

**UTILITIES COMMISSION MEETING  
JUNE 17, 2013**

Mayor Margo G. Bailey called the meeting to order at 7:30 p.m. In attendance were Council members James R. Gatto, Linda Kuiper, Mabel Mumford-Pautz and Mauritz Stetson, Robert Sipes, Utilities Manager, W. S. Ingersoll, Town Manager, Jennifer Mulligan, Stenographer, and guests.

Mayor Bailey asked if there were any additions or corrections to the Utilities Commission meeting minutes of May 20, 2013. **Mrs. Mumford-Pautz moved to approve the minutes as submitted, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey asked for a motion to pay bills. **Mrs. Mumford-Pautz moved to pay the bills as submitted, was seconded by Mr. Stetson and carried unanimously.**

Mayor Bailey stated that cash on hand and in banks was \$968,688.56.

Mr. Sipes asked that residents who have water meters and sewer cleanouts on private property not plant heavily around them, especially with rose bushes or anything that would cause harm to the employees when they need to get access to them. He said that they would be trimmed if necessary.

Mr. Sipes stated that meter pits were purchased and there was an invoice for over \$3,000.00 in this set of bills.

Mr. Sipes stated that a new pump was bought for Heron Point as the existing pump was worn out.

Mr. Sipes stated that the rehab of Well #9 was scheduled to begin on June 24<sup>th</sup>.

Mr. Sipes stated that every restaurant and cafeteria in Town was given a copy of the Resolution indicating that the requirement for grease traps would go into effect January 1, 2014. He said that he has made an attempt to speak to each business owner about the need for grease traps. Mr. Sipes explained the necessity for the grease traps to the Council. He said that there was an appeals process to the Town Manager and Mayor & Council in the Resolution. Mr. Sipes stated that when a sanitary sewer overflow occurs, the managing entity (Town) gets the fine. He said this was a preventive measure and would limit the liability of the Town and the business owner.

Mr. Ingersoll presented a typo correction to a single line on the final page of the 2014 Utilities Budget. The expense item for electricity was not carried forward from a previous page to the final. Mr. Ingersoll passed out copies of the amended version. The Council agreed that this was a typo and for Mr. Ingersoll to amend the budget accordingly.

There being no further business, **Mrs. Mumford-Pautz moved to adjourn the meeting at 7:40 p.m., was seconded by Mr. Stetson and carried unanimously.**

Submitted by:   
Jennifer Mulligan  
Stenographer

Approved by:  
Margo G. Bailey  
Mayor