

MINUTES
UTILITIES COMMISSION MEETING
AUGUST 21, 2000

Mayor Margo G. Bailey called the meeting to order at 7:30 p.m. In attendance were Councilmembers Harrison C. Bristoll, Jr., W. Whaland Clark, Mabel-Mumford Pautz and J. Brian Kirby, Medford Capel, Utilities Commission Director, W. S. Ingersoll, Town Manager, Joan Merryman, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the previous meeting. Mr. Bristoll moved that the minutes of the meeting of July 17, 2000 be approved as presented, was seconded by Mrs. Mumford-Pautz and carried unanimously.

Mayor Bailey stated that the Utilities Commission has cash on hand and in banks of \$486,076.03.

Mayor Bailey called on Mr. Capel for his report. Mr. Capel said on the hot days the generator was run for Conectiv during the peak times. He said the reservoir has been cleaned out and it was in good shape.

Mr. Capel reported there were problems with a pump control and he had order a new piece of equipment at a cost of \$5040 to replace the parts. He said he expects it to be installed this week.

Mayor Bailey asked for a report on the Hyder proposal for the GIS mapping system. Mr. Ingersoll said he had discussed with the Hyder company a data base system for the Utilities Commission. He said Hyder Consulting had submitted an estimate to start the base mapping. He said the base mapping would be used by both the Town and Utilities Commission and the cost of the basemapping could be broken down between the two entities. He said the proposal was broken down into six pieces with the first being the basemapping. The cost for the first piece, the basemapping would be \$2600. The mapping would be done in conjunction with the aerial mapping that has been done for the Town and we would get something extremely accurate. Mr. Ingersoll said he had not had a chance to review the proposal with Mr. Capel since Mr. Capel had been out sick.

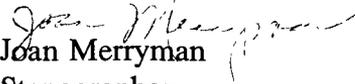
Mr. Ingersoll said that the total package price was \$16,950. Mr. Capel said a program had been offered to him for \$4990. Mr. Ingersoll said that was for software only and did not include the mapping, surveying or technical assistance. Mr. Capel asked if the cost of a computer for the Utilities Commission was included in the proposal. Mr. Ingersoll said it was not and it had not been included in the software package Mr. Capel had been quoted. He said the cost of what it takes to put the information into the system was also not included in the \$4,000 quote Mr. Capel had received.

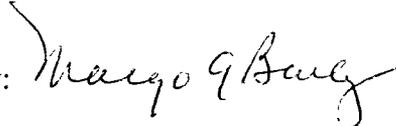
The Council asked that Mr. Capel and Mr. Ingersoll review the entire proposal and report back to the Council with their recommendations.

Mayor Bailey asked the Council to review the bills presented for payment. Mr. Clark moved that the bills be paid as presented, was seconded by Mr. Bristoll and carried unanimously.

Mr. Bristoll moved that the meeting be adjourned at 7:40 p.m., was seconded by Mr. Clark and carried unanimously.

Submitted by:


Joan Merryman
Stenographer

Approved by: 

Margo G. Bailey
Mayor