

TOWN OF CHESTERTOWN

118 N. Cross Street
Chestertown, MD 21620

FOR TOWN USE ONLY

Approved by _____
Date approved _____

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Registration Form: Short-Term Rental Units

All property owners within the Town of Chestertown who conduct short-term rental activity must register with the Town and report the income of such short-term rentals to Kent County each quarter. The County will then collect the required room rental tax.

Short Term Rental Property Address _____ Units # __ Property Tax ID # _____

* The Property Management or authorized agent will be the person that we contact regarding renewals, complaints and any violations.

Property Owner Information	Property Management or Authorized Agent* Information
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Name: _____
Company: _____
Address: _____

Daytime Phone: _____
Cell: _____

Name: _____
Company: _____
Address: _____

Daytime Phone: _____
Cell: _____

Description of Property (Please check only one)

Single Family Dwelling _____ Two Family Dwelling _____ Multi Family Dwelling _____ Commercial _____

Total number of dwelling units in the entire building _____ Number of units reported as rented on this application _____

Is the building owner occupied? _____ Yes _____ No _____ Year Built _____

All owners of short-term rental properties in Chestertown are required to file a Quarterly Rental Tax Report with the Kent County, Maryland, even if there is no income to report.

Owner/Agent Certification

The applicant hereby certifies and agrees that: (1) they are the owner or the duly authorized agent of the owner to make this application; (2) they have read all of the information above set forth and declare under penalty of perjury that the foregoing is true and correct; (3) they will comply with the Charter and Code of the Town of Chestertown, which are applicable hereto; (6) they will notify the Town of Chestertown within 24 hours if there is a change of ownership or in the agents who are listed above.

Signature _____

Date _____