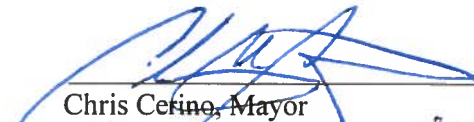


This Ordinance 02-2019 having been introduced on May 20, 2019 is hereby adopted this 3rd day of June 2019 and will become effective July 1, 2019.


Chris Cerino, Mayor


David Foster, Councilmember


Linda C. Kuiper, Councilmember


Ellsworth Tolliver, Councilmember


Mauritz Stetson, Councilmember

Witness:


W. S. Ingersoll, Town Manager

**TOWN OF CHESTERTOWN
FY2020 BUDGET**

ORDINANCE 02-2019

GENERAL FUND

REVENUES

	<u>SCH</u>	
REAL PROPERTY (TAX RATE \$.43 PER \$100 OF ASSESSED VALUE)		2,499,478
REAL PROPERTY - PENALTIES		10,500
INCOME TAXES		500,000
STATE SHARED INCOME	A	246,603
LICENSES AND PERMITS	B	177,600
GRANTS FROM FEDERAL	C	-
GRANTS FROM STATE	D	222,959
GRANTS FROM COUNTY	E	166,000
GRANTS FROM PRIVATE FOUNDATION	E-1	37,500
CHARGES FOR SERVICES	F	154,874
MISCELLANEOUS REVENUE	G	<u>22,850</u>
TOTAL REVENUES		4,038,364

EXPENSES

GENERAL GOVERNMENT	H	550,093
PUBLIC SAFETY	I	1,644,096
PUBLIC WORKS	J	1,227,643
PARKS/RECREATION/COMMUNITY AFFAIRS	K	49,060
VISITOR CENTER/TOURISM	L	88,568
ECONOMIC DEVELOPMENT	M	68,833
DEBT SERVICE	N	111,061
CAPITAL OUTLAY	O	<u>170,900</u>
TOTAL EXPENSES		3,910,254
EXCESS OF REVENUE OVER EXPENDITURES		128,110
OTHER FINANCING SOURCE (USES)	P	<u>(91,500)</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES		<u>36,610</u>

**TOWN OF CHESTERTOWN
FY2020 BUDGET**

ORDINANCE 02-2019

STATE SHARED INCOME (SCHEDULE A)

ADMISSION TAX	13,000
HIGHWAY USERS	231,071
BANK SHARES	<u>2,532</u>
TOTAL (SCHEDULE A)	<u>246,603</u>

LICENSES AND PERMITS (SCHEDULE B)

BUILDING PERMITS	58,300
BUILDING CODE REVENUE	35,300
CABLE TV FRANCHISE FEES	60,000
TRADERS LICENSES	<u>24,000</u>
TOTAL LICENSES AND PERMITS (SCHEDULE B)	<u>177,600</u>

GRANTS FROM FEDERAL (SCHEDULE C)

	-
	<u>-</u>
TOTAL GRANTS FROM FEDERAL (SCHEDULE C)	<u>-</u>

GRANTS FROM STATE (SCHEDULE D)

AMOSS GRANT	10,500
DNR COMMUNITY PARKS & PLAYGROUNDS WASHINGTON PARK	138,400
POLICE PROTECTION	73,859
CPD STATE REIMBURSEMENTS	<u>200</u>
TOTAL GRANTS FROM STATE (SCHEDULE D)	<u>222,959</u>

GRANTS FROM COUNTY GOVERNMENT (SCHEDULE E)

MUSIC IN THE PARK GRANT	1,000
HOTEL TAX	<u>165,000</u>
TOTAL GRANTS FROM COUNTY GOVERNMENT(SCHEDULE E)	<u>166,000</u>

GRANTS FROM PRIVATE FOUNDATION (SCHEDULE E-1)

GRANTS - PRIVATE FOUNDATION ARTS&ENTERTAINMENT	<u>37,500</u>
TOTAL GRANTS FROM PRIVATE FOUNDATION (SCHEDULE E-1)	<u>37,500</u>

**TOWN OF CHESTERTOWN
FY2020 BUDGET**

ORDINANCE 02-2019

CHARGES FOR SERVICES (SCHEDULE F)

FARM/ ARTISANS MARKET	14,500
APPEALS BOARD	1,000
BRICK SIDEWALK REIMBURSEMENT	2,500
BULK TRASH PICKUP FEES	10,500
PARKING FINES	3,500
OTHER (SNOW REMOVING, MOWING GRASS)	2,874
MUNICIPAL INFRACTIONS (REDSPEED & CIVIL CITATIONS)	<u>120,000</u>

TOTAL CHARGES FOR SERVICES (SCHEDULE F) 154,874

MISCELLANEOUS REVENUE (SCHEDULE G)

INTEREST AND DIVIDENDS	3,500
DONATIONS (MUSIC IN THE PARK)	500
RENT - PAVILION	400
RENT - VISITORS CENTER	18,000
SALE OF MAPS, BOOKS,POLICE REPORTS, ETC.	<u>450</u>

TOTAL MISCELLANEOUS REVENUE (SCHEDULE G) 22,850

GENERAL GOVERNMENT EXPENSES (SCHEDULE H)

LEGISLATIVE

MAYOR AND COUNCIL SALARIES	10,500
PAYROLL TAXES	803
WORKMEN'S COMPENSATION	54
MEETINGS AND TRAVEL	6,000
PENSION EXPENSE	1,719
WELLNESS PROGRAM	403
OFFICE SUPPLIES	<u>100</u>

TOTAL LEGISLATIVE 19,579

EXECUTIVE

SALARIES	196,865
PAYROLL TAXES	15,060
WORKMEN'S COMPENSATION	1,253
MEDICAL & LIFE INSURANCE	41,631
MEDICAL RETIREE INSURANCE	2,946
MEETINGS AND TRAVEL	200
PENSION EXPENSE	18,466
OFFICE SUPPLIES	200
WELLNESS PROGRAM	<u>960</u>

TOTAL EXECUTIVE 277,581

FINANCIAL ADMINISTRATION

SALARIES 56,101

TOWN OF CHESTERTOWN
FY2020 BUDGET

ORDINANCE 02-2019

PAYROLL TAXES	4,292
ACCOUNTING/AUDITING FEES	17,550
CONVENTIONS, MEETINGS, & TRAVEL	250
WORKMEN'S COMPENSATION	108
MEDICAL AND LIFE INSURANCE	29,046
MEDICAL RETIREE INSURANCE	2,734
DATA PROCESSING FEES	3,500
OFFICE SUPPLIES	7,500
PENSION EXPENSE	5,262
POSTAGE	2,700
DUES & SUBSCRIPTIONS	186
FEES	75
PROFESSIONAL FEES	6,000
REPAIRS & MAINTENANCE OFFICE EQUIP	1,000
TELEPHONE	5,000
TRAINING & EDUCATION	100
LEASE - OFFICE EQUIPMENT	1,960

TOTAL FINANCIAL ADMINISTRATION 143,364

LAW

LEGAL COUNSEL	6,500
ADVERTISING AND LEGAL NOTICES	1,200

TOTAL LAW 7,700

PLANNING AND ZONING

BOARD OF APPEALS	650
DUES & SUBSCRIPTIONS	900
BUILDING INSPECTION FEES	30,000
OFFICE SUPPLIES/EQUIPMENT	500
CONVENTIONS, MEETINGS, & TRAVEL	700
TELEPHONE	600
PERMIT/CODE SOFTWARE SUPPORT	400
RECODIFICATION, ZONING, CRITICAL AREA	500

TOTAL PLANNING AND ZONING 34,250

MUNICIPAL PROPERTIES

HEATING FUEL	9,500
UTILITIES	11,000
INSURANCE - LIABILITY	2,343
INSURANCE - PROPERTY	1,934
REPAIRS & MAINTENANCE	8,000
HOUSEKEEPING/SUPPLIES	6,800

TOTAL MUNICIPAL PROPERTIES 39,577

OTHER GENERAL GOVERNMENT EXPENSES

BANK CHARGES	1,200
BOND INSURANCE	625

**TOWN OF CHESTERTOWN
FY2020 BUDGET**

ORDINANCE 02-2019

MML DUES	7,016
DUES AND SUBSCRIPTIONS	2,200
ELECTION	3,500
ELECTION LEGAL NOTICES/ADS	500
OTHER - CHESAPEAKE MOVIES LOAN PYMT PLAQUES	13,000
	-
TOTAL OTHER GENERAL GOVERNMENT EXPENSES	28,041
TOTAL GENERAL GOVERNMENT (SCHEDULE H)	550,093

PUBLIC SAFETY (SCHEDULE I)

POLICE DEPARTMENT

SALARIES	826,761
SALARIES - BUDGET	9,000
OVERTIME	60,000
OVERTIME SPECIAL EVENTS	7,683
CANINE EXPENSES	3,000
CAMERA MAINTENANCE CONTRACT	3,500
DATA PROCESSING FEES	3,000
DUES AND SUBSCRIPTIONS	500
EQUIPMENT	5,000
GAS, OIL AND DIESEL	33,000
HOUSEKEEPING SUPPLIES	9,000
INSURANCE : LIABILITY	20,808
PROPERTY	1,400
MEDICAL LIFE	163,467
WORKMEN'S COMP	74,369
OPERATING SUPPLIES	5,000
LEGAL FEES	1,800
MEETINGS AND TRAVEL	1,500
OFFICE SUPPLIES	4,500
FEES	150
POSTAGE & FREIGHT	300
LEGAL NOTICES/ADS	250
PAYROLL TAXES	69,113
PENSION PLAN EXPENSES	127,616
PROFESSIONAL FEES	1,000
PUBLIC RELATIONS	650
REPAIRS & MAINTENANCE - OFFICE EQUIP.	3,000
REPAIRS & MAINTENANCE -BUILDINGS	10,500
REPAIRS & MAINTENANCE- VEHICLES	19,000
SPEED CAMERA PROCESSING FEES	51,000
TELEPHONE	12,000
TRAINING AND EDUCATION	5,000
UNIFORMS AND CLOTHING	11,250
UTILITIES	15,000
HEATING FUEL	11,000
WELLNESS PROGRAM	300
XEROX LEASE PAYMENT	2,300
	-
TOTAL POLICE DEPARTMENT	1,572,718

**TOWN OF CHESTERTOWN
FY2020 BUDGET**

ORDINANCE 02-2019

CROSSING GUARD/METER MAID

MEDICAL RETIREE INSURANCE	2,506
TOTAL CROSSING GUARDS/METER	2,506

OTHER PUBLIC SAFETY

FIRE EQUIPMENT	48,622
RESCUE SQUAD	20,250
TOTAL OTHER PUBLIC SAFETY	68,872
TOTAL PUBLIC SAFETY (SCHEDULE I)	1,644,096

PUBLIC WORKS (SCHEDULE J)

HIGHWAY AND STREETS (SCHEDULE N)

SALARIES	398,807
SALARIES - BONUS	-
OVERTIME	27,000
PAYROLL TAXES	32,574
WORKMEN'S COMPENSATION	15,379
MEDICAL & LIFE INSURANCE	121,574
MEDICAL RETIREE INSURANCE	5,696
BRICK SIDEWALK & CONCRETE WORK	20,000
FEES	-
DUES & SUBSCRIPTIONS	30
GAS, OIL AND DIESEL	22,000
HOUSEKEEPING/SUPPLIES	250
INSURANCE - LIABILITY	11,164
INSURANCE - PROPERTY	643
LEGAL NOTICES & ADVERTISING	25
OPERATING SUPPLIES AND EXPENSE	11,000
PENSION EXPENSE	39,258
RENT - CANNON STREET LOT	5,000
REPAIRS & MAINTENANCE - BUILDING	3,500
REPAIRS & MAINTENANCE - EQUIPMENT	31,000
REPAIRS & MAINTENANCE - STREETS	25,000
REPAIRS & MAINTENANCE - VEHICLES	15,000
REPAIRS & MAINTENANCE - OFFICE EQUIPMENT	150
SNOW REMOVAL, GRASS MOWING, ETC.	20,000
STREET LIGHTING	105,000
TELEPHONE	2,200
OFFICE SUPPLIES	250
TRAINING & EDUCATION	250
TREE MAINTENANCE	7,500
TREE PLANTING EXPENSE	2,500
UNIFORMS	12,500
WELLNESS PROGRAM	268
HEATING FUEL	7,000
BRICK SIDEWALK	2,500
UTILITIES (ELECTRIC)	6,000

**TOWN OF CHESTERTOWN
FY2020 BUDGET**

ORDINANCE 02-2019

TOTAL HIGHWAY & STREETS **951,018**

SANITATION

WASTE COLLECTION	126,000
MOSQUITO CONTROL	1,950
LANDFILL AND RECYCLING COSTS	86,275
CURBSIDE PICKUP	<u>62,400</u>

TOTAL SANITATION **276,625**

TOTAL PUBLIC WORKS (SCHEDULE J) **1,227,643**

PARKS/RECREATION/COMMUNITY AFFAIRS (SCHEDULE K)

RECREATION ACTIVITIES	6,100
FIREWORKS	-
PARK MAINTENANCE	20,000
DOG PARK MAINTENANCE	-
MUSIC IN THE PARK EXPENSES	5,000
PUBLIC RELATIONS	13,460
PLAQUES	1,000
FARM & ARTISIAN MARKETS	3,500
MVA BUS EXPENSE	<u>-</u>

TOTAL PARKS/RECREATION/COMMUNITY AFFAIRS (SCHEDULE K) **49,060**

VISITOR CENTER/TOURISM (SCHEDULE L)

WEB MANAGEMENT	9,000
TOURISM EVENTS	6,200
HOLIDAY PROGRAMS	-
SALARIES	36,265
SALARIES - BONUS	-
PAYROLL TAXES	2,774
PENSION EXPENSE	3,738
WORKMANS COMPENSATION	97
CLEANING- HOUSEKEEPING SUPPLIES	10,000
INSURANCE LIABILITY	1,875
INSURANCE PROPERTY	619
OPERATING EXP/PUBLIC RELATIONS	-
REPAIRS & MAINTENANCE-BUILDING	9,000
TELEPHONE	2,000
HEATING FUEL	3,500
UTILITIES (ELECTRIC & WATER)	<u>3,500</u>

TOTAL VISITOR CENTER/TOURISM (SCHEDULE L) **88,568**

ECONOMIC DEVELOPMENT (SCHEDULE M)

SALARIES (ARTS & ENTERTAINMENT) **45,000**

**TOWN OF CHESTERTOWN
FY2020 BUDGET**

ORDINANCE 02-2019

PAYROLL TAXES	3,443
OFFICE SUPPLIES	250
OPERATING SUPPLIES	150
CONVENTIONS, MEETINGS & TRAVEL	500
MEDICAL & LIFE INSURANCE	14,554
PENSION EXPENSE	4,389
TELEPHONE	450
WORKMANS COMPENSATION	97

TOTAL ECONOMIC DEVELOPMENT (SCHEDULE M)	<u>68,833</u>
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DEPRECIATION	-
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DEBT SERVICE (SCHEDULE N)

PRINCIPAL

USDA LOAN PRINCIPLE - MARINA	11,386
SKID STEER/COMPACTOR/PICKUP FINANCED Yearly Cost	38,074
PRINCIPAL PUBLIC SAFETY (POLICE)	29,703
PRINCIPAL PUBLIC SAFETY (POLICE-CAR LEASES)	7,965

TOTAL PRINCIPAL PAYMENTS	87,128
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INTEREST

USDA LOAN INTEREST - MARINA	8,086
INTEREST PUBLIC WORKS (HIGHWAYS AND STREETS)	4,531
INTEREST PUBLIC SAFETY (POLICE)	10,803
INTEREST PUBLIC SAFETY (POLICE-CAR LEASES)	514

TOTAL INTEREST PAYMENTS	<u>23,933</u>
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TOTAL DEBT SERVICE (SCHEDULE N)	<u>111,061</u>
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CAPITAL OUTLAY (SCHEDULE O)

GENERAL GOVERNMENT

PARK DEVELOPMENT - WASHINGTON PARK COMM PARKS & PLAYGROUNDS	158,400
POLICE DEPARTMENT	
OFFICE EQUIPMENT - SERVER CPD	12,500
POLICE CAR	
POLICE LAPTOP FOR CAR	
HIGHWAY AND STREETS	
STREETS REPAVING	-

TOTAL CAPITAL OUTLAY (SCHEDULE O)	<u>170,900</u>
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OTHER FINANCING SOURCES (USES)

DUE TO MARINA (BOND PRINCIPLE)	<u>(91,500)</u>
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TOWN OF CHESTERTOWN
FY2020 BUDGET

ORDINANCE 02-2019

TOTAL OTHER FINANCING SOURCES (USES) (91,500)

TOWN OF CHESTERTOWN
FY2020 BUDGET

ORDINANCE 02-2019

CHESTERTOWN MARINA

REVENUES

OPERATING REVENUES	186,948
NON OPERATING REVENUES	<u>91,525</u>
TOTAL REVENUES	278,473

EXPENSES

OPERATING EXPENSES	175,104
NON OPERATING EXPENSES	<u>144,857</u>
TOTAL EXPENSES	319,961
NET INCOME BEFORE DEPRECIATION	(41,488)
DEPRECIATION	<u>-</u>
NET INCOME AFTER DEPRECIATION	<u>(41,488)</u>

**TOWN OF CHESTERTOWN
FY2020 BUDGET**

ORDINANCE 02-2019

OPERATING REVENUES

BOAT RAMP INCOME	350
PUMP OUT INCOME	250
TRAVEL LIFT INCOME	1,000
SLIP RENTAL	32,000
SUMMER STORAGE	-
WINTER STORAGE	20,000
UTILITY INCOME	3,500
TRANSIENT SLIP RENTAL	31,000
BOATING SUPPLIES	1,500
FUEL DIESEL	35,000
FUEL GASOLINE	47,000
RENTAL INCOME	13,648
CANNON ST PIER RENT	1,500
OTHER INCOME (Finance Charges/Laundry Income)	200

TOTAL OPERATING REVENUES	<u>186,948</u>
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OPERATING EXPENSES

SALARIES	45,000
SALARIES PART TIME SEASONAL	16,000
MEDICAL & LIFE INSURANCE	7,884
PAYROLL TAXES	4,667
ADVERTISING/LEGAL NOTICES	100
BOATING SUPPLIES	1,000
CREDIT CARD DISCOUNTS	3,000
CONVENTIONS, MEETINGS & TRAVEL	500
DUES AND SUBSCRIPTIONS	100
FEES	-
FUEL MARINE DIESEL	25,000
FUEL MARINE GASOLINE	35,000
HOUSEKEEPING	2,000
INSURANCE LIABILITY	452
INSURANCE PROPERTY	3,377
LEGAL FEES	150
LICENSES AND PERMITS	1,000
OFFICE SUPPLIES	500
OPERATING SUPPLIES	1,000
PENSION EXPENSE	4,221
R & M - BUILDING	1,000
R & M - EQUIPMENT	2,000
R & M - GROUNDS	1,000
R & M -DOCKS	1,000
REAL ESTATE TAXES	1,000
TELEPHONE	3,000
TRASH PICKUP	1,400
ELECTRIC	8,000
WATER & SEWER	4,000
HEAT	-

TOTAL OPERATING EXPENSES	<u>173,351</u>
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OPERATING INCOME (LOSS)	<u>13,597</u>
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**TOWN OF CHESTERTOWN
FY2020 BUDGET**

ORDINANCE 02-2019

NONOPERATING REVENUE (EXPENSES)

INTEREST INCOME	25
LOAN ADMINISTRATION FEES	(1,290)
INTEREST EXPENSE	(52,067)
PRINCIPAL REDUCTION	<u>(91,500)</u>
TOTAL NONOPERATING REVENUE (EXPENSES)	(144,832)
NET INCOME	<u>(131,235)</u>

TOWN OF CHESTERTOWN
FY2020 BUDGET

ORDINANCE 02-2019

CHESTERTOWN UTILITIES BUDGET

REVENUES 800-899

OPERATING REVENUES	1,791,000
NON OPERATING REVENUES	<u>250,000</u>
TOTAL REVENUES	2,041,000

EXPENSES

OPERATING EXPENSES	1,509,199
NON OPERATING EXPENSES	<u>290,525</u>
TOTAL EXPENSES	1,799,724
NET INCOME BEFORE DEPRECIATION	241,276
DEPRECIATION	<u>665,000</u>
NET INCOME AFTER DEPRECIATION	<u>(423,724)</u>

**TOWN OF CHESTERTOWN
FY2020 BUDGET**

ORDINANCE 02-2019

OPERATING REVENUES

SEWER SERVICE	820,500
WATER SERVICE	847,850
METER PARTS	6,000
MOBILE TOWER LEASES	50,000
PRIVATE INSTALLATIONS	7,500
METER INSTALLATIONS	1,500
LAGOON FARM RENTAL	2,600
QUAKER ESTATES/ COUNTRY CLUB REVENUE	40,000
METER READINGS AND TURN OFF FEES	2,050
INTEREST ON RESERVES	4,550
INTEREST ON ACCOUNT RECEIVABLES	7,500
REFUND FEDERAL EXCISE TAX	750
OTHER INCOME(MTBE Settlement/Miscellaneous/Refund Fed Excise Tax)	<u>-</u>
TOTAL OPERATING REVENUES	<u>1,790,800</u>

NON OPERATING REVENUES

SEWER TAPS	100,000
GRANT REVENUE	30,000
WATER TAPS	<u>120,000</u>
NON OPERATING REVENUES	<u>250,000</u>

OPERATING EXPENSES

SALARIES	416,788
SALARIES - BONUS	-
SALARIES FINANCE DEPT	56,101
SALARIES OVERTIME FINANCE DEPT	-
SALARIES MANAGER SCTY	68,266
OVERTIME	48,000
COUNCIL SALARIES	16,500
PAYROLL TAXES	46,333
WORKMEN'S COMPENSATION	15,390
PENSION EXPENSE	56,810
MEDICAL AND LIFE INSURANCE	94,218
RETIREE MEDICAL INSURANCE	2,703
ACCOUNTING AND AUDIT FEES	11,150
ADVERTISING/LEGAL NOTICES	1,200
BANK CHARGES	-
CHEMICALS	66,000
DATA PROCESSING FEES	7,700
DUES AND SUBSCRIPTIONS	1,300
GAS, OIL AND DIESEL	15,000
INSURANCE - LIABILITY	7,618
INSURANCE - PROPERTY	5,312
BOND	625
HOSPITAL OIL SPILL	8,000
LEGAL FEES	9,000

**TOWN OF CHESTERTOWN
FY2020 BUDGET**

ORDINANCE 02-2019

METER PARTS	20,000
OFFICE SUPPLIES AND EXPENSE	3,500
POSTAGE	2,800
PROFESSIONAL FEES	15,000
PROPERTY TAXES	200
REPAIRS & MAINTENANCE - BUILDINGS	10,000
REPAIRS & MAINTENANCE - GROUNDS	10,000
REPAIRS & MAINTENANCE - EQUIPMENT	120,000
REPAIRS & MAINTENANCE - OFFICE EQUIPMENT	2,500
REPAIRS & MAINTENANCE - PLANT	11,000
REPAIRS & MAINTENANCE - VEHICLES	6,000
REPAIRS & MAINTENANCE - WATER, SEWER LINES	75,000
REPAIRS & MAINTENANCE - WATER TOWER	10,000
SAFETY EQUIPMENT	1,500
SUPPLIES	10,000
TELEPHONE	7,600
TESTING	35,000
TOOLS AND SMALL EQUIPMENT	3,500
TRAVEL AND TRAINING	2,500
UNIFORMS	5,000
HEATING FUEL	10,000
UTILITIES	190,000
WELLNESS PROGRAM	330
CREDIT CARD FEES	55
TRASH REMOVAL	3,700
CONTINGENCY	-
	-
TOTAL OPERATING EXPENSES	<u>1,509,199</u>
 <u>NONOPERATING EXPENSES</u>	
WATER UPGRADE CONSTR. LOAN INTEREST	2,193
SEWER UPGRADE CONSTR. LOAN INTEREST	4,688
LOAN ADMINISTRATION FEES	13,165
WATER UPGRADE BOND PRINCIPAL	96,185
SEWER UPGRADE BOND PRINCIPAL	174,293
<u>CAPITAL EXPENDITURES:</u>	
CAPITAL EXPENDITURES	
Pick Up Truck	-
Sewer Jetter	-
	-
TOTAL NONOPERATING EXPENSES	<u>290,525</u>