

**MINUTES
UTILITIES COMMISSION MEETING
JANUARY 22, 2002**

Mayor Margo G. Bailey called the meeting to order at 7:30 p.m. In attendance were Medford Capel, Utilities Manager, Mabel Mumford-Pautz, J. Brian Kirby, William S. Ingersoll, Town Manager, Whaland Clark, Harrison C. Bristoll, Jr., Jennifer Stead, Stenographer and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the previous meeting of December 17, 2001. Mr. Kirby moved that the minutes be approved as presented, was seconded by Mr. Bristoll and carried unanimously.

Mayor Bailey stated that cash on hand and in banks was \$804,126.49.

Mr. Capel stated that a fillcap on the fuel tank at Radcliffe was leaking and the Clean Fuel Company of Annapolis, MD had to pump it out. Mr. Capel showed a sample to the Mayor and Council. He stated water could get into the generator injectors and injector pump and ruin them.

Mr. Capel stated the generator at Upper Shore Aging was not working properly. The motor would run, but there was no current. The generator was twenty-five years old and mice had gotten into it and eaten the insulation. It was a three-phase generator, with only one-phase working. Mr. Capel recommended purchasing a new generator. A propane gas generator would cost \$7,928.00 and a diesel would cost \$11,900.00. Either generator would last twenty-five to thirty years. He stated it would be ten to twelve weeks before one could be delivered. Mr. Capel had made connections with Honeydipper, and if they were needed, they would pump it for him. However, standby electric needed to be in place, because if the wet-well flooded, the apartments below would flood.

Mrs. Mumford-Pautz moved to approve getting bids for a propane generator, was seconded by Mr. Bristoll and unanimously carried.

Mr. Capel had a bill from O'Brien and Ghery, engineers for the water plant upgrade plan, for \$20,855.00. Mr. Capel explained that a representative was coming over to discuss the plans on January 30th and he wanted to make sure all the services were provided before payment. The Council agreed to hold the bill.

Mayor Bailey stated that there were two water and sewer hook-up requests on Rt. 291, outside of Town. The first request was from Gillespie and the second was from Lowman Construction. Mayor Bailey read from the Town Charter of 1997, "The Town shall not have the power to extend its water or sewer mains beyond the Town limits." Mayor Bailey reminded the Council that this Rt. 291 line was already in existence and did not represent an extension of a main. She reminded the Council that State funds built the line and some case law had upheld hookups along state funded lines. Mr. Bristoll added it

was federally funded. The companies making the requests would pay out-of-town rates for the hook-up. Mr. Kirby moved to accept the Gillespie request for water and sewer hook-up at 523 Morgnec Road, was seconded by Mr. Bristoll and unanimously carried.

Mr. Clark moved to accept the Lowman Construction Company's request for water and sewer hook-up at 519 Morgnec Road, was seconded by Mr. Bristoll and unanimously carried.

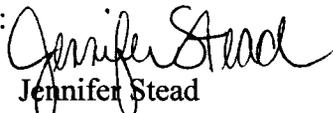
Mr. Ingersoll stated he had received a letter from the Maryland Department of the Environment approving the proposed contract submitted by Buckart Horn, Inc. for the Chestertown Wastewater Treatment BNR upgrade. ontract was okay and the 50% grants would apply. Mr. Ingersoll stated there would have to be a BNR agreement signed for the whole project to make the Town eligible for 50/50 grant funding. Mr. Ingersoll recommended Mayor Bailey be given authorization to sign the contract so the project could move forward.

Mrs. Mumford-Pautz moved that Mayor Bailey have authorization to sign the contract for the BNR Project was seconded by Mr. Bristoll and unanimously carried.

Mr. Clark moved to pay the bills, was seconded by Mr. Bristoll and carried unanimously.

Mr. Clark moved that the meeting be adjourned at 7:41 p.m. was seconded by Mr. Kirby and carried unanimously.

Submitted by:


Jennifer Stead
Stenographer

Approved by:


Margo G. Bailey
Mayor