

Board of Supervisors of Elections

Campaign Finance Report Sheet

Entity Name: _____ Report: First _____
 Second _____

Transaction Period → This Report covers transactions
 beginning _____ and ending _____.

_____ **Final Report** (Check if you intend to close the account. This cannot be a final report if a cash balance or outstanding obligation remains.)

_____ **Amended Report** Date filed: _____

Each report filed shall be completed through and including the fourth day preceding the day by which that report is to be filed. The initial report filed shall indicate the initial balance of the campaign account and shall contain all contributions received and expenditures made since the closing date of the last report in the preceding election to fill the office for which the person is a candidate. Each subsequent report filed shall contain information regarding contributions received and expenditures made since the end of the period for which the last statement was filed.

- The first report shall be filed no later than noon of the fifteenth day before the election;
- The second report shall be filed within ten days following the date of the election. In the case of a runoff election, the candidates in the runoff election shall file their final report within ten days after the runoff election. (Please see the Town of Chestertown, Maryland Code of Ordinances, Elections, Chapter 71, §10 through 13)

Bank Account Name	Bank Account Number	Bank Account Balance*

*As of the report transaction ending date.

Prior Balance:
Total Receipts:
Total Expenditures:
Cash Balance:

Under penalty of perjury, I declare that I have examined this report, and to the best of my knowledge and belief they are complete and accurate.

 Signature of Treasurer

Date: _____

Campaign Contribution Receipt

Board of Supervisors of Elections Town of Chestertown*

Contributor Information	
Contributor Name:	
Address:	
City, State and Zip:	
Contribution Date:	
Contribution Type:	<input type="checkbox"/> Cash <input type="checkbox"/> Check
Contribution Amount:	

Issued By	
Committee Name:	
Treasurer:	

Signature/Date

Contribution: The gift, transfer or promise of a gift or transfer of money or other thing of value to any candidate, or an agent or treasurer thereof, to promote or assist in the promotion of the success of that candidate at any election.

Personal Contributions and Expenses of Candidates. The contributions of a candidate or the candidate’s spouse to the candidate’s own campaign are not subject to the limitations of Chapter 71, but must pass through the hands of the candidate’s personal treasurer or treasurer of the candidates’ committee and be reported as required in other provisions of Chapter 71. Personal expenses of the candidate for filing fees, telegrams, telephone, travel and board shall not be considered contributions if paid for by the candidate or spouse.

Anonymous Contributions. No campaign finance entity shall accept any contribution from an unidentified person or organization in furtherance of the candidate’s nomination or election. Any such contribution received shall not be used for any political purpose whatsoever, but shall be paid by the campaign finance entity to the Town of Chestertown to help defray the expense of the elections. If such contribution is a thing of value rather than actual money, the campaign finance entity shall determine the fair market value of the thing of value and shall pay that amount to the Town of Chestertown. All contributions payable to the Town of Chestertown pursuant to this section shall be paid within ten days of the receipt of the contribution by the campaign finance entity.

Corporate Contributions. Corporate contributions, as well as contributions from any other business entities, political clubs, political committees, political actions committees, federal committees and labor unions, are allowed. If a contribution is from any of the foregoing entities, the name and address of the entity itself, not that of the person who signed the check on its behalf, shall be entered in the treasurer’s records and in the campaign finance reports filed pursuant to this chapter.

*Contribution Receipts must accompany Campaign Finance Report.

Campaign Expenditures
Board of Supervisors of Elections Town of Chestertown

Entity Name: _____

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Date	Check No.	Name and Address of Payee	Amount
		TOTAL :	

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