

**MINUTES
UTILITIES COMMISSION MEETING
MAY 19, 2003**

Mayor Margo G. Bailey called the meeting to order at 7:30 p.m. In attendance were Councilmembers Whaland Clark, Mabel Mumford-Pautz and James R. Johnson, Medford Capel, Utilities Manager, W. S. Ingersoll, Town Manager, Jennifer Stead, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the previous meeting of April 21, 2003. Mr. Clark moved that the minutes of the previous meeting be approved as submitted, was seconded by Mrs. Mumford-Pautz and carried unanimously.

Mayor Bailey announced that the Utilities Commission had cash on hand and in banks of \$556,166.01.

Mr. Capel stated that he was in receipt of a letter from Corrosion Control who was contracted to paint the tank, standpipe, and the 100,000-gallon tank. Work was to begin on or about June 15th and would take approximately six weeks to finish.

Mr. Capel stated that the men were going to Salisbury on Wednesday for training with Panhandle Pipe. The training was a user group to help with any problems being encountered with the radio reads.

Mr. Ingersoll introduced and read Ordinance #5-03 Amendment to Water and Sewer Ordinance. It revised the hook-up fees from \$3,000.00 (\$1,500.00 water and \$1,500.00 sewer) to \$4,000.00 (\$2,000.00 water and \$2,000.00). Mr. Ingersoll recommended that the Ordinance be passed and the new fees become effective July 1, 2003. He explained that any person or business who filed an application and paid the fees before July 1st would not be affected by the fee change.

Mr. Ingersoll stated that the Town was preparing to bid out the water upgrade. He said there was not a contract from O'Brien and Gere for construction supervision and their estimate of costs during construction was \$163,000.00. He asked the Council's permission to contact other engineering firms about construction supervision. The Council agreed.

Mr. Capel stated that the piping might have to be changed in some areas because they were getting holes, but could not be done until new filters were installed.

There being no further business, Mr. Clark made a motion to pay the bills. Mrs. Mumford-Pautz seconded the motion and it carried unanimously.

Mr. Clark moved to adjourn the meeting at 7:43 p.m., was seconded by Mrs. Mumford-Pautz and carried unanimously.

Submitted by: 
Jennifer Stead
Stenographer

Approved by:
Margo G. Bailey
Mayor