

**UTILITIES COMMISSION MEETING**  
**SEPTEMBER 21, 2009**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members Harrison C. Bristoll, Jr., Mauritz Stetson, Gibson Anthony and Mabel Mumford-Pautz, Robert Sipes, Utilities Manager, W.S. Ingersoll, Town Manager and Zoning Administrator, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the Utilities Commission meeting of August 17, 2009. **Mr. Bristoll moved to approve the minutes as presented, was seconded by Mrs. Mumford-Pautz and carried unanimously.**

Mayor Bailey stated that cash on hand and in banks was \$613,309.14.

Mr. Sipes stated that they had planned on replacing the shingles on the 6-bay garage at the water plant, but when they looked at the shingles they were in worse shape than first thought. He said that they would have to budget this as a capital project for next year.

Mr. Sipes stated that there was a water main break on Richard Drive over the weekend, but it was fully repaired. Mr. Sipes stated that all but one of his crew were in on Sunday fixing the leak.

Mr. Sipes stated that the Utilities Department purchased a used pick-up truck from Geno's Automotive. He said that the truck was in good condition.

Mr. Sipes stated that a truck load of Lime was delivered to the water plant so the Council would notice a \$5,400.00 bill for the Lime.

Mr. Sipes stated that a new handheld system was purchased for meter reading. Mr. Sipes stated that the company they used was going to stop support for the current meter reading devices. Mr. Sipes stated that the Utilities Department had to purchase the equipment but maintained a contract for the guns for repair at a cost of \$750.00 per year. Mr. Sipes stated that it was time to roll over the existing guns, which they would get a trade-in for, and upgrade the guns. Mr. Sipes stated that they would have to replace the guns every seven (7) years.

Mr. Sipes stated that the training and installation for the new guns would occur after this quarter's meter readings were finished.

Mr. Sipes stated that he wanted to thank the concrete crew for the good work that they did at the wastewater plant.

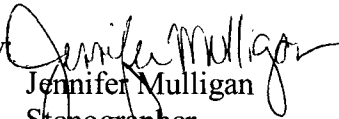
Mr. Anthony asked if Mr. Sipes knew what caused the break on Richard Drive. Mr. Sipes stated that half of the repairs for water mains since he has worked for Chestertown have been on the same block and said that he thinks it is because the ground was unstable to a certain extent. He said that the splits on Richard Drive went around the pipe and he

thought they were stress breaks. Mr. Sipes stated that the ground was moist clay on Richard Drive.

There being no further business, **Mrs. Mumford-Pautz moved to pay the bills as presented, was seconded by Mr. Bristoll and carried unanimously.**

**Mrs. Mumford-Pautz moved to adjourn the meeting at 7:48 p.m., was seconded by Mr. Bristoll and carried unanimously.**

Submitted by

  
Jennifer Mulligan  
Stenographer

Approved by:

Margo G. Bailey  
Mayor