

**MINUTES
UTILITIES COMMISSION MEETING
OCTOBER 20, 2003**

Mayor Margo G. Bailey called the meeting to order at 7:30 p.m. In attendance were Council members Whaland Clark, Mabel Mumford-Pautz, Harrison C. Bristoll, Jr., and James R. Johnson, W.S. Ingersoll, Town Manager, Jennifer Stead, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the previous meeting of September 15, 2003. Mr. Bristoll moved that the minutes of the previous meeting be approved as submitted, was seconded by Mr. Clark and carried unanimously.

Mayor Bailey announced that the Utilities Commission had cash on hand and in banks of \$481,729.95.

Mr. Ingersoll stated that the water treatment upgrade's final papers were at MDE and approval was expected shortly. The project would then be put out to bid.

Mr. Ingersoll stated that 75% of the sewer upgrade plans were completed and had already been approved by MDE. Mr. Ingersoll said that would be bid out in the spring.

Mr. Ingersoll stated that Mr. Todd Barry had handed in a notice of resignation effective immediately.

There being no further business, Mr. Clark made a motion to pay the bills. Mr. Bristoll seconded the motion and it carried unanimously.

Mr. Clark moved to adjourn the meeting at 7:33 p.m., was seconded by Mr. Bristoll and carried unanimously.

Submitted by:


Jennifer Stead
Stenographer

Approved by:

Margo G. Bailey
Mayor