

**MINUTES
UTILITIES COMMISSION MEETING
AUGUST 19, 2002**

Mayor Margo G. Bailey called the meeting to order at 7:30 p.m. In attendance were Mabel Mumford-Pautz, J. Brian Kirby, Whaland Clark, Harrison C. Bristoll, Jr., William S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Stead, Stenographer, and guests. Mr. Capel was on vacation.

Mayor Bailey asked if there were any additions or corrections to the minutes of the previous meeting of July 22, 2002. Mr. Bristoll moved that the minutes be approved as presented was seconded by Mrs. Mumford-Pautz and carried unanimously.

Mayor Bailey stated that cash on hand and in banks was \$873,894.08.

Mr. Ingersoll stated that one hundred (100) radiometer readers had been installed. He said that the first seventy (70) had been read in five (5) minutes or less. One thousand (1000) more had been ordered.

Mr. Ingersoll stated that Mr. Capel asked him to advertise for a Utilities Manager Assistant and the advertisement was in the Kent News, The Star Democrat, and the Maryland Municipal League magazine.

Mr. Ingersoll stated that Mr. Capel suggested stronger voluntary water conservation efforts by the citizens. The Town usually averaged 700,000 gallons of water a day and 1,000,000 were being used. Mayor Bailey suggested several different ideas for conserving water.

Mr. Kirby asked about a sewage back up at the Chestertown Apartments. He said it was rumored that residents had to stay in hotels and he asked if the Town was liable for this. Mr. Ingersoll stated that he was not aware of a recent incident, but several weeks before there was a report that the lift-station was not functioning, and it had been corrected. Mr. Ingersoll stated if there was a problem and the Town was liable, it would go through the Town's insurance company.

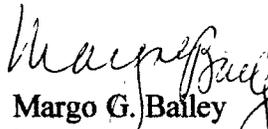
Mr. Ingersoll stated that he met with the County Commissioners with reference to the out-of-town water hookups requested in the Anthony subdivision. He also said he met with Wayne Morris last week and received a map showing where all of the leftover units due to receive hookups were. There were twenty-nine (29) owners that have been paying a vacant lot fee and nine (9) floaters (who have not been paying a fee) left over from a request that was purportedly unfulfilled. Mr. Ingersoll stated he would superimpose their map over a map that had all of the vacant lots left in these areas.

Mr. Ingersoll stated that the County Commissioners said that they would like to discuss the district.

Mr. Clark moved to pay bills was seconded by Mr. Bristoll and carried unanimously.

Mr. Clark moved that the meeting be adjourned at 7:40 p.m. was seconded by Mr. Bristoll and carried unanimously.

Submitted by: 
Jennifer Stead
Stenographer

Approved by: 
Margo G. Bailey
Mayor