

**UTILITIES COMMISSION MEETING
MAY 19, 2008**

Mayor Bailey called the meeting to order at 7:00 p.m. In attendance were Council Members Harrison C. Bristoll, Jr., Gibson Anthony, Mauritz Stetson and Mabel Mumford-Pautz, Robert Sipes, Utilities Manager, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the meeting of April 21, 2008. **Mr. Bristoll moved to approve the minutes as submitted, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that cash on hand and in the banks was \$757,923.22.

Mr. Sipes stated that he purchased two (2) golf carts for the lagoon. He said the men would use them, rather than trucks at the lagoon site, to reduce the use of fuel.

Mr. Sipes stated that he received the final bill from Bramble for the leak on Rt. 213, which totaled \$76,300.00.

Mr. Sipes stated that he purchased two (2) grinder pumps which cost \$2,000.00 each for the lagoon.

Mayor Bailey asked about the standing water at Rt. 213 and Spring Street. Mr. Sipes stated that he was aware of it and would see that it was corrected, noting that the leak was from a valve which occasionally takes time to reseal after disturbance.

Mr. Sipes stated that he would begin tours at the lagoon sometime in June and they would be advertised in the paper. Tours would be held once a week until no longer necessary.

Mr. Sipes stated that in order to balance the budget it would be necessary to increase the water and sewer allocations from \$2,000.00 to \$2,500.00. Mr. Ingersoll was called on to explain the precipitous drop in hook-up requests and their impact on the budget. He stated that Chestertown still had some of the lowest hook-up and usage fees on the Eastern Shore.

Mayor Bailey introduced Ordinance 01-2008 Water/Sewer Hook-Up Fees, which would become effective on July 1, 2008. A public hearing on the fee change was set for June 2, 2008 at 7:00 p.m.

There being no further business, **Mr. Bristoll moved for payment of the bills. The motion was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mr. Bristoll moved to adjourn the meeting at 7:10 p.m., was seconded by Mrs. Mumford-Pautz and carried unanimously.

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Submitted by: 
Jennifer Mulligan
Stenographer

Approved by:

Margo G. Bailey
Mayor