 04-2012 IT and Equipment User Policy. Mr. Ingersoll stated that he would request a motion to approve the Resolutions at the June 18th meeting.

Mr. Ingersoll stated that signage for the Rail-Trail has been ordered but not delivered. Mr. Ingersoll asked that people be careful when crossing the street intersections along the Rail-Trail.

Mr. Ingersoll stated that there were increasing comments regarding updating the rules for the Farmer's Market. He said that he would give the Council a longer version of Rules and Regulations at the next meeting.

Mr. Ingersoll stated that he would like to schedule the virtual kick-off of the WiFi downtown on Wednesday, June 13th at noon. He said that the rain date would be Thursday, June 14th at noon.

Mayor Bailey asked for Ward Reports.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 5-~~15~~²¹-12

Motion by: Mabel Mumford

Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
APRIL 2, 2012**

Mayor Bailey called executive session to order at 8:40 p.m., April 2, 2012 to discuss a property issue. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. Drew McMullen of Sultana Projects, Inc. was also present. One motion was made for further research on the issue. The motion carried unanimously. The meeting adjourned at 9:15 p.m. Minutes were taken and are part of the record.

MAYOR AND COUNCIL
APRIL 16, 2012

Acting Mayor Gatto called the meeting to order at 7:30 p.m. In attendance were Council members Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and guests.

Acting Mayor Gatto asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of April 2, 2012. **Mrs. Mumford-Pautz moved to approve the minutes of the meetings as presented was seconded by Mr. Stetson and carried unanimously.**

Acting Mayor Gatto stated that cash on hand and in banks was \$1,450,572.52.

Acting Mayor Gatto asked for a motion to pay bills. **Mrs. Mumford-Pautz moved to approve payment of the bills as submitted, was seconded by Ms. Kuiper and carried unanimously.**

Acting Mayor Gatto called Acting Chief Dwyer forward for his report. Acting Chief Dwyer gave the Police Report for March 2012.

Ms. Caitlin Patton and Mr. Richard Rosenberg were present on behalf of the National Music Festival which would be held in Chestertown from June 3rd through June 16th. There would be approximately one hundred ninety (190) musicians in Town through this time period offering free concerts at various venues. Mr. Ingersoll stated that there was a request to use the Fountain Park for outdoor concerts and asked if anything else was required. Ms. Patton stated that she was filling out permits for impromptu concerts through Town, noting that there would be a production company in Town for the duration of the festival so she did not foresee requiring anything additional. The Council agreed to the requests made for the National Music Festival.

Acting Mayor Gatto read a proclamation into the record that Arbor Day would be held on Tuesday, April 24, 2012 in Chestertown.

Acting Mayor Gatto read a proclamation in the record that the week of April 16, 2012 would be Fair Housing week in Chestertown. April 2012 was Fair Housing Month.

Mr. Ingersoll stated that the new Chief of Police would be sworn in on Tuesday, May 1st at noon in Town Hall. The public was welcome to attend.

Mr. Ingersoll stated that the Rails-to-Trails progress has exceeded what he hoped for to date.

Mr. Ingersoll stated that the downtown Wi-Fi was imminent.

*Exec Not
Recd*

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 4-2-12

Motion by: Mabel Mumford Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	[4]	[]	[]	[]
Linda C. Kuiper	[4]	[]	[]	[]
Mabel Mumford-Pautz	[4]	[]	[]	[]
Mauritz Stetson	[]	[]	[]	[]

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) [] To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) [] To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) [✓] To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) [] To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) [] To consider the investment of public funds.
- (6) [] To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
FEBRUARY 23, 2012**

Mayor Bailey called executive session to order at 6:00 p.m., February 23, 2012 to discuss a legal matter and personnel matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. For a portion of the meeting, the two (2) finalists for the Police Chief position were present. One motion was made to make a job offer for the Chief of Police position. The motion passed. The meeting adjourned at 8:20 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
MARCH 5, 2012**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of February 21, 2012 or the executive session of February 23, 2012. **Mrs. Mumford-Pautz moved to approve the minutes of the meetings as presented was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 6:00 p.m., on February 23, 2012 to discuss a legal matter and a personnel matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. For a portion of the meeting, the two (2) finalists for the Police Chief were present. One motion was made to make a job offer for the Chief of Police position. The motion passed. The meeting was adjourned at 8:20 p.m. Minutes were taken and are part of the record.

Mayor Bailey introduced Chief Adrian Baker and said that the Town was delighted that he had accepted the position of Chief of Police. Mayor Bailey stated that Chief Baker would officially become the Chief of Police on May 1, 2012. Chief Baker stated that he was looking forward to working for Chestertown and was already spending some time with the police officers. Mayor Bailey stated that after Chief Baker was sworn in there would be a "Meet the Chief" reception so that the community could get to know Chief Baker and ask questions.

Ms. Heidi Milby was present to discuss the permit application for the Chestertown Tea Party, which was scheduled for Saturday, May 25th and Sunday May 26. After discussion, **Mrs. Mumford-Pautz moved to approve the permit request as submitted, was seconded by Ms. Kuiper and carried unanimously.** Questions regarding the Tea Party can be answered at www.chestertownteaparty.org.

Mayor Bailey stated that on Wednesday, March 7th at the Garfield Center for the Arts at the Prince Theater was the "Women Helping Women" event for Dr. Boria, who helps those without access to healthcare. She said it was a wonderful event for anyone interested.

Mr. Ingersoll stated that he had a permit request for the Earth Day Festival and Mutt Strutt to be held on April 21st from 9:00 a.m. to 1:00 p.m. **Mrs. Mumford-Pautz moved to approve the permit as submitted, was seconded by Mr. Gatto and carried unanimously.**

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 2-23-12

Motion by: Mabel Mumford Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) To consult with counsel to obtain legal advice on a legal matter.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
FEBRUARY 6, 2012**

Mayor Bailey called executive session to order at 8:15 p.m., February 6, 2012 to discuss a personnel matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. Discussion concerned the selection of a Police Chief and a legal matter. No motions were made or passed. The meeting adjourned at 8:50 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
FEBRUARY 21, 2012**

Mayor Bailey called the meeting to order at 7:36 p.m. In attendance were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of February 6, 2012 or the executive session of the same date. **Mrs. Mumford-Pautz moved to approve the minutes of the meetings as presented was seconded by Ms. Kuiper and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 8:15 p.m., on February 6, 2012 to discuss a personnel matter. In attendance at the meeting were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. Discussion concerned the selection of a Police Chief and a legal matter. No motions were made or passed. The meeting adjourned at 8:50 p.m. Minutes were taken and are part of the record.

Mayor Bailey stated that cash on hand and in the banks was \$1,832,532.03.

Officer Lozar presented the Police report for January 2012.

Mr. Jim Urda was present on behalf of Homeports and gave an overview of the 501(C3) organization that helps local residents age in their homes. He said that the membership fee for Homeports was \$350.00 per year but there were scholarships available for those in need. He said that there would be a symposium at Washington College on Wednesday, April 4, 2012 from 8 a.m. to 2 p.m. called "Passport to Healthy Aging" and encouraged all interested to attend.

Mr. Ingersoll stated that at the request of the Council at the last meeting, he checked with insurance about al fresco dining. He said that the any business that has al fresco dining should have \$1-million dollar liability insurance coverage naming the Town of Chestertown as an additional insured on their policy. This requirement would be added to the present policy and returned to the Council for further action.

Ms. Kiki Jones and Mr. Neil Semmel were present on behalf of the Dragonfly Heart Camp to discuss the proposal for a triathlon which was scheduled for Saturday, July 21st from 5:00 a.m. to 10:00 a.m. for adults, and Sunday, July 22nd from 5:45 a.m. to 8:30 a.m. for children. After discussion, **Mr. Stetson moved to approve the permit as submitted, was seconded by Mr. Gatto and carried unanimously.**

Mr. Ingersoll stated that the Council should again consider awarding the bid for the Compensation Study. He gave the Council a synopsis of the bids which was prepared by Ms. Pat Diver, Director of Finance. He said that there were seven (7) total bids and

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 2-10-12

Motion by: Mabel Mumford Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
JANUARY 10, 2012**

Mayor Bailey called executive sessions to order at 6:00 p.m., January 10, 2012, January 11, 2012 and January 12, 2012 to interview candidates for the position of Chief of Police. In attendance at the meetings were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. No motions were made or passed. Minutes were taken and are part of the record.

Mayor Bailey called an executive session to order at 6:00 p.m. on January 18, 2012 to discuss the candidates for the position of Chief of Police. In attendance at the meeting were Council members Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 6:50 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
JANUARY 23, 2012**

Mayor Bailey called the meeting to order at 7:58 p.m. In attendance were Council members Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of January 3, 2012 or the executive sessions of January 10, 2012, January 11, 2012, January 12, 2012 and January 18, 2012. **Mrs. Mumford-Pautz moved to approve the minutes of the meetings as presented was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 6:00 p.m., January 10, 2012, January 11, 2012, and January 12, 2012 to interview candidates for the position of Chief of Police. In attendance at the meetings were Council members James R. Gatto, Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. No motions were made or passed. Minutes were taken and are part of the record.

Mayor Bailey called an executive session to order at 6:00 p.m. on January 18, 2012 to discuss the candidates for the position of Chief of Police. In attendance at the meeting were Council members Linda C. Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 6:50 p.m. Minutes were taken and are part of the record.

Mayor Bailey stated that cash on hand and in the banks was \$1,897,581.25.

Mayor Bailey called Acting Chief Dwyer forward for his report. Acting Chief Dwyer gave the report for the Chestertown Police Department for December 2011.

Mrs. Mumford-Pautz asked for an update on the robberies which occurred over the last couple of weeks. Acting Chief Dwyer stated that there have been three (3) armed robberies. He said that the first robbery at Royal Farms has been cleared by arrest. The second robbery, at Dollar General, was believed to be someone who came in from Delaware and had robbed several other "dollar type" stores in other areas like Claymont and Elkton. He said that several agencies were working together to find that suspect. He said that the third robbery at the BB&T Bank was still ongoing, and he could not comment further.

Acting Chief Dwyer gave the Annual Report for the Chestertown Police Department for 2011. The Council decided to make the report available on the Town's website. Acting Chief Dwyer also reported on the Kent County Narcotics Task Force and the Kent Bureau of Investigation. Mr. Stetson commended Acting Chief Dwyer on the report.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 1/10/12

Motion by: Mabel Mumford-Pautz

Seconded by: Mauritz Stetson

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 1/10/12

Motion by: Mabel Mumford-Pautz

Seconded by: Mauritz Stetson

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 1/11/12

Motion by: Mabel Mumford Pautz

Seconded by: Mauritz Stetson

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 1/12/12

Motion by: Mabel Mumford

Seconded by: Mauritz Stetson

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 1/18/12

Motion by: Mabel Mumford Pautz

Seconded by: Mauritz Stetson

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Linda C. Kuiper	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
DECEMBER 5, 2011**

Mayor Bailey called an executive session to order at 9:20 p.m., December 5, 2011 to discuss a real estate matter. In attendance were Council Members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. A motion was made to transfer the Armory property to Washington College based on a counter-offer dated December 5, 2011 which carried with four (4) in favor, one (1) opposed. The meeting adjourned at 9:30 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
DECEMBER 19, 2011**

Mayor Bailey called the meeting to order at 7:38 p.m. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of December 5, 2011 or the executive session directly following. **Mrs. Mumford-Pautz moved to approve the minutes of the meeting of the December 5, 2011 Mayor and Council meeting and executive session, was seconded by Mr. Anthony and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 9:20 p.m., December 5, 2011 to discuss a real estate matter. In attendance were Council Members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. A motion was made to transfer the Armory property to Washington College based on a counter-offer dated December 5, 2011 which carried with four (4) in favor, one (1) opposed. The meeting adjourned at 9:30 p.m. Minutes were taken and are part of the record.

Mayor Bailey stated that cash on hand and in banks was \$2,138,641.71.

Ms. Loretta Lodge of the Kent County Chamber of Commerce was present to discuss the new chamber member card, which offered discounts to fellow Chamber members. She distributed cards to the Mayor and Council.

Acting-Chief Dwyer gave the police report for November 2011.

Ms. Nancy McGuire, Ms. Andy Goddard and Mr. Bob Ramsey were present on behalf of the Downtown Chestertown Association with a request for an annual donation from the Town in the amount of \$20,000.00.

Mr. Ingersoll stated that the Police Chief Committee met and reviewed nineteen (19) submittals for the Chief of Police position. He said that the search was narrowed to six (6) candidates for interviews, which would be scheduled after the first of the year.

Mr. Ingersoll stated that a letter was received from Washington College as they were going to sell the property by LaMotte and wanted it released from institutional use to go back to light industrial with a sizeable commercial area on MD. 213 and Rt. 291. Mr. Ingersoll explained the request and it was discussed in length. **Mr. Gatto moved that the corner at Rt. 213 and Rt. 291 be changed to RB (Professional Office District) in accordance with the land use description in the Comprehensive Plan. The motion was seconded by Mrs. Mumford-Pautz and carried unanimously.**

- (7) To consult with counsel to obtain legal advice on a legal matter.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
NOVEMBER 21, 2011**

Mayor Bailey called an executive session to order at 9:45 p.m., November 21, 2011 to discuss real estate transactions. In attendance were Council Members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and for a portion of the meeting Mr. Johan Trumpy representing the Chestertown Marina and Mr. Glenn Worgan regarding the possible transfer of the Cannon Street and Satterfield Court apartments. Three (3) motions were made during the meeting. The first motion was to purchase the Chestertown Marina for \$1,995,000.00, which carried with three (3) in favor, two (2) opposed. The second was to pursue the transfer of the Cannon Street and Satterfield Court apartments which carried unanimously. The third motion was to make a counter-offer to Washington College for the sale of the Armory property, which carried with three (3) in favor, two (2) opposed. The meeting adjourned at 10:55 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
DECEMBER 5, 2011**

Mayor Bailey called the meeting to order at 7:40 p.m. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of November 21, 2011 or the executive session directly following. **Mrs. Mumford-Pautz moved to approve the minutes of the meeting of the November 21, 2011 Mayor and Council meeting and executive session with a minor change, was seconded by Mr. Gatto and carried unanimously.**

Mayor Bailey read the summary of an executive session to order at 9:45 p.m., November 21, 2011 to discuss real estate transactions. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and for a portion of the meeting Mr. Johan Trumpy representing the Chestertown Marina and Mr. Glenn Worgan regarding the possible transfer of the Cannon Street and Satterfield Court apartments. Three (3) motions were made during the meeting. The first motion was to purchase the Chestertown Marina for \$1,995,000.00, which carried with three (3) in favor, two (2) opposed. The second was to pursue the transfer of the Cannon Street and Satterfield Court apartments which carried unanimously. The third motion was to make a counter-offer to Washington College for the sale of the Armory property, which carried with three (3) in favor, two (2) opposed. The meeting adjourned at 10:55 p.m. Minutes were taken and are part of the record.

Mr. Steve Ochse and Ms. Vikki McCrone of Mayer, Hoffman, McCann were present to give the audit report for the Town of Chestertown, noting that Chestertown received yet another unqualified opinion. They compared Chestertown with three (3) other Eastern Shore towns in a financial analysis. They complimented the Town's financial staff for their excellent work.

Mr. Bill Arrowood, Chairman of the Chestertown Recreation Commission, was present and gave an initial report of the work performed by the Recreation Commission to December 2011. The report outlined current facilities and fields in the area that could be better utilized for recreation in Town.

Mr. Rob Busler, a resident of Mt. Vernon Avenue, was present on behalf of Standard Solar to discuss the possibility of a solar farm at the waste water treatment plant on John Hanson road. He gave a power point presentation to the Council. He said that Standard Solar was currently working on solar projects Power Purchase Agreements (PPA) in Worton, Rock Hall and Kennedyville. He discussed costs and potential savings for Chestertown by installing solar power through a PPA or built on their own.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
OCTOBER 17, 2011**

Mayor Bailey called an executive session to order at 8:25 p.m., October 17, 2011 to discuss negotiations on the Armory. In attendance were Council Members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and for a portion of the meeting Washington College President Mitchell Reiss. A motion was made to offer the Town's Armory option to the College with several conditions which carried unanimously. The meeting adjourned at 9:50 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
NOVEMBER 7, 2011**

Acting Mayor Stetson called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Gibson Anthony and Mabel Mumford-Pautz, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and guests.

Acting Mayor Stetson took a few minutes to introduce everyone on the Council. He said that he would hold off on any questions or comments until the end of the meeting.

Acting Mayor Stetson read the Executive Summary into the record.

Acting Mayor Stetson asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of October 17, 2011. **Mrs. Mumford-Pautz moved to approve the minutes of the meeting of the October 17, 2011 Mayor and Council meeting and Executive Session as presented, was seconded by Mr. Anthony and carried unanimously.**

As required by the Town Charter, Mr. Ingersoll read the results of the Town Election held on Wednesday, November 2, 2011 into the record. The final tallies were as follows:

Ward 2: Gibson Anthony – 63
Armond Frazier Fletcher – 42
Linda C. Kuiper – 85

Ward 4: Mauritz Stetson – 70
Jennifer Hicks – 10

Mr. Ingersoll noted that after researching the Town Charter concerning write-in candidates, a write-in candidate would not actually be able to win an election as they had not been certified as a candidate by the Board of Supervisors of Elections. As long as the Town Charter read that way, write-ins would not count.

Mr. Ingersoll stated that the Town was going to receive \$7,178.00 from FEMA for costs incurred during Hurricane Irene. He thanked Pat Diver for all of the work she did to get the funds for the Town.

Mr. Ingersoll stated that the audit would be presented to the Council at the December 5, 2011 meeting. He said that the Council would receive their copies immediately.

Mr. Ingersoll stated that the winners of the 2011 Scarecrow Contest were as follows:

1st Place: Finishing Touch
2nd Place: Lemon Leaf Café
3rd Place: Cross Street Realtors

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 10-17-11

Motion by: Mabel Mumford

Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.

- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.

- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.

- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

- (5) To consider the investment of public funds.

- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
AUGUST 15, 2011**

Mayor Bailey called an executive session to order at 8:15 p.m., August 15, 2011 to discuss personnel. In attendance were Council Members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and Chief Robert Edler. No motions were made or passed. The meeting adjourned at 8:27 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
SEPTEMBER 6, 2011**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of August 15, 2011, Executive Session of the same date, and the Public Hearing of August 17, 2011. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of August 15, 2011, Executive Session of August 15, 2011 and Public Hearing minutes of August 17, 2011 as submitted, was seconded by Mr. Gatto and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 8:15 p.m. on Monday, August 15, 2011 to discuss personnel. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and Chief Robert Edler. No motions were made or passed. The meeting adjourned at 8:27 p.m. Minutes were taken and are part of the record.

Ms. Amy Moredock of the Kent County Planning Office was present and gave an overview of the Watershed Implementation Plan. She said that Washington College and the Town were working on an MOU to dictate what strategies would be best for implementing the targeted load reduction goals and for locating grants to pay for the work.

Ms. Lisetta Silvestri and Mr. Jake Day were present on behalf of the Eastern Shore Land Conservancy. Ms. Silvestri stated that to date the Eastern Shore Land Conservancy has preserved over 50,000 acres of land and they were now including the preservation of access to waterways.

Mr. Day stated that the ESLC also had a program called "Center for Towns" which helped with community design and planning as well as conservation. He said that they have worked with forty-one (41) municipalities and partnered with eighteen (18) universities to date in order to bring resources to the Eastern Shore.

Mr. Day stated that the ESLC would be happy to partner with the Town of Chestertown on the marina purchase and Stepne Manor. Mr. Day stated that the ESLC could help the Town of Chestertown with an authentic process driven from the residents, implementation, and land acquisition. Mayor Bailey stated that she would like a seamless flow from the foot of High Street to the Radcliffe Bridge.

Mr. John Munson, of "SEEDZ", was back to discuss the AJAX basketball court. Mayor Bailey stated that earlier in the day she, along with Mr. Ingersoll and Mr. Munson met with Mr. John Johnson and Mr. Gary McCullough at Kent County Board of Education to

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 8-15-11

Motion by: Mabel Mumford

Seconded by: Jim Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

(1) To Discuss:

- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
- (ii) Any other personnel matter that affects one or more specific individuals.

- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
JUNE 20, 2011**

Mayor Bailey called an executive session to order at 8:32 p.m., June 20, 2011 to discuss the property and personnel. In attendance were Council Members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. One motion was made on a personnel compensation matter, which carried with four (4) in favor, one (1) opposed. The meeting adjourned at 8:55 p.m. Minutes were taken and are part of the record.

MAYOR AND COUNCIL
JULY 5, 2011

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Meeting of June 20, 2011 or the Executive Session of June 20, 2011. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of June 20, 2011, and Executive Session of June 20, 2011 as submitted, was seconded by Mr. Gatto and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 8:32 p.m. on June 20, 2011 to discuss property and personnel. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. One motion was made on a personnel compensation matter which carried with four (4) in favor, one (1) opposed. The meeting adjourned at 8:55 p.m. Minutes were taken and are part of the record.

Ms. Sue Matthews was present to request an addition to their permit request for Friday, September 30th and Saturday, October 1st. She said that they would like to close off the block between Queen Street to Lawyer's Row from 6 p.m. to 9 p.m. on Friday, September 30th as other business owners on the block were joining in the celebration for the renaming of the Garfield Center for the Arts at the Prince Theatre. **Mrs. Mumford-Pautz moved to approve the request to close off High Street between Queen Street and Lawyer's Row on Friday, September 30th from 6 p.m. to 9 p.m., was seconded by Mr. Anthony and carried unanimously.**

Ms. Rhonda Cataldo was present on behalf of the Dragonfly Heart Camp and stated that she would like to reschedule the sprint triathlon that was planned for Sunday, July 3rd to Sunday, October 16th. **Mr. Gatto moved to permit the Dragonfly Heart Camp Sprint Triathlon on Sunday October 16, 2011, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mr. Ingersoll stated that the Public Hearing on the Zoning Ordinance scheduled for July 25th would have to be rescheduled. The Council decided to hold the Public Hearing on the Zoning Ordinance on Wednesday, August 17th at 7:00 p.m.

Mayor Bailey asked to move the August 1st Mayor and Council Meeting to August 8th. Council agreed.

Mr. Ingersoll stated that the Garden Club donated six (6) new lights at the Memorial Park. He said that most of the funds collected by the Garden Club are from the House and Garden Tour.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
JUNE 6, 2011**

Mayor Bailey called an executive session to order at 8:15 p.m., June 6, 2011 to discuss the property and personnel. In attendance were Council Members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer and for a portion of the meeting Mr. Stephen Meehan. No motions were made or passed. The meeting adjourned at 8:55 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL
JUNE 20, 2011**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Budget Workshop of June 6, 2011, the Mayor and Council Public Hearing on the Budget of June 6, 2011, Mayor and Council Meeting of June 6, 2011 or the Executive Session of June 6, 2011. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council Budget Workshop of June 6, 2011, Mayor and Council Public Hearing on the Budget of June 6, 2011, Mayor and Council meeting of June 6, 2011, and Executive Session of June 6, 2011 as submitted, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that an executive session was held on Monday, June 6, 2011 at 8:15 p.m. to discuss property and personnel matters. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and for a portion of the meeting Mr. Stephen Meehan. No motions were made or passed. The meeting adjourned at 8:55 p.m.

Chief Edler was present and gave the Police Report for May 2011. He said that the RedSpeed camera was working and the Town issued seven hundred fifteen (715) summonses for speeding in May. He said that there were two (2) especially large crimes in Town this month, a shooting and vandalism at the cemetery, both of which resulted in arrests and charges.

Chief Edler introduced Chestertown's newest officers, Albert Piasecki and Tyler Baitscholtz.

Mr. Ingersoll stated that Echo Hill would be hosting their Boat Birthday Party on Saturday, July 2nd at the foot of High Street.

Mr. Ingersoll asked for an executive session to discuss the marina financial modeling and a personnel matter. **Mrs. Mumford-Pautz moved for an executive session to discuss property and personnel under Section 10.508 of the Annotated Code of the State of Maryland, was seconded by Ms. Gatto and carried unanimously.**

Mayor Bailey stated that she accepted a reward on behalf of the Town of Chestertown from the Chester River Association called the Riverkeeper Award.

Mayor Bailey asked for a motion to reappoint Mr. Robert Yeager to the Historic District Commission for a 3-year term from 7/1/11 to 7/1/14. **Mr. Gatto moved to appoint Mr.**

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 6-6-11

Motion by: Mabel Mumford

Seconded by: Mauritz Stetson

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

(1) To Discuss:

- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
- (ii) Any other personnel matter that affects one or more specific individuals.

(2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.

(3) To consider the acquisition of real property for a public purpose and matters directly related thereto.

(4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

(5) To consider the investment of public funds.

(6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

JK

**SUMMARY
EXECUTIVE SESSION
MAY 23, 2011**

Mayor Bailey called an executive session to order at 9:25 p.m., May 23, 2011 to discuss the Stepne Manor consultant. In attendance were Council Members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. One motion was made to offer a consulting position to Ayers, Saint Gross, which carried unanimously. The meeting adjourned at 9:30 p.m. Minutes were taken and are part of the record.

MAYOR AND COUNCIL
JUNE 6, 2011

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council Budget Workshop of May 16, 2011, the Mayor and Council meeting of May 23, 2011 or the Special Meeting of May 31, 2011. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council Budget Workshop of May 16, 2011, Mayor and Council meeting of May 23, 2011, and Special Meeting of May 31, 2011, was seconded by Mr. Stetson and carried unanimously.**

Exec.
not need
into record

Mr. Ingersoll stated that Ordinance 02-2011 Budget for 2011-2012 could be adopted at this meeting. He said that there was a public hearing on the Budget just before the beginning of this meeting. The tax rate will remain at \$.37. **Mrs. Mumford-Pautz moved to adopt Ordinance 02-2011 Budget for 2011-2012, was seconded by Mr. Anthony and carried unanimously.**

Mr. Ingersoll stated that Ordinance 03-2011 Water and Sewers Revision, raising water and sewer rates by 10% in order to cover the expenses of the Utilities Department, was introduced at the last meeting. **Mrs. Mumford-Pautz moved to adopt Ordinance 03-2011 Water and Sewers Revision was seconded by Mr. Gatto and carried unanimously.**

Mr. Gatto stated that he was concerned that hook-up charges were not going into a capital fund and said that in he would like to explore that possibility. Mr. Ingersoll stated that the Utilities Commission was a stand-alone entity and if hook-up fees were going to be designated to a restricted capital fund then the water and sewer rates have to go up more.

Mr. Ingersoll stated that he would have to postpone the adoption of Ordinance 04-2011 Amendment to the Public Ethics Law as the State Ethics Commission has to approve the ordinance prior to passage.

Mr. Ingersoll stated that there was a productive special meeting with Washington College regarding the Armory. The College would be returning with a Mission Statement in the near future.

Mr. Ingersoll requested an executive session regarding marina negotiations and a property issue. **Mrs. Mumford-Pautz requested an executive session directly following the meeting regarding marina negotiations, a property issue, and personnel matter under section 10.508 of the Annotated Code of the State of Maryland, was seconded by Mr. Stetson and carried unanimously.**

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
MAY 16, 2011**

Mayor Bailey called an executive session to order at 5:00 p.m., May 16, 2011 to discuss the Stepne Manor consultant. In attendance were Council Members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. Representatives from Philipsen Architects and Ayres, Saint, Gross were present for separate interviews during the meeting. No motions were made or passed. The meeting adjourned at 7:07 p.m. Minutes were taken and are part of the record.

MAYOR AND COUNCIL
MAY 23, 2011

Mayor Bailey called the meeting to order at 7:45 p.m. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the meeting of May 11, 2011, the executive session of May 16, 2011, or the bid opening of May 20, 2011. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of May 11, 2011, the executive session of May 16, 2011 and the bid opening of May 20, 2011, was seconded by Mr. Gatto and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 5:00 p.m. on May 16, 2011 to discuss the Stepne Manor consultant. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. Representatives from Philipson Architects and Ayers, Saint, Gross were present for separate interviews during the meeting. No motions were made or passed. The meeting adjourned at 7:07 p.m.

Mayor Bailey stated that cash on hand and in the banks was \$1,191,870.68.

Officer Brett Lysinger gave the Police Report for April 2011.

Mr. Anthony suggested a Constant Contact email noting street closures for the Tea Party. Mr. Ingersoll adding details of the Utilities discussion regarding homeowner's water and sewer laterals responsibilities would be helpful as well.

Mr. Chris Cerino, Chairman of the Planning Commission was present, along with members of the Planning Commission Jeffery Grotzky, Paul Showalter, Gil Watson and Trena Williamson and gave a presentation of the proposed Zoning Ordinance to the Mayor and Council outlining the zones. He described the zones and their uses in a Power Point presentation.

Mr. Cerino stated that there was a public hearing held by the Planning Commission in October 2009 where every property owner affected by a change was invited in writing to discuss the changes. He said that it was a successful meeting and revisions were made based on the feedback from the public. He said that he would like to move along to a public hearing so as not to hold up any future projects.

Mayor Bailey asked Mr. Cerino how he would like the Council to proceed. Mr. Cerino stated that he would like comments (bulleted list form) in a timely fashion where amendments required could be made. Mayor Bailey asked the Council to have any changes to Mr. Cerino no later than Friday, July 15th.

*Rescheduled
meeting
5/16/11*

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 5-11-11

Motion by: Mabel Mumford

Seconded by: Mauritz Stetson

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 4/25/11

Motion by: Mabel Mumford

Seconded by: Jim Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.

- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.

- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.

- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.

- (5) To consider the investment of public funds.

- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
FEBRUARY 24, 2011**

Mayor Bailey called an executive session to order at 6:10 p.m., February 24, 2011 to interview the first of two Stepne Consultant finalists. In attendance were Council Members, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, Mr. Alex Castro and Ms. Bynum Walter of Ayers, Saint Gross. No motions were made or passed. The meeting was suspended until 6:05 p.m. on Monday, March 7, 2011 when the second consultant group was interviewed. In attendance at that meeting were Council Members James R. Gatto, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and Mr. Kaus H. Philipsen and Mr. Michael Crowley of Philipsen Architects. No motions were made or passed. The meeting adjourned at 7:05 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL MEETING
MARCH 21, 2011**

Mayor Margo Bailey called the meeting to order at 7:36 p.m. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the meeting of March 7, 2011 or the executive session of February 26, 2011. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of March 7, 2011 and the executive session of February 26, 2011 as presented, was seconded by Mr. Anthony and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 6:10 p.m. on February 24, 2011 to interview the first two (2) Stepne Consultant Finalists. In attendance were Council members Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson along with W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and Mr. Alex Castro and Ms. Bynum Walter of Ayres, Saint, Gross. No motions were made or passed. The meeting was suspended until 6:05 p.m. on Monday, March 7, 2011 when the second group was interviewed. In attendance at that meeting were Council members James. R. Gatto, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and Ms. Klaus Philipsen and Mr. Michael Crowley of Philipsen Architects. No motions were made or passed. The meeting was adjourned at 7:05 p.m. Minutes were taken and are part of the record.

Mayor Bailey stated that cash on hand and in the banks was \$1,137,499.69.

Mayor Bailey called forward Ms. Jennifer Hicks for an update on the World Café. Mr. Armand Fletcher, Ms. Hope Clarke and Mr. Michael Hardesty were present and spoke to the issue of diversity in the community.

Ms. Beryl Kemp was present on behalf of Homeports to discuss a seminar called "Healthy Aging: A Community Perspective", which would be held at the Washington College on Wednesday, March 30th.

Mr. Ingersoll stated that Mr. Matthew Tobriner submitted the final report of the Port Committee. He said that electronic copies were sent to the webmaster, Kent News and Chestertown Spy.

Mr. Ingersoll requested an executive session on property and contractual matters. The Council decided to hold the executive session at the Mayor and Council meeting on Monday, April 4th.

Mayor Bailey showed a slideshow presentation from the Pocono Review outlining the impact that single use plastic bags have on the environment.

**SUMMARY
EXECUTIVE SESSION
APRIL 4, 2011**

Mayor Bailey called an executive session to order at 9:22 p.m., April 4, 2011 to discuss the Stepne Manor consultant. In attendance were Council Members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 9:40 p.m. Minutes were taken and are part of the record.

MAYOR AND COUNCIL
APRIL 25, 2011

Acting Mayor Anthony called the meeting to order at 7:45 p.m. In attendance were Council members James R. Gatto, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and guests.

Acting Mayor Anthony asked if there were any additions or corrections to the minutes of the meeting of April 4, 2011 or the executive session of the same date. **Mr. Gatto moved to approve the minutes of the April 4, 2011 meeting and executive session of the same date as presented, was seconded by Mr. Stetson and carried unanimously.**

Acting Mayor Anthony stated that Mayor Bailey called an executive session to order at 9:22 p.m. on April 4, 2011 to discuss the Stepne Manor Consultants. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 9:40 p.m. Minutes were taken and are part of the record.

Acting Mayor Anthony stated that cash on hand and in banks was \$980,662.58.

Officers Brett Lysinger and Stephen Lozar gave the police report for the month of March 2011. Officer Lysinger stated that there was a robbery of the Citgo station on Washington Avenue and it was under investigation. Mrs. Mumford-Pautz stated that there was a house on the 500 block of Cannon Street where all of the copper tubing was stolen. Officer Lysinger stated that they were aware of that incident as well.

Mr. Gatto asked if it was customary for officers to leave Chestertown in order to help other agencies. He was concerned that growth or commercial expansion in Kingstown would make CPD the first responder by their proximity. Officer Lozar stated that Chestertown had a mutual aid agreement with other agencies, but Chestertown was never left uncovered.

Mr. Stewart Barroll was present and presented detailed information on the proposed Public Ethics Ordinance, which was required by the State Ethics Law. Mr. Barroll suggested going from three (3) to five (5) members, filling the present vacancy as soon as possible.

Mr. Barroll stated that when the third member of the Ethics Commission was appointed and after the State Ethics Commission approved the draft Ordinance, he would like to have a meeting with the Chestertown Ethics Commission to review the Ordinance and then the Commission would request its passage by the Mayor and Council.

Ms. Sue Matthews was present on behalf of the Prince Theatre with a request for a two (2) night gala on Friday, September 30th and Saturday, October 1st to unveil the renaming of the Prince Theatre to the Garfield Center for the Arts at the Prince Theatre. **Mr.**

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: April 4, 2011

Motion by: Mabel Mumford-Pautz Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	[<input checked="" type="checkbox"/>]	[]	[]	[]
Gibson Anthony	[<input checked="" type="checkbox"/>]	[]	[]	[]
Mabel Mumford-Pautz	[<input checked="" type="checkbox"/>]	[]	[]	[]
Mauritz Stetson	[<input checked="" type="checkbox"/>]	[]	[]	[]

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) [] To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) [] To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) [] To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) [] To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) [] To consider the investment of public funds.
- (6) [] To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
FEBRUARY 24, 2011**

Mayor Bailey called an executive session to order at 6:10 p.m., February 24, 2011 to interview the first of two Stepne Consultant finalists. In attendance were Council Members, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, Mr. Alex Castro and Ms. Bynum Walter of Ayers, Saint Gross. No motions were made or passed. The meeting was suspended until 6:05 p.m. on Monday, March 7, 2011 when the second consultant group was interviewed. In attendance at that meeting were Council Members James R. Gatto, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and Mr. Kaus H. Philipsen and Mr. Michael Crowley of Philipsen Architects. No motions were made or passed. The meeting adjourned at 7:05 p.m. Minutes were taken and are part of the record.

MAYOR AND COUNCIL MEETING
MARCH 21, 2011

Mayor Margo Bailey called the meeting to order at 7:36 p.m. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the meeting of March 7, 2011 or the executive session of February 24, 2011. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of March 7, 2011 and the executive session of February 24, 2011 as presented, was seconded by Mr. Anthony and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 6:10 p.m. on February 24, 2011 to interview the first two (2) Stepne Consultant Finalists. In attendance were Council members Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson along with W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and Mr. Alex Castro and Ms. Bynum Walter of Ayres, Saint, Gross. No motions were made or passed. The meeting was suspended until 6:05 p.m. on Monday, March 7, 2011 when the second group was interviewed. In attendance at that meeting were Council members James. R. Gatto, Mabel Mumford-Pautz and Mauritz Stetson, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer and Ms. Klaus Philipsen and Mr. Michael Crowley of Philipsen Architects. No motions were made or passed. The meeting was adjourned at 7:05 p.m. Minutes were taken and are part of the record.

Mayor Bailey stated that cash on hand and in the banks was \$1,137,499.69.

Mayor Bailey called forward Ms. Jennifer Hicks for an update on the World Café. Mr. Armand Fletcher, Ms. Hope Clarke and Mr. Michael Hardesty were present and spoke to the issue of diversity in the community.

Ms. Beryl Kemp was present on behalf of Homeports to discuss a seminar called "Healthy Aging: A Community Perspective", which would be held at the Washington College on Wednesday, March 30th.

Mr. Ingersoll stated that Mr. Matthew Tobriner submitted the final report of the Port Committee. He said that electronic copies were sent to the webmaster, Kent News and Chestertown Spy.

Mr. Ingersoll requested an executive session on property and contractual matters. The Council decided to hold the executive session at the Mayor and Council meeting on Monday, April 4th.

Mayor Bailey showed a slideshow presentation from the Pocono Review outlining the impact that single use plastic bags have on the environment.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 2/24/11

Motion by: Gibson Anthony

Seconded by: Marty Stetson

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	[]	[]	[]	[]
Gibson Anthony	<input checked="" type="checkbox"/>	[]	[]	[]
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	[]	[]	[]
Mauritz Stetson	<input checked="" type="checkbox"/>	[]	[]	[]

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) [] To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) [] To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) [] To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) [] To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) [] To consider the investment of public funds.
- (6) [] To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
JANUARY 7, 2011**

Mayor Bailey called an executive session to order at 9:05 p.m., directly following the Mayor and Council meeting of January 7, 2011 to discuss an appraisal of the Chestertown Marina properties. In attendance were Council Members, James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, Mr. Matthew Tobriner of the Port Committee and Mr. Bob Greenlee, appraiser. One motion was made to accept the appraisal as submitted. The meeting adjourned at 10:10 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL MEETING
FEBRUARY 22, 2011**

Acting Mayor Mumford-Pautz called the meeting to order at 8:15 p.m. In attendance were Council members Gibson Anthony and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Acting Mayor Mumford-Pautz asked if there were any additions or corrections to the minutes of the meeting of February 7, 2011 or the Executive Session of the date. **Mr. Anthony moved to approve the minutes of the Mayor and Council meeting of February 7, 2011 and the executive session of the same date as presented, was seconded by Mr. Stetson and carried unanimously.**

Acting Mayor Mumford-Pautz stated that an executive session was called to order at 9:05 p.m., directly following the Mayor and Council meeting of February 7, 2011 to discuss the proposal of the Chestertown Marina property. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W. S. Ingersoll, Town Manager and Jennifer Mulligan, Stenographer. Mr. Matthew Tobriner of the Port Study Committee and Mr. Bob Greenlee of Greenlee Appraisals were also in attendance. One motion was made to accept the proposal as submitted. The meeting adjourned at 10:10 p.m. Minutes were taken and are part of the record.

Acting Mayor Mumford-Pautz stated that cash on hand and in the banks was \$1,265,598.63.

Chief Edler was present and gave the Police Report for January 2011 and the Annual Police Report for 2010.

Acting Mayor Mumford-Pautz reminded Chief Edler of the event at the Church of God on Wednesday, February 23, 2011 at 7 p.m.

Mr. Bill Arrowood and Ms. Heidi Milby were present on behalf of the Chestertown Tea Party and discussed changes to the street closures and new events scheduled for this year's festival.

Ms. Judy Barroll of Washington College was present to discuss a permit application to hold a 5k run/walk on Saturday, May 21st from 6 a.m. to 12:00 noon. This would mostly be an alumni event as it was being held on Alumni weekend. One hundred (100) participants were expected. **Mr. Stetson moved to approve the permit application for the 5k run/walk on Saturday, May 21, 2011 from 8 a.m. to 1 p.m. as submitted, was seconded by Mr. Anthony and carried unanimously.**

Mr. Ingersoll stated that Washington College put in a bid to purchase the Board of Education building. Mr. Ingersoll stated that from a zoning standpoint the use of the building for classrooms was nearly identical to what has occurred over the last ninety (90) years at the site.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 8-7-11

Motion by: Mabel Mumford Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
DECEMBER 20, 2010**

Mayor Bailey called an executive session to order at 9:12 p.m., directly following the Mayor and Council meeting of December 9, 2010 to discuss hiring in the Police Department. In attendance were Council Members, James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson along with W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer and Chief Robert Edler. One motion was made concerning hiring of two (2) police officers. The meeting adjourned at 9:35 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL MEETING
JANUARY 4, 2011**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Bid Opening of December 16, 2010, the Mayor and Council meeting of December 20, 2010 and the executive session of the same date. **Mr. Stetson moved to approve the minutes of the Bid Opening of December 16, 2010, the Mayor and Council meeting of December 20, 2010 and the Executive Session of the same date as submitted, was seconded by Mr. Gatto and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 9:12 p.m., directly following the Mayor and Council meeting of December 9, 2010 to discuss hiring in the Police Department. In attendance were council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer and Police Chief Robert Edler. One motion was made concerning the hiring of two (2) police officers. The meeting was adjourned at 9:35 p.m. Minutes were taken and are part of the record.

Mayor Bailey read a copy of the 2010 Report of Municipal Affairs in to the record. A copy is attached to this record.

Mr. Miles Barnard was present on behalf of South Fork Studios and reviewed the landscaping plans he designed for the "Remembrance Park" on Horsey Lane. Mr. Gatto stated that he would like to see the park more connected to Philosopher's Terrace to open it up to the area. Mr. Ingersoll stated that there was a \$138,000.00 Community Parks and Playgrounds grant application in for the project and he thought donors would also come forward when the project went to bid.

Mr. Ingersoll stated that there was progress with the local access channel. Atlantic Broadband installed the fiber optic into the Town Hall, so Chestertown was ready to broadcast. He said he was working on the equipment details with Atlantic Broadband.

Mayor Bailey stated that she was in receipt of a letter from Ms. Susanne Hayman representing the County Commissioners regarding the Council's concerns about the Quaker Neck hook-ups. The letter asked the Council to meet with the Commissioners in an open meeting on the subject on January 11th. Mr. Ingersoll stated the Town needed to receive the requested documents and review them before the meeting with the Commissioners. The Council agreed. Mayor Bailey stated that the County would be advised that the Council would meet when they were ready.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 12/20/2010

Motion by: Mabel Mumford-Pautz Seconded by: Jim Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

New hires for Police Department

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
DECEMBER 9, 2010**

Mayor Bailey called an executive session to order at 9:35 p.m., directly following the Mayor and Council meeting of December 9, 2010 to discuss compensation. In attendance were Council Members, James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson along with W.S. Ingersoll, Town Manager and Zoning Administrator. Two motions were made concerning compensation and carried unanimously. The meeting adjourned at 9:50 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL MEETING
DECEMBER 20, 2010**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of December 9, 2010 or the Executive Session of the same date. **Mr. Stetson moved to approve the minutes of the Mayor and Council meeting of December 9, 2010 and the Executive Session of the same date as submitted, was seconded by Mr. Gatto and carried unanimously.**

Mayor Bailey stated that an Executive Session was called to order at 9:35 p.m. directly following the Mayor and Council meeting of December 9, 2010 to discuss compensation. In attendance were Council Members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Zoning Administrator. Two motions were made concerning compensation which carried unanimously. The meeting was adjourned at 9:50 p.m. Minutes were taken and are part of the record.

Mayor Bailey stated that cash on hand and in banks was \$1,780,577.52.

Mayor Bailey presented Ms. Joan Merryman with a Proclamation and a Key to the City to celebrate her retirement from the Town of Chestertown.

Mr. Kees deMooy gave a PowerPoint presentation on the build out of the rain garden projects at the Wilmer Park, Rolling Road Park, and Washington Park. Mayor Bailey presented several volunteers for the project with Chestertown pewter plaques as a token of thanks from the Mayor and Council. The volunteers were Ed Stack, Darla Downer, Pam Harris, Sabine Harvey, Kevin Kimble, and Diane Calter.

Chief Robert Edler gave the Police Report for the month of November 2010, noting that it was in a new format. Chief Edler introduced Officer Sam Kinser, who graduated earlier in the day from the Police Academy, to the Mayor and Council.

Mrs. Mumford-Pautz moved to temporarily adjourn the meeting to go into the Utilities Commission meeting at 7:56 p.m., was seconded Mr. Anthony and carried unanimously. Mayor Bailey called the meeting back to order at 8:43 p.m.

Mr. Ingersoll stated that he would like to request an Executive Session to discuss employment. **Mrs. Mumford-Pautz moved for an Executive Session directly following the meeting under Section 10-508 of the Annotated Code of the State of Maryland to discuss employment with the Town of Chestertown, was seconded by Mr. Gatto and carried unanimously.**

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: December 9, 2010

Motion by: Mabel Mumford Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	[X]	[]	[]	[]
Gibson Anthony	[X]	[]	[]	[]
Mabel Mumford-Pautz	[X]	[]	[]	[]
Mauritz Stetson	[X]	[]	[]	[]

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) [] To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) [] To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) [] To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) [] To consider the investment of public funds.
- (6) [] To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
NOVEMBER 1, 2010**

Mayor Bailey called an executive session to order at 8:50 p.m., directly following the Mayor and Council meeting of November 1, 2010 to discuss a personnel issue. In attendance were Council Members, James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer and Chief Robert Edler. No motions were made or passed. The meeting adjourned at 9:15 p.m. Minutes were taken and are part of the record.

**MAYOR AND COUNCIL MEETING
NOVEMBER 15, 2010**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting and Executive Session of November 1, 2010. **Mrs. Mumford-Pautz moved that the minutes of the Mayor and Council meeting of October 18, 2010 be approved as submitted, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 8:50 p.m. to discuss a personnel issue. All members of the Mayor and Council were in attendance along with W.S. Ingersoll, Town Manager and Zoning Administrator, Chief Robert Edler, and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 9:15. Minutes were taken and are part of the record.

Mayor Bailey stated that cash on hand and in the banks was \$1,832,841.95.

Chief Robert Edler gave the police report for October 2010.

Mr. Ingersoll introduced Ms. Gia Colanero and Mr. Scott Hemming from RedSpeed, to discuss the automated speed photo enforcement. Ms. Colanero stated that the School Zone speed enforcement should be in effect within the next six (6) weeks. Mr. Colanero explained the process for violations and suggested establishing additional School Zones on Town roads.

Mr. Ingersoll introduced Ms. GeorgJean Zimmerman and Mr. David Diehl from Atlantic Broadband. The Council discussed the fact that the Town has been waiting for its public access channel for years and it has not been delivered. Mr. Diehl stated that he would like at least 30-days to ascertain what Atlantic Broadband has agreed to and what Chestertown wanted in order to facilitate the public access channel. Mayor Bailey stated that it was time to move forward and would like to have the channel in effect by January 1st.

Mr. Ingersoll stated that there was a bid opening for the Requests for Proposals for the website. Three (3) bids were received as follows: 1) Chesapeake Bay Internet Associates (CBIA); 2) Green Monster Hosting; and 3) Mullin Ashley. Mr. Ingersoll stated that the bids would be compared by the Council before any decisions were made.

Mr. Ingersoll stated that the Request for Proposals for Stepne Manor was sent to the five (5) finalists of the Request for Qualifications, with the proposals due on December 15th.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 11-1-2010

Motion by: Mabel Mumford Pautz

Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

OK
WJK

**SUMMARY
EXECUTIVE SESSION
MAY 17, 2010**

Mayor Bailey called an executive session to order at 9:37 p.m., directly following the Mayor and Council meeting of May 17, 2010 to discuss personnel issues and salaries. In attendance were Council Members, James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer and for a portion of the meeting, Chief Robert Edler. No motions were made or passed. The meeting adjourned at 11:15 p.m. Minutes were taken and are part of the record.

MAYOR AND COUNCIL MEETING
JUNE 7, 2010

Mayor Bailey called the meeting to order at 7:38 p.m. In attendance were Council members James Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of May 17, 2010 or Executive Session of the same date. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of May 17, 2010 and Executive Session with one minor change on page 2, was seconded by Mr. Gatto and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 9:37 p.m. on May 17, 2010 directly following the Mayor and Council meeting to discuss personnel salaries. In attendance were Council members Mabel Mumford-Pautz, James R. Gatto, Mauritz Stetson and Gibson Anthony, along with W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and for a portion of the meeting Chief Robert Edler. No motions were made or passed. The meeting adjourned at 11:15 p.m. Minutes were taken and are part of the record.

Mayor Bailey read a Proclamation declaring June 5, 2010 as Kent-Queen Anne's Rescue Squad Day in Chestertown. Several members of the Rescue Squad were in the audience. Mayor Bailey stated that Mr. Stetson attended the festivities on June 5th as she was out of Town.

Mayor Bailey thanked the Kent & Queen Anne's Rescue Squad for all that they do for Chestertown and the surrounding area.

Mr. Stetson stated that when he worked for the State Police and the Kent & Queen Anne's Rescue Squad always handled their calls for service in a superior manner and said that he did not always see that in other areas. He said that the Kent & Queen Anne Rescue Squad was always a welcome sight to the scene of an accident and said they changed the level of service from Rescue Squads around the State of Maryland.

Mayor Bailey stated that she would like to begin to mention the unsung heroes in Chestertown because without the volunteer system in Kent County there would not be the same quality of life in the area. Mayor Bailey invited the Council to come forward with unsung heroes for future meetings.

Mayor Bailey stated that the first unsung hero she would like to acknowledge at this meeting was Ms. Joanne Fairchild. Mayor Bailey stated that Ms. Fairchild works for the Washington College Center for the Environment and Society. Mayor Bailey stated that unofficially, Ms. Fairchild does so much for the community without frowning or ever becoming impatient. Mayor Bailey stated that her work for the Mutt Strutt and Earth Day

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 5-17-10

Motion by: Mabel Mumford

Seconded by: James Gatto

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
MAY 3, 2010**

Mayor Bailey called an executive session to order at 9:50 p.m., directly following the Mayor and Council meeting of May 3, 2010 to discuss personnel issues. In attendance were Council Members, Mabel Mumford-Pautz, James R. Gatto, Mauritz Stetson and Gibson Anthony along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 10:02 p.m. Minutes were taken and are part of the record.

OK

**MINUTES
MAYOR AND COUNCIL MEETING
MAY 17, 2010**

Mayor Bailey called the meeting to order at 7:47 p.m. In attendance were Council members James Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of May 3, 2010, Executive Session, or Budget Workshop of May 10, 2010. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of May 3, 2010, Executive Session, and Budget Workshop of May 10, 2010 as presented. The motion was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 9:50 p.m. on May 3, 2010 directly following the Mayor and Council meeting to discuss personnel issues. In attendance were Council members Mabel Mumford-Pautz, James R. Gatto, Mauritz Stetson and Gibson Anthony, along with W.S. Ingersoll, Town Manager and Zoning Administrator and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 10:02 p.m. Minutes were taken and are part of the record.

Mayor Bailey asked for a moment of silence for all those in the world who are suffering, have given their lives for our country, and those who suffering in the Gulf.

Mayor Bailey stated that cash on hand and in the banks was \$1,392,222.25.

Mayor Bailey called forward Chief Edler for his report. Chief Edler stated that for the month of April 2010 the Chestertown Police Department made thirty (30) adult arrests with the placement of seventy-one (71) charges. There were three (3) juvenile arrests with the placement of five (5) charges. There were three (3) civil citations. One hundred forty-four (144) motor vehicle citations were issued and two hundred thirty-six (236) warnings. There was a total of nine hundred seventy-five (975) calls for service in April.

Chief Edler stated that there were twelve (12) Part I offenses reported, five (5) were cleared by arrest and three (3) were unfounded. There were thirty-nine (39) Part II offenses reported, twenty-seven (27) of which were cleared by arrest.

Chief Edler stated that he met with Mr. Jerry Keiser from the Kent County Library to go over the cameras and at that meeting they found that they were able to purchase six (6) cameras at the library property at a lesser amount than the original quote of \$5,600.00. The cameras were ordered.

Chief Edler stated that there would be fencing installed in front of the alley between the Widows Walk Bed & Breakfast and the library.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: May 3, 2010

Motion by: Mabel Mumford-Pautz Seconded by: Mauritz Stetson

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
James R. Gatto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To Discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

SUMMARY
EXECUTIVE SESSION
FEBRUARY 1, 2019 *gm*

Mayor Bailey called an executive session to order at 8:57 p.m., directly following the Mayor and Council meeting of February 1, 2019 to discuss personnel issues. In attendance were Council Members, Mabel Mumford-Pautz, James R. Gatto, Mauritz Stetson and Gibson Anthony along with W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and Chief Robert Edler. One motion was made concerning possible promotions which passed with four (4) in favor and one (1) opposed. The meeting adjourned at 9:40 p.m. Minutes were taken and are part of the record.

**MINUTES
MAYOR AND COUNCIL MEETING
FEBRUARY 16, 2010**

Mayor Bailey called the meeting to order at 7:35 p.m. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of February 1, 2010 or the executive session of the same date. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of February 1, 2010 and the executive session as presented. The motion was seconded by Mr. Gatto and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 8:57 p.m., directly following the Mayor and Council meeting of February 1, 2010 to discuss personnel issues. In attendance were Council Members Mabel Mumford-Pautz, James R. Gatto, Mauritz Stetson and Gibson Anthony, along with W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and Chief Robert Edler. One motion was made concerning possible promotions, which passed with four (4) in favor, one (1) opposed. The meeting was adjourned at 9:40 p.m. Minutes were taken and are part of the record.

Mayor Bailey asked for a moment of silence for those who have given their life for their country and those who serve around the world, and especially for Mr. Tony Scott who passed away earlier this week.

Mayor Bailey called forward Chief Robert Edler for his report. Chief Edler stated that for the month of January 2010 the Chestertown Police Department made twenty (20) adult arrests with the placement of twenty-five (25) charges. There were five (5) juvenile arrests with the placement of six (6) charges. There were two (2) civil citations issued. There were forty-six (46) motor vehicle citations issued and two hundred forty-seven (247) warnings. There were twenty-four (24) Part I crimes reported, six (6) were cleared by arrest and two (2) were unfounded. There were twenty-two (22) Part II crimes, twelve (12) of which were cleared by arrest. There was a total of nine hundred and seventy seven (977) calls for service.

Mr. Stetson asked for an update on the new recruits, who were currently at the police academy. Chief Edler stated that both recruits were doing well at the academy.

Mr. Stetson asked if there was a way to capture the amount of time spent on incidents and calls. Chief Edler stated that there were performance reports and all of the time could be accounted for in a report. He asked Mr. Stetson to stop in at the department and he would show him the system.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
DECEMBER 21, 2009**

Mayor Bailey called an executive session to order at 8:40 p.m., directly following the Mayor and Council meeting of December 21, 2009 to discuss a personnel issue and real estate matter. In attendance were Council Members, Mabel Mumford-Pautz, Harrison C. Bristoll, Jr. and Gibson Anthony along with W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and for a portion of the meeting Chief Robert Edler and two (2) candidates for police positions. Motions were made for the hiring of two (2) police officers and for a contract of sale on an 11-acre parcel of property located at Rt. 20 and Rt. 514, owned by the Nicholson family. Both were passed unanimously. The meeting adjourned at 10:00 p.m. Minutes were taken and are part of the record.

**MINUTES
MAYOR AND COUNCIL MEETING
JANUARY 4, 2010**

Mayor Bailey stated that she had been sworn in as Mayor over the weekend by Mr. Mark Mumford, Clerk of Court.

Mayor Bailey swore in Mrs. Mumford-Pautz as Councilwoman for the Third Ward of Chestertown.

Mayor Bailey swore in Mr. James R. Gatto as Councilman for the First Ward of Chestertown.

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Gibson Anthony, Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of December 21, 2009 or the executive session of the same date. **Mr. Stetson moved to approve the minutes of the Mayor and Council meeting of December 21, 2009 and the executive session as submitted. The motion was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 8:40 p.m., directly following the Mayor and Council meeting of December 21, 2009 to discuss a personnel issue and real estate matter. In attendance were Council members Mabel Mumford-Pautz, Harrison C. Bristol, Jr. and Gibson Anthony, along with W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and for a portion of the meeting Chief Robert Edler and two (2) candidates for police positions. Motions were made for hiring two (2) police officers and for a contract of sale on an 11+ acre parcel of property located at Rt. 20 and Rt. 514, owned by the Nicholson family. Both motions were passed unanimously. The meeting was adjourned at 10:00 p.m. Minutes were taken and are part of the record.

Mayor Bailey stated that the Charter of the Town of Chestertown states that the Mayor during the first quarter of each calendar year shall report to the Council the condition of municipal affairs and make such reports as he/she sees proper for the public good and welfare of the Town. The report is attached to this document.

Mr. Ingersoll stated that he received a call from Emergency Services earlier in the day to discuss possible eligibility for FEMA funds for the December 19th snowstorm. He said that he has compiled estimates of costs for the storm in overtime, equipment, and salt which at this point totaled \$55,800.00. Mr. Ingersoll stated that this estimate does not include the regular work when the snowstorm was over as there was a lot of time trying to clear the downtown.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 12-21-09

Motion By: Jim Bristoll

Seconded By: Mabel Mumford

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristoll, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 12-21-09

Motion By: Jim Bustell

Seconded By: Mabel Mumford

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristoll, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
NOVEMBER 16, 2009**

Mayor Bailey called an executive session to order at 8:34 p.m. directly following the Mayor and Council meeting of November 16, 2009 to discuss a real estate and personnel issue. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer and for the real estate portion of the meeting there was a discussion with two guests. No motions were made or passed. The Mayor stated that the personnel issue should wait until the December meeting. The meeting adjourned at 9:15 p.m. Minutes were taken and are part of the record.

**MINUTES
MAYOR AND COUNCIL MEETING
DECEMBER 7, 2009**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members Gibson Anthony, Harrison C. Bristoll, Jr., Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of November 16, 2009 or the executive session of the same date. **Mr. Bristoll moved to approve the minutes of the Mayor and Council meeting and executive session of November 16, 2009 as submitted. The motion was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey asked for a moment of silence for those who have given their life for their country and those who serve around the world.

Mayor Bailey called forward Mr. Steve Ochse and Ms. Vicki McCrone of Mayer, Hoffman, McCann for the audit presentation. Mr. Ochse stated that the management team for Chestertown did a wonderful job preparing for the audit. He said that they were professional and cooperative in every way.

Mr. Ochse stated that the Town received an unqualified opinion, which was the level desired in an audit. He said that the required statements were submitted in order to be in accordance with the auditing standards.

Mr. Ochse stated that there were no difficulties encountered during the audit and no uncorrected statements found.

Ms. McCrone stated that she gave the Council a summary of the audit for their review. She said that there was a comparison of financial highlights from Chestertown, Centreville and Denton as they were similar size in population and all were on the Eastern Shore.

Ms. McCrone stated that the general fund was very strong financially. She said that on the Utilities side in future years the Town might want to look at the Utilities to examine cash flow.

Mr. Ochse stated that the Utilities had \$124,000.00 of cash flow generated from utilities operations. He said that they should look at ways to generate additional revenue with permits for construction falling off.

Mr. Ochse stated that one of the things that jumped out at him was public safety. He said that the Town was at \$1.35 million for a Town of almost 4,900, but Denton was at \$1.83

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: November 16, 2009

Motion By: Jim Bristol

Seconded By: Mabel-Mumford Pautz

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristol, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date:

16
November 2, 2009

Motion By:

Mabel Mumford-Pautz

Seconded By:

Jim Bristoll

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristoll, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

OK

**SUMMARY
EXECUTIVE SESSION
SEPTEMBER 21, 2009**

Mayor Bailey called an executive session to order at 8:35 p.m. to discuss real estate issues. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 8:50 p.m. Minutes were taken and are part of the record.

**MINUTES
MAYOR AND COUNCIL MEETING
OCTOBER 5, 2009**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members Gibson Anthony, Harrison C. Bristoll, Jr., Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of September 21, 2009 or executive session of the same date. **Mr. Bristoll moved to approve the minutes of the Mayor and Council meeting and Executive Session meeting of September 21, 2009 as submitted. The motion was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 8:35 p.m. to discuss real estate issues. The entire Mayor and Council was present, along with W.S. Ingersoll, Town Manager and Zoning Administrator and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting was adjourned at 8:50 p.m. Minutes were taken and are part of the record.

Mayor Bailey asked if there were any additions or corrections to the Public Hearing for the Chestertown Trail held on September 21, 2009. **Mrs. Mumford-Pautz moved to approve the minutes of the Public Hearing for the Chestertown Trail as submitted, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey asked for a moment of silence for those who have given their life for their country and those who serve around the world. She also asked for a moment of silence for Joan and Dick McCown and their family.

Mayor Bailey asked for a motion to approve the TEFRA Bond Issue discussed in the Public Hearing, which was held before the Mayor and Council meeting. **Mr. Stetson moved to approve the Resolution 2009-03 for the TEFRA Bond Issue, was seconded by Mr. Bristoll and carried unanimously.**

Mr. Ingersoll stated that the Board of Supervisors of Elections met on Friday, October 3rd at 5:00 p.m. and the candidates who met the filing deadline were as follows:

1st Ward Council: James R. Gatto and Frank B. Rhodes;

3rd Ward Council: Mabel Mumford-Pautz;

Mayor of Chestertown: Margo Goggin Bailey.

Mayor Bailey stated that with the Chesapeake Bay Trust grant money received there would be programs for getting free trees. Mayor Bailey stated that residents in Town limits could use their coupon to buy one tree and receive a second tree free. Non-Chestertown residents could also use a coupon to receive \$25.00 of their purchase of a

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: September 21, 2009

Motion By: Mabel Mumford

Seconded By: Gibson Anthony

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristoll, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
JULY 20, 2009**

Mayor Bailey called an executive session to order at 9:27 p.m. to discuss a real estate matter. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 9:40 p.m. Minutes were taken and are part of the record.

**MINUTES
MAYOR AND COUNCIL MEETING
AUGUST 10, 2009**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members Gibson Anthony, Harrison C. Bristoll, Jr., Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of July 20, 2009 or the executive session of the same date. **Mr. Bristoll moved to approve the minutes of the Mayor and Council meeting of July 20, 2009 and the executive session of the same date. The motion was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that she called an executive session to order at 9:27 p.m. to discuss a real estate matter. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 9:40 p.m. Minutes were taken and are part of the record.

Mayor Bailey asked for a moment of silence for those who have given their life for their country and those who serve around the world.

Mayor Bailey called forward the leaders of Summerfest. Ms. Michelle Phillips, Director of Summerfest, and Mr. Tyler Brown, one of the campers, was present to speak on behalf of the group, many of whom were in the audience. Ms. Phillips stated that she wanted to thank the Council for the program and said that the children had a great time swimming, playing tennis, and learning other different skills from the program. Mr. Brown thanked the Council for their support of the Summerfest Program as well.

Mr. Ingersoll stated that he had a request from Ms. Terry Ashley to discuss her suggestion of waiving the Board of Appeals fees for a daycare center that her daughter is operating. Ms. Terry Ashley and Ms. Stacy Ashley-Pinder were present.

Ms. Ashley stated that her daughter was charged a \$500.00 fee for the Board of Appeals hearing to grant the use of the daycare facility after having to pay a \$300.00 building permit fee for enclosing the garage to her house for the area for the daycare that would be used.

Ms. Ashley-Pinder stated that the County in the last year has waived their daycare fee for additional children. She said that outside of Town limits, a home occupation daycare facility is allowed six (6) children, instead of the four (4) which is what Chestertown allows. Ms. Ashley-Pinder stated that she had to pay \$500.00 for approval from the Town for the daycare after the State had approved her and given her a certificate to run the daycare.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
JULY 6, 2009**

Mayor Bailey called an executive session to order at 8:22 p.m. to discuss a real estate matter. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 8:37 p.m. Minutes were taken and are part of the record.

MINUTES
MAYOR AND COUNCIL MEETING
JULY 20, 2009

Mayor Bailey called the meeting to order at 8:00 p.m. In attendance were Council members Gibson Anthony, Harrison C. Bristoll, Jr., Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of July 6, 2009 or the executive session of the same date. **Mr. Bristoll moved to approve the minutes of the Mayor and Council meeting of July 6, 2009 and the executive session of the same date. The motion was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that she called an executive session to order at 8:22 p.m. to discuss a real estate matter. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 8:37 p.m. Minutes were taken and are part of the record.

Mayor Bailey asked for a moment of silence for those who have given their life for their country and those who serve around the world.

Mayor Bailey stated that cash on hand and in the banks was \$1,503,751.05.

Chief Edler was called forward for his report. Chief Edler stated that for the month of June 2009 there was a total of eight hundred fifty-eight (858) calls for service. There were eleven (11) adult arrests with the placement of twenty-one (21) charges. There was one (1) juvenile charge. He said that forty (40) motor vehicle citations were issued and two hundred forty (240) warnings.

Chief Edler stated that there were ten (10) part one crimes and twenty-one (21) part two crimes. Mr. Stetson stated that he would like to see the cases that were closed by arrest or by exceptional means added to the list.

Chief Edler stated that the July 4th celebration went very well and he received comments that the fireworks were the best Chestertown had in years.

Mr. Stetson asked if there were any problems at Rt. 291 and Rt. 20. Chief Edler stated that there have not been any accidents at the intersection to date. He said that after the Rock Hall fireworks he did send an officer there to direct traffic because traffic was backed up coming into Town after the fireworks.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: July 6, 2009

Motion By: Mabel Mumford

Seconded By: Jan Brudell

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristoll, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
JUNE 15, 2009**

Mayor Bailey called an executive session to order at 9:58 p.m. to discuss a personnel matter and real estate matter. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 10:10 p.m. Minutes were taken and are part of the record.

**MINUTES
MAYOR AND COUNCIL MEETING
JULY 6, 2009**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members Gibson Anthony, Harrison C. Bristoll, Jr., Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of June 15, 2009 or the executive session of the same date. **Mr. Bristoll moved to approve the minutes of the Mayor and Council meeting of June 15, 2009 and the executive session of the same date. The motion was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 9:58 p.m. to discuss a personnel matter and real estate matter. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 10:10 p.m. Minutes were taken and are part of the record.

Mayor Bailey asked for a moment of silence for those who have given their life for their country and those who serve around the world.

Mr. Ingersoll presented the Council with the amended Tree Ordinance and said that he would like for this meeting to be the first reading or introduction of the Ordinance. He said that he had worked with the Tree Committee on the present changes. He reviewed the changes which included additional definitions of trees by caliper in addition to height.

Mr. Ingersoll stated that also added to the document was “The Committee *shall review and approve the street tree plans for any and all site plans and subdivisions submitted to the Planning Commission for their consideration. When requested by the Mayor and Town Council or the Planning Commission they may also consider, investigate, and make findings and recommendations concerning other types of projects which include trees at locations other than on the street*”. Mr. Ingersoll stated that generally the powers of the Tree Committee in the past have been about street trees and park trees. He said that this would be a nice supplement to what the Planning Commission does and there would not be inappropriate street trees selected for new projects.

Mr. Ingersoll stated that at the request of Mr. Stetson, additional language was added regarding the topping or pollarding of trees. Cutting of apical meristems is not permitted. He said that this would better define topping versus trimming.

Mr. Ingersoll stated that he and the Tree Committee discussed the application process. Under policies being created, tree replanting will be urged with a list of varieties recommended.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 6-15-09

Motion By: Mabel Mumford

Seconded By: Mauritz Stetson

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristoll, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
MAY 11, 2009**

Mayor Bailey called an executive session to order at 6.48 p.m. to discuss compensation for employees. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and Pat Diver, Accountant. One motion concerning employee salaries was passed. The meeting adjourned at 7:05 p.m. Minutes were taken and are part of the record.

**MINUTES
MAYOR AND COUNCIL MEETING
MAY 18, 2009**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members Gibson Anthony, Harrison C. Bristoll, Jr., Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of May 4, 2009, the budget meeting of May 11, 2009 or the executive session of the same date. **Mr. Bristoll moved to approve the minutes of the Mayor and Council meeting of May 4, 2009, the budget meeting of May 11, 2009 or the executive session of the same date, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 6:48 p.m. to discuss compensation for employees. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer and Pat Diver, Accountant. One motion concerning employee salaries was passed. The meeting was adjourned at 7:05 p.m. Minutes were taken and are part of the record.

Mayor Bailey stated that cash on hand and in the banks was \$1,689,163.07.

Mayor Bailey called forward Sergeant Wode for the police report. Sergeant Wode stated that for the month of April 2009, the Chestertown Police Department made thirty-two (32) adult arrests involving the placement of sixty-six (66) separate charges. There were no juvenile arrests made in April. There were two (2) civil citations issued. Sixty-five (65) motor vehicle citations and three hundred seventy-seven (377) warnings were issued. There was a total of eight hundred sixty-two (862) calls for service.

Mr. Stetson asked if the six (6) failures to obey a police officer were six (6) separate incidents did they stem from one gathering. Sergeant Wode stated that it was six (6) separate charges. Mr. Stetson stated that he did not mean charges, he meant if there was one (1) group of people who failed to obey an officer. Sergeant Wode stated that it was six (6) different incidences. He said it was a wild month with parties because College was close to letting out for summer break.

Mr. Stetson asked if the five (5) resisting arrest charges were part of the failure to obey. Sergeant Wode stated that he believed it would be, but did not know each specific charge.

Mr. Stetson stated that if there were a combination of charges placed he would like to see that because it appeared as though there was much more crime occurring than actual. He asked if it would be helpful if he went over this with the person who did the report so he could clarify what he wanted in the report.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
APRIL 20, 2009**

Mayor Bailey called an executive session to order at 9:35 p.m. to discuss a personnel matter. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. One motion was made to appoint Captain Robert Edler to the position of Chief of Police. The meeting adjourned at 10:05 p.m. Minutes were taken and are part of the record.

MINUTES
MAYOR AND COUNCIL MEETING
MAY 4, 2009

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members Gibson Anthony, Harrison C. Bristoll, Jr., Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of April 20, 2009 or the executive session of the same date.

Mr. Bristoll moved to approve the minutes of the Mayor and Council meeting of April 20, 2009 and the executive session of the same date as submitted, was seconded by Mrs. Mumford-Pautz and carried unanimously.

Mayor Bailey stated that an executive session was called to order at 9:35 p.m. to discuss a personnel matter. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. One motion was made to appoint Captain Robert Edler to the position of Chief of Police. The meeting was adjourned at 10:05 p.m. Minutes were taken and are part of the record.

Mayor Bailey asked for a moment of silence for those who have given their life for their country and those who serve around the world.

Mayor Bailey called forward Chief Robert A. Edler for his swearing in for the position of Chief of Police. Mayor Bailey congratulated Chief Edler on his promotion. Chief Edler thanked the Council for the opportunity to serve as Chief of Police.

Mr. Ingersoll stated that the Night Skies Ordinance that was distributed to the Council was a draft from 2006. He said that he and Mr. deMooy were researching a Night Skies Ordinance suitable for Chestertown that would not be overly technical. Mr. Ingersoll stated that the Planning Commission should be placing Night Sky provisions in the Design Elements of their Zoning Ordinance or Subdivision Plan.

Mayor Bailey stated that she liked the part of the Ordinance which demonstrated acceptable and unacceptable lighting, noting that it should be included. Mr. Anthony stated that the idea of shielding others eyes from the light source was important, noting that the having the light hitting the surface was the point, not necessarily seeing the bulbs.

Mr. Ingersoll stated that he would like the Council to add what they thought should be required, and removing the things that they did not see fit. Mr. Anthony stated that he would like to address this again at the next meeting. Mr. Ingersoll stated that they would try to improve upon the document before the next meeting.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: April 20, 2009

Motion By: Mabel Mumford

Seconded By: Jim Bristol

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristoll, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
MARCH 16, 2009**

Mayor Bailey called an executive session to order at 9:28 p.m. to discuss a personnel issue. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 9:38 p.m. Minutes were taken and are part of the record.

**MINUTES
MAYOR AND COUNCIL MEETING
APRIL 6, 2009**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members Gibson Anthony, Harrison C. Bristoll, Jr., Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Joan Merryman, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of March 16, 2009, or the executive session of the same date. **Mr. Bristoll moved to approve the minutes of the Mayor and Council meeting of March 16, 2009 and the executive session of the same date as submitted, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 9:28 p.m. on March 16, 2009 to discuss a personnel issue. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting was adjourned at 9:38 p.m. Minutes were taken and are part of the record.

Mayor Bailey called forward Mr. Bill Ruckelshaus of Main Street Historic Chestertown. Mr. Ruckelshaus introduced Ms. Diane Fitzgerald, Vice-Chair, Ms. Holly Geddes, Chairwoman, and Mr. Pete Weed, Economic Revitalization Committee Chair of the Main Street Historic Chestertown.

Mr. Ruckelshaus stated that the Main Street Historic Chestertown (MSHC) now has a full board of directors.

Mr. Ruckelshaus stated that last year Ken Collins of WCTR proposed getting twenty (20) downtown merchants to contribute \$40.00 and then the Downtown Chestertown Association contribute \$250.00 to get a non-profit advertising rate for four (4) slots per day on the radio for over the Christmas holiday. He said that the slots were sponsored by Main Street and the DCA and were for all of the businesses downtown.

Mr. Ruckelshaus stated that they were working in concert with Sultana, Inc. offering coupon books for downtown shops for those participating in the public sales. He said that some of the merchants were offering "Tax Free Sundays" at their shops.

Ms. Holly Geddes stated that the Main Street Historic Chestertown (MSHC) hosted the Maryland Main Street Manager's at a meeting in Chestertown, which was successful. She said that there were greening issues raised and ideas on how to enhance Main Streets throughout Maryland.

Ms. Geddes stated that Mrs. Mumford-Pautz accepted the position of Town Spokesperson at Main Street meeting.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 3-16-09

Motion By:

Gibson Anthony

Seconded By:

Mabel Mumford

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristoll, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
MARCH 12, 2009**

Mayor Bailey called an executive session to order at 4:36 p.m. to interview a candidate of the Chief of Police Position. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 6:00 p.m. Minutes were taken and are part of the record.

**MINUTES
MAYOR AND COUNCIL MEETING
MARCH 16, 2009**

Mayor Bailey called the meeting to order at 7:45 p.m. In attendance were Council members Gibson Anthony, Harrison C. Bristoll, Jr., Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Joan Merryman, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of March 9, 2009, the special meetings of March 10, 2009 and March 12, 2009, and the executive session minutes of March 10, 2009 and March 12, 2009. **Mr. Bristoll moved to approve the minutes of the Mayor and Council meeting of March 9, 2009, special meetings of March 10, 2009 and March 12, 2009 and the executive session minutes of March 10, 2009 and March 12, 2009 as submitted, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 5:02 p.m. on Tuesday, March 10, 2009 to interview a candidate for the Chief of Police position. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 5:40 p.m. Minutes were taken and are part of the record.

Mayor Bailey stated that an executive session was called to order at 4:36 p.m. on Thursday, March 12, 2009 to interview a candidate for the Chief of Police position. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator and Jennifer Mulligan, Stenographer. The meeting was adjourned at 6:00 p.m. Minutes were taken and are part of the record.

Mayor Bailey stated that cash on hand and in the banks was \$1,931,108.25.

Mayor Bailey asked for a moment of silence for those who have given their life for their country and those who serve around the world.

Mayor Bailey introduced Mr. Jim Fouss, Chairman of the Food Pantry. Mr. Fouss stated that the budget for 2009 was \$77,000.00; it was \$25,000.00 when the Food Pantry first started. He said that this reflected somewhat what is happening in the community. Mr. Fouss stated that two-thirds of the families that they serve have a 21620 zip code.

Mr. Fouss stated that the Council was given a handout which gave their history, noting that the hours of operation and profile of the clients was also included. He said that they were distributing 9,000 lbs of food per month.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: March 12, 2009

Motion By: Mabel Mumford

Seconded By: Jim Bristoll

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristoll, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
MARCH 10, 2009**

Mayor Bailey called an executive session to order at 5:02 p.m. to interview a candidate of the Chief of Police Position. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 5:40 p.m. Minutes were taken and are part of the record.

**MINUTES
MAYOR AND COUNCIL MEETING
MARCH 16, 2009**

Mayor Bailey called the meeting to order at 7:45 p.m. In attendance were Council members Gibson Anthony, Harrison C. Bristoll, Jr., Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Joan Merryman, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of March 9, 2009, the special meetings of March 10, 2009 and March 12, 2009, and the executive session minutes of March 10, 2009 and March 12, 2009. **Mr. Bristoll moved to approve the minutes of the Mayor and Council meeting of March 9, 2009, special meetings of March 10, 2009 and March 12, 2009 and the executive session minutes of March 10, 2009 and March 12, 2009 as submitted, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 5:02 p.m. on Tuesday, March 10, 2009 to interview a candidate for the Chief of Police position. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 5:40 p.m. Minutes were taken and are part of the record.

Mayor Bailey stated that an executive session was called to order at 4:36 p.m. on Thursday, March 12, 2009 to interview a candidate for the Chief of Police position. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator and Jennifer Mulligan, Stenographer. The meeting was adjourned at 6:00 p.m. Minutes were taken and are part of the record.

Mayor Bailey stated that cash on hand and in the banks was \$1,931,108.25.

Mayor Bailey asked for a moment of silence for those who have given their life for their country and those who serve around the world.

Mayor Bailey introduced Mr. Jim Fouss, Chairman of the Food Pantry. Mr. Fouss stated that the budget for 2009 was \$77,000.00; it was \$25,000.00 when the Food Pantry first started. He said that this reflected somewhat what is happening in the community. Mr. Fouss stated that two-thirds of the families that they serve have a 21620 zip code.

Mr. Fouss stated that the Council was given a handout which gave their history, noting that the hours of operation and profile of the clients was also included. He said that they were distributing 9,000 lbs of food per month.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: March 10 20

Motion By: Mabel Mumford-Pautz

Seconded By: [Signature]

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristoll, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
MARCH 3, 2009**

Mayor Bailey called an executive session to order at 4:16 p.m. to interview a candidate of the Chief of Police Position. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 4:55 p.m. Minutes were taken and are part of the record.

**MINUTES
MAYOR AND COUNCIL MEETING
MARCH 9, 2009**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members Gibson Anthony, Harrison C. Bristoll, Jr., Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Joan Merryman, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of February 16, 2009, the bid opening minutes of February 28, 2009, or the executive sessions of March 3, 2009. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of February 16, 2009, bid opening minutes of February 28, 2009, and executive sessions of March 3, 2009 as submitted, was seconded by Mr. Bristoll and carried unanimously.**

Mayor Bailey asked for a moment of silence for those who have given their life for their country and those who serve around the world.

Mayor Bailey called forward Mr. Larry Schroth, Board President of Homeports, for his presentation. Mr. Schroth stated that Homeports was a senior home care organization initiated by local residents in the 21620 zip code. Mr. Schroth stated that there was an increasing need to help older adults stay in their home as they begin to need help with home maintenance, transportation, and other services.

Mr. Schroth stated that the geographic area for service is all of Kent County, as well as those parts of Queen Anne's County within the 21620 zip code.

Mr. Schroth stated that the mission of the organization was to identify, monitor, and insure access to a wide range of services for those members 50-years of age or older to remain comfortably in their own homes as they age.

Mr. Schroth stated that other aging in place organizations across the United States were studied. He said that there was a free 90-day research study involving eighteen (18) households in Kent County to determine if a senior home care organization would be viable in this rural setting. He said that students from Washington College assisted in the study.

Mr. Schroth stated that the organization was incorporated as a 501(C3) non-profit on June 21, 2007 and the informal operation began on October 1, 2008. He said that Homeports currently has a 12-member board with plans to increase to 15-members.

Mr. Schroth stated that Homeports acts as a broker for services such as carpentry, yard maintenance, pet care, housecleaning, home repairs, and help with companion care. There is a vendor list of local people with a proven track record of being honest, reliable, and fairly priced. He said that Homeports members make the contact and pay vendors

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 3-3-09

Motion By: Jan Bristoll

Seconded By: Mabel Mumford

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristoll, Jr.	[✓]	[]	[]	[]
Gibson Anthony	[✓]	[]	[]	[]
Mabel Mumford-Pautz	[✓]	[]	[]	[]
Mauritz Stetson	[✓]	[]	[]	[]

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) [✓] To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - [] (ii) Any other personnel matter that affects one or more specific individuals.
- (2) [] To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) [] To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) [] To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) [] To consider the investment of public funds.
- (6) [] To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
MARCH 3, 2009**

Mayor Bailey called an executive session to order at 4:56 p.m. to discuss two (2) real estate matters. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 5:13 p.m. Minutes were taken and are part of the record.

**MINUTES
MAYOR AND COUNCIL MEETING
MARCH 9, 2009**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members Gibson Anthony, Harrison C. Bristoll, Jr., Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Joan Merryman, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of February 16, 2009, the bid opening minutes of February 28, 2009, or the executive sessions of March 3, 2009. **Mrs. Mumford-Pautz moved to approve the minutes of the Mayor and Council meeting of February 16, 2009, bid opening minutes of February 28, 2009, and executive sessions of March 3, 2009 as submitted, was seconded by Mr. Bristoll and carried unanimously.**

Mayor Bailey asked for a moment of silence for those who have given their life for their country and those who serve around the world.

Mayor Bailey called forward Mr. Larry Schroth, Board President of Homeports, for his presentation. Mr. Schroth stated that Homeports was a senior home care organization initiated by local residents in the 21620 zip code. Mr. Schroth stated that there was an increasing need to help older adults stay in their home as they begin to need help with home maintenance, transportation, and other services.

Mr. Schroth stated that the geographic area for service is all of Kent County, as well as those parts of Queen Anne's County within the 21620 zip code.

Mr. Schroth stated that the mission of the organization was to identify, monitor, and insure access to a wide range of services for those members 50-years of age or older to remain comfortably in their own homes as they age.

Mr. Schroth stated that other aging in place organizations across the United States were studied. He said that there was a free 90-day research study involving eighteen (18) households in Kent County to determine if a senior home care organization would be viable in this rural setting. He said that students from Washington College assisted in the study.

Mr. Schroth stated that the organization was incorporated as a 501(C3) non-profit on June 21, 2007 and the informal operation began on October 1, 2008. He said that Homeports currently has a 12-member board with plans to increase to 15-members.

Mr. Schroth stated that Homeports acts as a broker for services such as carpentry, yard maintenance, pet care, housecleaning, home repairs, and help with companion care. There is a vendor list of local people with a proven track record of being honest, reliable, and fairly priced. He said that Homeports members make the contact and pay vendors

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 3/3/09

Motion By: Mabel Mumford

Seconded By: Jim Bristoll

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristoll, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
JANUARY 12, 2009**

Mayor Bailey called an executive session to order at 8:32 p.m. directly following the Mayor and Council meeting of January 12, 2009 to discuss a personnel issue. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting adjourned at 8:50 p.m. Minutes were taken and are part of the record.

**MINUTES
MAYOR AND COUNCIL MEETING
FEBRUARY 2, 2009**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members Gibson Anthony, Harrison C. Bristoll, Jr., Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of January 12, 2009 or the executive session of the same date. **Mr. Bristoll moved to approve the minutes of the Mayor and Council meeting and executive session as submitted, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that she called an executive session to order at 8:32 p.m. directly following the Mayor and Council meeting of January 12, 2009 to discuss a personnel issue. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator and Jennifer Mulligan, Stenographer. No motions were made or passed. The meeting was adjourned at 8:50 p.m. Minutes were taken and are part of the record.

Mayor Bailey asked for a moment of silence for those who have given their life for their country and those who serve around the world.

Mr. Ingersoll stated that the 2008 Planning Commission Annual Report was distributed to the Council for approval by the Mayor and Council. **Mr. Bristoll moved to approve the 2008 Planning Commission Annual Report as submitted, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mr. Ingersoll stated that he presented a graph to the Council of the housing starts since 1990. He said that the Town was tracking at around fifty (50) or more housing starts a year in the last three (3) years but the economy has dropped it down to twenty-four (24) last year. Mr. Ingersoll stated that anywhere between twenty (20) and twenty-five (25) housing starts was more sustainable than the three (3) years before.

Mr. Stetson stated that he noticed fifty-eight (58) housing starts in one year and asked if having that many was problematic for the Town. Mr. Ingersoll stated that things that went with fifty-eight (58) housing starts, like building inspections and road construction really pushed the Town's administrative capacities to the limit.

Mr. Ingersoll stated that additional fees were charged to allow for an engineering firm to inspect the roads.

Mr. Anthony asked how a manageable rate was tied into the rate of staging of development as stated in the Comprehensive Plan. Mr. Ingersoll stated that he did not

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 1-12-09

Motion By: Mabel Mumford

Seconded By: Jim Bristol

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristoll, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson B. Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To discuss:
- (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:

**SUMMARY
EXECUTIVE SESSION
DECEMBER 15, 2008**

Mayor Bailey called an executive session to order at 8:40 p.m. directly following the Mayor and Council meeting of December 15, 2008 to discuss a personnel issue. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator, and Jennifer Mulligan, Stenographer. One motion was made concerning an employee's pay. The meeting adjourned at 8:40 p.m. Minutes were taken and are part of the record.

**MINUTES
MAYOR AND COUNCIL MEETING
JANUARY 5, 2009**

Mayor Bailey called the meeting to order at 7:33 p.m. In attendance were Council members Gibson Anthony, Harrison C. Bristoll, Jr., Mabel Mumford-Pautz and Mauritz Stetson, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the Mayor and Council meeting of December 15, 2008 or the executive session of the same date. **Mr. Bristoll moved to approve the minutes of the Mayor and Council meeting of December 15, 2008 and the executive session of the same date as submitted, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that an executive session was called to order at 8:40 p.m., directly following the Mayor and Council meeting of December 15, 2008 to discuss a personnel issue. The entire Mayor and Council was present along with W.S. Ingersoll, Town Manager and Zoning Administrator and Jennifer Mulligan, Stenographer. One motion was made concerning an employee's pay. It was passed unanimously. The meeting was adjourned at 8:40 p.m. Minutes were taken and are part of the record.

Mayor Bailey asked for a moment of silence for those who have given their life for their country and those who serve around the world.

Mayor Bailey read the 2008 Report of Municipal Affairs into the record, a copy of which is attached to this document.

Mr. Ingersoll stated that the U.S. Department of Agricultural and Rural Development will host a home ownership information meeting with prospective homebuyers on Tuesday, January 13th at 6:30 p.m. in the Town Hall. Mr. Ingersoll stated that although the Town was allowing the use of the Town Hall for the meeting it was sponsored by local realtors and the USDA.

Mr. Ingersoll stated that he would like to update Ordinances so that his assistant was included in the designation for property maintenance and inspection of building construction. Mr. Ingersoll introduced Ordinance 1-2009 An Ordinance to Update and Amend Section 57.3 and Ordinance 2-2009 Amendment to Section 135.2.

Mayor Bailey stated that there was a request to change the next meeting date to Monday, January 26th. Mr. Stetson stated that he scheduled a trip for the week of January 26th because the meeting was supposed to be on January 20th. After much discussion, the Council decided to hold the Utilities Commission Meeting and Mayor and Council Meeting on Monday, January 12, 2009 at 7:30 p.m.

**TOWN OF CHESTERTOWN
STATEMENT FOR CLOSING A MEETING**

Location: Town Meeting Room

Date: 12-15-88

Motion By: Jim Bristol

Seconded By: Mabel Mumford

Vote to Close Session:

	AYE	NAY	ABSTAIN	ABSENT
Harrison C. Bristoll, Jr.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gibson B. Anthony	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mabel Mumford-Pautz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mauritz Stetson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

State Government Article §10-508(a)

- (1) To discuss:
 - (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or
 - (ii) Any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.

- (7) [] To consult with counsel to obtain legal advice on a legal matter.
- (8) [] To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) [] To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) [] To discuss public security, if the public body determines that public discussions would constitute a risk to the public or public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans.
- (11) [] To prepare, administer or grade a scholastic, licensing, or qualifying examination.
- (12) [] To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) [] To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosure about a particular proceeding or matter.
- (14) [] Before a contract is awarded or bids are opened, discuss a matter directly related to a negotiation strategy or the contents of a bid or proposal, if public discussion or disclosure would be adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

TOPICS TO BE DISCUSSED:

REASON FOR CLOSING:
