

**UTILITIES COMMISSION MEETING
NOVEMBER 17, 2008**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council Members Harrison C. Bristol, Jr. Gibson Anthony, Mauritz Stetson and Mabel Mumford-Pautz, Robert Sipes, Utilities Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the minutes of the meeting of October 20, 2008. **Mr. Bristol moved to approve the minutes as submitted, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that cash on hand and in the banks was \$771,011.37.

Mr. Sipes stated that since their last meeting, all of the blacktop patching had been completed.

Mr. Sipes stated that the final walk-through of the wastewater plant was done. He said that they were now in the last days of the project, with only punch list items remaining.

Mr. Sipes stated that there would be lab testing cutbacks that the Council would notice in the budget. He said that it was quite expensive for the start-up because background information on the quality of the influent and monitoring of the plant biologically for removal rates was required. Mr. Sipes stated that the now that they had the benchmark information they could cut back on testing.

Mr. Anthony asked if because of the incomplete phases of construction that took place, the Council was observing costs that were caused by the company not completing the work. Mr. Sipes stated that the items on the punch list had nothing to do with the operation of the plant.

Mr. Sipes stated that the air valves at the wastewater treatment plant were fixed and he said that because it was a known problem that the warranty should be extended.

Mr. Sipes stated that the performance evaluation testing was performed and everything was functioning or exceeding design parameters.

Mr. Sipes stated that he handed out DMRs (Discharge Monitoring Report) to the Council, which noted the State permit limits that had to be met, and how well the Town did at meeting those permit limits. Mr. Sipes stated that in September 2007 the Town averaged 501.7 lbs of suspended solids into the Chester River on a daily basis; September 2008 was 110.9 lbs of suspended solids, which was just an example of the contract with the new plant. Mr. Sipes stated that there were copies available for the public.

Mayor Bailey stated that the Riverkeepers along the Shore thought that Chestertown was the premier waste water treatment plant. Mr. Sipes stated that he thought it was a great source of pride for the Town and commended the commitment of the Town through the process. Mr. Sipes stated that there would be a great benefit to the river.

Mr. Sipes stated that there would be acute toxicity tests and bio-monitoring on the effluent of the wastewater system. He said that it consists of taking the discharge from the wastewater plant and introducing aquatic organisms to see how well they fare. Mr. Sipes stated that the test organisms were selected by the State and hand delivered to a lab in Pennsylvania. Mr. Sipes stated that not one of the test organisms died and there was a 100% test rate. Mr. Sipes stated that if anyone wanted to see the completed report from EA Engineering, it was available at Town Hall. Mr. Sipes stated that this would be followed by another report in three (3) months to give an idea of the consistency of the treatment.

Mr. Anthony asked if the Town could have a PDF format of the report so it could be posted to the Town website. Mr. Sipes that he already asked for that and thought he would receive it shortly.

Mr. Sipes stated that chemical testing was also performed on the effluent and the Town passed with flying colors.

Mr. Sipes stated that there was landscaping done at the water treatment plant. He said that there would be a couple more trees planted by the filter room to try to block it from view.

The Council commended Mr. Sipes on his work.

There being no further business, **Mr. Bristoll moved for payment of the bills. The motion was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mr. Bristoll moved to adjourn the meeting at 7:44 p.m., was seconded by Mrs. Mumford-Pautz and carried unanimously.

Submitted by:


Jennifer Mulligan
Stenographer

Approved by:

Margo G. Bailey
Mayor

PERMITTEE NAME/ADDRESS

NAME: CHESTERTOWN UTILITIES COMM
 ADDRESS: 118 N. CROSS STREET
 CHESTERTOWN, MD 21620
 FACILITY: CHESTERTOWN WWTP
 LOCATION: 25792 JOHN HANSON ROAD
 CHESTERTOWN, KENT CO., MD 21620

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

MD0020010	001 A
PERMIT NUMBER	DISCHARGE NUMBER

(SUBR 03)

F - FINAL

STATE PERMIT NO. 01-DP-0592

EFFLUENT

*** NO DISCHARGE

FORM APPROVED

OMB No.2040-0004

APPROVAL EXPIRES 10-31-94

MONITORING PERIOD			
FROM	08/09/01	TO	08/09/30

NOTE: Read instructions before completing this form.

PARAMETER (32-37)	SAMPLE MEASUREMENT	(3 Card Only) (46-53)		Quantity or (54-61)	Loading Unit	(4 Card Only) (38-45)			Quality or (46-53)	Concentration (54-61)		NO. EX (62-63)	Frequency of analysis (64-68)	Sample Type (69-70)
		Average	Maximum			Minimum	Average	Maximum		Unit				
OXYGEN, DISSOLVED (DO) 00300 1 0 0 EFFLUENT GROSS VALUE	A	*****	*****	*****	*****	6.1	*****	*****	(19)	0	02/01	GRAB		
	PERMIT REQUIREMENT	*****	*****	*****	*****	5.0 MINIMUM	*****	*****	MG/L	0	02/01	GRAB		
BOD, 5-DAY (20 DEG.F) 00310 1 0 0 EFFLUENT GROSS VALUE	B	24.8	43.4	(26)	*****	5.6	*****	8.0	(19)	0	02/07	08 COMP		
	PERMIT REQUIREMENT	230 MO LOD	340 WKLY LOD	LBS/D	*****	30 MO AVG	*****	45 WKLY AVG	MG/L	0	02/07	08 COMP		
PH 00400 1 0 0 EFFLUENT GROSS VALUE	C	*****	*****	(26)	*****	7.0	*****	7.4	(12)	0	02/01	GRAB		
	PERMIT REQUIREMENT	*****	*****	LBS/D	*****	6.5 MINIMUM	*****	8.5 MAXIMUM	SU	0	02/01	GRAB		
SOLIDS, TOTAL SUSPENDED 00530 1 0 0 EFFLUENT GROSS VALUE	D	36.6	59.6	(26)	*****	7.8	*****	11.0	(19)	0	02/07	08 COMP		
	PERMIT REQUIREMENT	230 MO LOD	340 WKLY LOD	LBS/D	*****	30 MO AVG	*****	45 WKLY AVG	MG/L	0	02/07	08 COMP		
NITROGEN, TOTAL 00600 1 0 0 EFFLUENT GROSS VALUE	E	9.4	*****	(26)	*****	1.96	*****	*****	(19)	0	01/30	24 COMP		
	PERMIT REQUIREMENT	REPORT MO AVG	*****	LBS/D	*****	REPORT MO AVG	*****	*****	MG/L	0	01/30	24 COMP		
NITROGEN, ORGANIC 00605 1 0 0 EFFLUENT GROSS VALUE	F	7.5	*****	(26)	*****	1.5	*****	*****	(19)	0	01/30	24 COMP		
	PERMIT REQUIREMENT	REPORT MO AVG	*****	LBS/D	*****	REPORT MO AVG	*****	*****	MG/L	0	01/30	24 COMP		
NITROGEN, AMMONIA 00610 1 0 0 EFFLUENT GROSS VALUE	G	1.2	*****	(26)	*****	0.3	*****	*****	(19)	0	01/30	24 COMP		
	PERMIT REQUIREMENT	REPORT MO AVG	*****	LBS/D	*****	REPORT MO AVG	*****	*****	MG/L	0	01/30	24 COMP		
I CERTIFY UNDER PENALTY OF LAW THAT I HAVE PERSONALLY EXAMINED AND AM FAMILIAR WITH THE INFORMATION SUBMITTED HEREIN AND BASED ON MY INQUIRY OF THOSE INDIVIDUALS IMMEDIATELY RESPONSIBLE FOR OBTAINING THE INFORMATION I BELIEVE THE SUBMITTED INFORMATION IS TRUE, ACCURATE AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT SEE 18 USC, 1001 AND 33 USC, 1319 (PENALTIES UNDER THESE STATUTES MAY INCLUDE FINES UP TO \$10,000 AND/OR MAXIMUM IMPRISONMENT OF BETWEEN 6 MONTHS AND 5 YEARS)											TELEPHONE		DATE	
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER ROBERT L. SIPES DIRECTOR OF PUBLIC WORKS TYPED OR PRINTED											410 778-0500		08/10/10	
SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT											AREA CODE NUMBER		YEAR MO DAY	

COMMENT AND EXPLANATION OF ANY VIOLATIONS

(Reference all attachments here)

These limitations are applicable to a surface discharge from 12/1 through 3/31. No

PERMITTEE NAME/ADDRESS

NAME: CHESTERTOWN UTILITIES COMM
 ADDRESS: 118 N. CROSS STREET
 CHESTERTOWN, MD 21620
 FACILITY: CHESTERTOWN WWTP
 LOCATION: 25792 JOHN HANSON ROAD
 CHESTERTOWN, KENT CO., MD 21620

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

MD0020010
 PERMIT NUMBER

001 A
 DISCHARGE NUMBER

(SUBR 03)
 F - FINAL
 STATE PERMIT NO. 01-DP-0592

FORM APPROVED WDL
 OMB No 2040-0004
 APPROVED BY WDL

MONITORING PERIOD			
FROM	08/09/01	TO	08/09/30

EFFLUENT
 *** NO DISCHARGE

NOTE: Read instructions before completing this form.

PARAMETER (32-37)	SAMPLE MEASUREMENT / PERMIT REQUIREMENT	(3 Card Only) Quantity or Loading (46-53) (54-61)			(4 Card Only) Quality or Concentration (38-45) (46-53) (54-61)			NO. EX (62-63)	Frequency of analysis (64-68)	Sample Type (69-70)
		Average	Maximum	Unit	Minimum	Average	Maximum			
NITROGEN, (NITRITE + NITRATE) 00630 1 0 0 EFFLUENT GROSS VALUE <i>H</i>	SAMPLE MEASUREMENT 0.74	*****	(26)	*****	0.15	*****	(19)	0		
	PERMIT REQUIREMENT REPORT MO AVG	*****	LBS/D	*****	REPORT MO AVG	*****	MG/L	0	01/30	24 COMP
PHOSPHOROUS, TOTAL 00665 1 0 0 EFFLUENT GROSS VALUE <i>J</i>	SAMPLE MEASUREMENT 2.56	*****	(26)	*****	0.51	*****	(19)	0		
	PERMIT REQUIREMENT REPORT MO AVG	*****	LBS/D	*****	REPORT MO AVG	*****	MG/L	0	02/07	08 COMP
FLOW 50050 1 0 0 EFFLUENT GROSS VALUE <i>J</i>	SAMPLE MEASUREMENT ***** 0.911	*****	(03)	*****	*****	*****	*****	0		
	PERMIT REQUIREMENT RPT DLY MAX	*****	MGD	*****	*****	*****	*****	0	99/99	RECORDED
CHLORINE, TOTAL RESIDUAL 50060 1 0 0 EFFLUENT GROSS VALUE <i>K</i>	SAMPLE MEASUREMENT ***** 0.0	*****	*****	*****	*****	0.0	(19)	0		
	PERMIT REQUIREMENT ***** <0.1	*****	*****	*****	*****	<0.1	MG/L	0	02/01	GRAB
PHOSPHOROUS, ORTHOPHOSPHATE 70507 1 0 0 EFFLUENT GROSS VALUE <i>L</i>	SAMPLE MEASUREMENT 0.64	*****	(26)	*****	0.1	*****	(19)	0		
	PERMIT REQUIREMENT REPORT MO AVG	*****	LBS/D	*****	REPORT MO AVG	*****	MG/L	0	01/30	24 COMP
COLIFORM, FECAL GENERAL 74055 1 0 0 EFFLUENT GROSS VALUE <i>M</i>	SAMPLE MEASUREMENT ***** 2	*****	*****	*****	*****	2	(30)	0		
	PERMIT REQUIREMENT ***** 14 MO MEDIAN	*****	*****	*****	*****	14 MO MEDIAN	MPN/100ML	0	01/07	GRAB
	SAMPLE MEASUREMENT									
	PERMIT REQUIREMENT									

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER
ROBERT L. SIPES
 DIRECTOR OF PUBLIC WORKS
 TYPED OR PRINTED

I CERTIFY UNDER PENALTY OF LAW THAT I HAVE PERSONALLY EXAMINED AND AM FAMILIAR WITH THE INFORMATION SUBMITTED HEREIN AND BASED ON MY INQUIRY OF THOSE INDIVIDUALS IMMEDIATELY RESPONSIBLE FOR OBTAINING THE INFORMATION I BELIEVE THE SUBMITTED INFORMATION IS TRUE, ACCURATE AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT SEE 18 USC, 1001 AND 33 USC, 1319 (PENALTIES UNDER THESE STATUTES MAY INCLUDE FINES UP TO \$10,000 AND OR MAXIMUM IMPRISONMENT OF BETWEEN 6 MONTHS AND 5 YEARS)

SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT

TELEPHONE
 410 778-0500
 AREA CODE NUMBER
 DATE
 08/10/10
 YEAR MO DAY

COMMENT AND EXPLANATION OF ANY VIOLATIONS
 ** UTILIZED UV DISINFECTION

(Reference all attachments here)

These limitations are applicable to a surface discharge from 12/1 through 3/31. No

PERMITTEE NAME/ADDRESS
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 CHESTERTOWN, MD 21620
 FACILITY: CHESTERTOWN WWTP
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 CHESTERTOWN, KENT CO., MD 21620

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

DISCHARGE MONITORING REPORT (DMR)

MD0020010	001 A
PERMIT NUMBER	DISCHARGE NUMBER

(SUBR 03)
 F - FINAL
 STATE PERMIT NO. 01-DP-0592

FORM APPROVED
 OMB NO.2040-0004
 APPROVAL EXPIRES 10-31-94

MONITORING PERIOD

FROM	07/09/01	TO	07/09/30
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EFFLUENT
 *** NO DISCHARGE

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PARAMETER (32-37)	X	(3 Card Only) (46-53)		Quantity or (54-61)	Loading Unit	(4 Card Only) (38-45)		Quality or (46-53)		Concentration (54-61)		NO. EX (62-63)	Frequency of analysis (64-68)	Sample Type (69-70)
		Average	Maximum			Minimum	Average	Maximum	Unit					
OXYGEN, DISSOLVED (DO) 00300 1 0 0 EFFLUENT GROSS VALUE	A	SAMPLE MEASUREMENT	*****	*****	*****	5.8	*****	*****	(19)	0	02/01	Grab		
		PERMIT REQUIREMENT	*****	*****	*****	5.0 MINIMUM	*****	*****	MG/L	0	02/01	GRAB		
BOD, 5-DAY (20 DEG.F) 00310 1 0 0 EFFLUENT GROSS VALUE	B	SAMPLE MEASUREMENT	203.9	260.6	(26)	*****	45.1	57.0	(19)	4	02/07	Grab		
		PERMIT REQUIREMENT	230 MO LOD	340 WKLY LOD	LBS/D	*****	30 MO AVG	45 WKLY AVG	MG/L	0	01/07	GRAB		
PH 00400 1 0 0 EFFLUENT GROSS VALUE	C	SAMPLE MEASUREMENT	*****	*****	(26)	6.8	*****	7.7	(12)	0	02/01	Grab		
		PERMIT REQUIREMENT	*****	*****	LBS/D	6.5 MINIMUM	*****	8.5 MAXIMUM	SU	0	02/01	GRAB		
SOLIDS, TOTAL SUSPENDED 00530 1 0 0 EFFLUENT GROSS VALUE	D	SAMPLE MEASUREMENT	501.7	*****	(26)	*****	110.9	*****	(19)	1	02/07	Grab		
		PERMIT REQUIREMENT	680 MO LOD	*****	LBS/D	*****	90 MO AVG	*****	MG/L	0	02/07	GRAB		
NITROGEN, TOTAL 00600 1 0 0 EFFLUENT GROSS VALUE	E	SAMPLE MEASUREMENT	77.9	*****	(26)	*****	16.9	*****	(19)	0	01/30	Grab		
		PERMIT REQUIREMENT	REPORT MO AVG	*****	LBS/D	*****	REPORT MO AVG	*****	MG/L	0	01/30	GRAB		
NITROGEN, ORGANIC 00605 1 0 0 EFFLUENT GROSS VALUE	F	SAMPLE MEASUREMENT	75.3	*****	(26)	*****	16.3	*****	(19)	0	01/30	Grab		
		PERMIT REQUIREMENT	REPORT MO AVG	*****	LBS/D	*****	REPORT MO AVG	*****	MG/L	0	01/30	GRAB		
NITROGEN, AMMONIA 00610 1 0 0 EFFLUENT GROSS VALUE	G	SAMPLE MEASUREMENT	1.9	*****	(26)	*****	0.4	*****	(19)	0	01/30	Grab		
		PERMIT REQUIREMENT	REPORT MO AVG	*****	LBS/D	*****	REPORT MO AVG	*****	MG/L	0	01/30	GRAB		
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER ROBERT L. SIPES DIRECTOR OF PUBLIC WORKS TYPED OR PRINTED											TELEPHONE 410 778-0500 AREA CODE NUMBER		DATE 08/01/16 YEAR MO DAY	
I CERTIFY UNDER PENALTY OF LAW THAT I HAVE PERSONALLY EXAMINED AND AM FAMILIAR WITH THE INFORMATION SUBMITTED HEREIN AND BASED ON MY INQUIRY OF THOSE INDIVIDUALS IMMEDIATELY RESPONSIBLE FOR OBTAINING THE INFORMATION I BELIEVE THE SUBMITTED INFORMATION IS TRUE, ACCURATE AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT SEE 18 USC, 1001 AND 33 USC, 1319 (PENALTIES UNDER THESE STATUTES MAY INCLUDE FINES UP TO \$10,000 AND OR MAXIMUM IMPRISONMENT OF BETWEEN 6 MONTHS AND 5 YEARS.)											SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT			

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(SUBR 03)
 F - FINAL
 STATE PERMIT NO. 01-DP-0592
 EFFLUENT
 *** NO DISCHARGE

FORM APPROVED WDL
 OMB NO 2040-0004
 APPROVED BY WDL

MONITORING PERIOD			
FROM	07/09/01	TO	07/09/30

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		Average	Maximum	Unit	Minimum	Average	Maximum				Unit
NITROGEN, (NITRITE + NITRATE) 00630 1 0 0 EFFLUENT GROSS VALUE H	SAMPLE MEASUREMENT	0.7	*****	(26)	*****	0.2	*****	(19)	0	01/30	Grab
	PERMIT REQUIREMENT	REPORT MO AVG	*****	LBS/D	*****	REPORT MO AVG	*****	MG/L	0	01/30	GRAB
PHOSPHOROUS, TOTAL 00665 1 0 0 EFFLUENT GROSS VALUE I	SAMPLE MEASUREMENT	18.3	*****	(26)	*****	4.0	*****	(19)	0	01/30	Grab
	PERMIT REQUIREMENT	REPORT MO AVG	*****	LBS/D	*****	REPORT MO AVG	*****	MG/L	0	01/30	GRAB
FLOW 50050 1 0 0 EFFLUENT GROSS VALUE J	SAMPLE MEASUREMENT	*****	0.574	(03)	*****	*****	*****	*****	0	99/99	RECORDED
	PERMIT REQUIREMENT	*****	RPT DLY MAX	MGD	*****	*****	*****	*****	0	99/99	RECORDED
CHLORINE, TOTAL RESIDUAL 50060 1 0 0 EFFLUENT GROSS VALUE K	SAMPLE MEASUREMENT	*****	*****	*****	*****	*****	0.0	(19)	0	02/01	Grab
	PERMIT REQUIREMENT	*****	*****	*****	*****	*****	< 0.1	MG/L	0	02/01	GRAB
PHOSPHOROUS, ORTHOPHOSPHATE 70507 1 0 0 EFFLUENT GROSS VALUE L	SAMPLE MEASUREMENT	11.6	*****	(26)	*****	2.5	*****	(19)	0	01/30	Grab
	PERMIT REQUIREMENT	REPORT MO AVG	*****	LBS/D	*****	REPORT MO AVG	*****	MG/L	0	01/30	GRAB
COLIFORM, FECAL GENERAL 74055 1 0 0 EFFLUENT GROSS VALUE M	SAMPLE MEASUREMENT	*****	*****	*****	*****	*****	3.0	(30)	0	01/07	Grab
	PERMIT REQUIREMENT	*****	*****	*****	*****	*****	14 MO MEDIAN	MPN/100ML	0	01/07	GRAB
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER
ROBERT L. SIPES
 DIRECTOR OF PUBLIC WORKS
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COMMENT AND EXPLANATION OF ANY VIOLATIONS

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