

**UTILITIES COMMISSION MEETING
DECEMBER 16, 2013**

Mayor Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Linda Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, Robert Sipes, Utilities Manager and Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the Utilities Commission meeting minutes of November 18, 2013. **Mrs. Mumford-Pautz moved to approve the minutes as submitted, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that cash on hand and in banks was \$1,080,156.73.

Mrs. Mumford-Pautz moved to pay the bills as submitted, was seconded by Mr. Stetson and carried unanimously.

Mr. Sipes stated that there was a leak in front of 101 Devon Drive which was repaired on Monday, but began to leak again by Wednesday. He said that the entire pipe has now been replaced and the problem should be fixed. Mr. Sipes said that there were some suspicious spots in Coventry Farms but no other active leaks at this time.

Mr. Sipes stated that Water Street repair was complete and the bill received was higher than expected.

Mr. Sipes stated that the jetter pump was received today and would be put in place tomorrow so there will be no further bills for the rental.

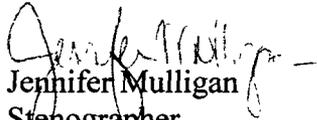
Mr. Sipes stated that the bills arising from the consultant for the hospital issue cost about \$10,000.00.

Mr. Sipes stated that the generator and transfer switch at the Radcliffe pump station is one of the two that was not replaced fifteen years ago when other generators were upgraded. He said that the control panel had brittle wires and the switches were corroded and was going to budget the replacement in the next year's budget. The transfer switch for the generator will have to be upgraded as well.

Ms. Kuiper stated that there was a meeting a few weeks ago where a customer was promised a refund for a unit. Mr. Sipes stated that he was unaware of the meeting and would discuss the refund with Mr. Ingersoll. He said that he will normally give a refund once he has a request in writing.

Mr. Sam Shoge asked if the repair on Devon Drive would be blacktopped. Mr. Sipes stated that it would be blacktopped after the fill in the trench settled.

There being no further business, **Mrs. Mumford-Pautz moved to adjourn the meeting at 7:35 p.m., was seconded by Mr. Gatto and carried unanimously.**

Submitted by: 
Jennifer Mulligan
Stenographer

Approved by:
Margo G. Bailey
Mayor