

CHAPTER 30: RECREATION COMMISSION

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§ 30-1 ESTABLISHMENT; MEMBERSHIP; CHAIRPERSON; TERM OF OFFICE; VACANCIES.

Pursuant to § 17(d) and (rr) of the Municipal Charter for the town, there is hereby established a Recreation Commission. This Commission shall consist of seven persons serving without pay, who shall be appointed by the Mayor and confirmed by at least two Council members. The Chairperson of this Commission shall be appointed by the Mayor and confirmed by at least two Council members. The term of office of the Chairperson and members shall be for four years or until their successors are appointed and qualified, except that the members of the Commission first appointed shall be appointed for terms so that the term of no more than two members shall expire annually thereafter. Vacancies in the Commission occurring for whatever reasons shall be filled by the Mayor within 45 days and confirmed by at least two Council members. (Prior Code, § 30-1) (Ord. passed 3-20-1978)

§ 30-2 ELECTION OF OFFICERS; CONDUCT OF MEETINGS.

Immediately after the appointment of the members and the Chairperson, they shall meet and organize by electing other officers as may be necessary. Meetings of the Recreation Commission shall not take place without a simple majority of its members present.

§ 30-3 ROLE OF THE RECREATION COMMISSION

The Recreation Commission should review the recreational facilities and activities available to the residents of Chestertown and advise the Mayor and Council of ways in which these facilities and activities could be better managed, improved, or increased. It should supervise Commission-sponsored activities taking place at public playgrounds, athletic fields, recreation centers, and other recreation facilities on any of the properties owned or controlled by the Town or on other publicly-owned properties, with the consent of the owners and authorities thereof. It shall have the power to conduct or to cooperate with other groups or agencies in conducting any form of recreational activity that will employ the leisure time of the people in a constructive and wholesome manner. Proposals for activities and recommendations from the Commission to the Mayor and Council must be voted on and have the approval of a majority of members of the Commission at a Commission meeting advertised to the public. (Prior Code, § 30-3) (Ord. passed 3-20-1978)

§ 30-4 REQUIREMENT FOR BACKGROUND CHECKS

Any members of the Recreation Commission who will come into contact with minors in the performance of their duties shall be subject to a complete criminal background check at the expense of the Town of Chestertown before undertaking such activities. The results of such checks shall be kept confidential, and shall be reviewed by the Town Manager and the Chairperson of the Recreation Commission for appropriate action.

§ 30-5 SUBMISSION OF ANNUAL BUDGET REQUIRED; RECEIPT AND DISPOSITION OF GIFTS, BEQUESTS OR PERSONAL PROPERTY.

The Recreation Commission must annually submit a budget to the Council for its approval, during the Town's annual budget planning process. The Commission may also solicit or receive any gifts or bequests of money or other personal property or any donation to be applied, principal or income, for either temporary or permanent use for playgrounds or other recreation purposes. Funds received by the Commission shall be deposited with the Town (see Section 30-6). However, no money received by the Commission may be spent without including that money as part of a budget submitted to the Mayor and Council for approval.
(Prior Code, § 30-4) (Ord. passed 3-20-1978)

§ 30-6 REPORTS.

The Recreation Commission shall make full and complete quarterly and annual reports to the governing body of the town and other reports from time to time as requested. A budget for the Recreation Commission shall not be approved if these reports have not been received by the Mayor and Council. One of the quarterly reports may be designated the annual report, but must be received when the budget proposal is submitted. These regular reports must include a statement of revenue received by the Recreation Commission (e.g., team membership fees) from all sources. Such revenue shall be deposited with the Town and shall be earmarked for the use of the Recreation Commission in accordance with its approved budget. (Prior Code, § 30-6) (Ord. passed 3-20-1978)