

TOWN OF CHESTERTOWN

FY2023 BUDGET

****DRAFT COPY****

ORDINANCE 02-2022

GENERAL FUND

REVENUES

	<u>SCH</u>	
REAL PROPERTY (TAX RATE \$.4332 PER \$100 OF ASSESSED VALUE)		2,721,977
REAL PROPERTY - PENALTIES		13,000
INCOME TAXES		500,000
STATE SHARED INCOME	A	241,839
LICENSES AND PERMITS	B	182,500
GRANTS FROM FEDERAL	C	2,206,248
GRANTS FROM STATE	D	74,150
GRANTS FROM COUNTY	E	125,000
GRANTS FROM PRIVATE FOUNDATION	E-1	-
CHARGES FOR SERVICES	F	143,000
MISCELLANEOUS REVENUE	G	<u>24,100</u>
TOTAL REVENUES		6,231,814

EXPENSES

GENERAL GOVERNMENT	H	598,402
PUBLIC SAFETY	I	1,576,680
PUBLIC WORKS	J	1,311,867
PARKS/RECREATION/COMMUNITY AFFAIRS	K	37,560
VISITOR CENTER/TOURISM	L	87,194
ECONOMIC DEVELOPMENT	M	78,654
DEBT SERVICE	N	131,158
CAPITAL OUTLAY	O	<u>2,206,248</u>
TOTAL EXPENSES		6,027,765
EXCESS OF REVENUE OVER EXPENDITURES		204,049
OTHER FINANCING SOURCE (USES)	P	<u>(98,800)</u>
EXCESS OF REVENUES AND OTHER FINANCING SOURCES OVER EXPENDITURES		<u>105,249</u>

DRAFT

**TOWN OF CHESTERTOWN
 FY2023 BUDGET
 ****DRAFT COPY****
 ORDINANCE 02-2022**

STATE SHARED INCOME (SCHEDULE A)

ADMISSION TAX	500
HIGHWAY USERS	238,807
BANK SHARES	<u>2,532</u>
TOTAL (SCHEDULE A)	<u>241,839</u>

LICENSES AND PERMITS (SCHEDULE B)

BUILDING PERMITS	90,500
BUILDING CODE REVENUE	12,000
CABLE TV FRANCHISE FEES	60,000
TRADERS LICENSES	<u>20,000</u>
TOTAL LICENSES AND PERMITS (SCHEDULE B)	<u>182,500</u>

GRANTS FROM FEDERAL (SCHEDULE C)

ARPA FUNDS (AMERICAN RESCUE PLAN)	-
	<u>2,206,248</u>
TOTAL GRANTS FROM FEDERAL (SCHEDULE C)	<u>2,206,248</u>

GRANTS FROM STATE (SCHEDULE D)

AMOSS GRANT	10,000
POLICE PROTECTION	64,150
	<u>-</u>
TOTAL GRANTS FROM STATE (SCHEDULE D)	<u>74,150</u>

GRANTS FROM COUNTY GOVERNMENT (SCHEDULE E)

MUNICIPAL FUNDING FROM KENT COUNTY	-
HOTEL TAX	<u>125,000</u>
TOTAL GRANTS FROM COUNTY GOVERNMENT(SCHEDULE E)	<u>125,000</u>

GRANTS FROM PRIVATE FOUNDATION (SCHEDULE E-1)

GRANTS - PRIVATE FOUNDATION ARTS&ENTERTAINMENT	<u>-</u>
TOTAL GRANTS FROM PRIVATE FOUNDATION (SCHEDULE E-1)	<u>-</u>

TOWN OF CHESTERTOWN

FY2023 BUDGET

******DRAFT COPY******

ORDINANCE 02-2022

CHARGES FOR SERVICES (SCHEDULE F)

FARM/ ARTISANS MARKET	15,000
APPEALS BOARD	1,000
BRICK SIDEWALK REIMBURSEMENT	1,000
SUB DIVISIONS	500
BULK TRASH PICKUP FEES	8,000
PARKING FINES	3,500
OTHER (SNOW REMOVING, MOWING GRASS)	4,000
MUNICIPAL INFRACTIONS (REDSPEED & CIVIL CITATIONS)	<u>110,000</u>

TOTAL CHARGES FOR SERVICES (SCHEDULE F) 143,000

MISCELLANEOUS REVENUE (SCHEDULE G)

INTEREST AND DIVIDENDS	300
RENT - PAVILION	-
RENT - VISITORS CENTER	22,800
SALE OF MAPS, BOOKS,POLICE REPORTS, ETC.	<u>1,000</u>

TOTAL MISCELLANEOUS REVENUE (SCHEDULE G) 24,100

GENERAL GOVERNMENT EXPENSES (SCHEDULE H)

LEGISLATIVE

MAYOR AND COUNCIL SALARIES	13,200
PAYROLL TAXES	1,010
WORKMEN'S COMPENSATION	44
MEETINGS AND TRAVEL	6,000
PENSION EXPENSE	2,015
OFFICE SUPPLIES	<u>500</u>

TOTAL LEGISLATIVE 22,768

EXECUTIVE

SALARIES	229,241
PAYROLL TAXES	17,537
WORKMEN'S COMPENSATION	1,022
MEDICAL & LIFE INSURANCE	43,330
MEDICAL RETIREE INSURANCE	-
MEETINGS AND TRAVEL	200
PENSION EXPENSE	25,454
OFFICE SUPPLIES	200
WELLNESS PROGRAM	<u>-</u>

TOTAL EXECUTIVE 316,985

FINANCIAL ADMINISTRATION

SALARIES	75,932
PAYROLL TAXES	5,809
ACCOUNTING/AUDITING FEES	17,550
CONVENTIONS, MEETINGS, & TRAVEL	250

TOWN OF CHESTERTOWN

FY2023 BUDGET

****DRAFT COPY****

ORDINANCE 02-2022

WORKMEN'S COMPENSATION	88
MEDICAL AND LIFE INSURANCE	30,043
MEDICAL RETIREE INSURANCE	1,000
DATA PROCESSING FEES	3,500
OFFICE SUPPLIES	10,000
PENSION EXPENSE	8,565
POSTAGE	2,700
DUES & SUBSCRIPTIONS	300
FEES	150
PROFESSIONAL FEES	6,000
REPAIRS & MAINTENANCE OFFICE EQUIP	5,000
TELEPHONE	5,000
TRAINING & EDUCATION	100
LEASE - OFFICE EQUIPMENT	2,000

TOTAL FINANCIAL ADMINISTRATION 173,986

LAW

LEGAL COUNSEL	8,500
ADVERTISING AND LEGAL NOTICES	1,200

TOTAL LAW 9,700

PLANNING AND ZONING

BOARD OF APPEALS	650
DUES & SUBSCRIPTIONS	1,000
BUILDING INSPECTION FEES	15,000
OFFICE SUPPLIES/EQUIPMENT	500
CONVENTIONS, MEETINGS, & TRAVEL	700
TELEPHONE	600
PERMIT/CODE SOFTWARE SUPPORT	850
R&M OFFICE EQUIPMENT	500
RECODIFICATION, ZONING, CRITICAL AREA	500

TOTAL PLANNING AND ZONING 20,300

MUNICIPAL PROPERTIES

HEATING FUEL	9,500
UTILITIES	11,000
INSURANCE - LIABILITY	3,021
INSURANCE - PROPERTY	2,700
REPAIRS & MAINTENANCE	10,000
HOUSEKEEPING/SUPPLIES	6,800

TOTAL MUNICIPAL PROPERTIES 43,021

OTHER GENERAL GOVERNMENT EXPENSES

BANK CHARGES	1,400
BOND INSURANCE	625
MML DUES	7,317
DUES AND SUBSCRIPTIONS	2,300
ELECTION	-

TOWN OF CHESTERTOWN

FY2023 BUDGET

****DRAFT COPY****

ORDINANCE 02-2022

ELECTION LEGAL NOTICES/ADS	-
OTHER - CHESAPEAKE MOVIES LOAN PYMT	-
PLAQUES	-

TOTAL OTHER GENERAL GOVERNMENT EXPENSES 11,642

TOTAL GENERAL GOVERNMENT (SCHEDULE H) 598,402

PUBLIC SAFETY (SCHEDULE I)

POLICE DEPARTMENT

SALARIES	753,319
OVERTIME	65,000
OVERTIME SPECIAL EVENTS	9,000
CANINE EXPENSES	3,000
CAMERA MAINTENANCE CONTRACT	12,000
DATA PROCESSING FEES	8,000
DUES AND SUBSCRIPTIONS	1,000
EQUIPMENT	5,000
GAS, OIL AND DIESEL	33,000
HOUSEKEEPING SUPPLIES	5,500
INSURANCE : LIABILITY	20,000
PROPERTY	2,500
MEDICAL LIFE	148,324
WORKMEN'S COMP	60,754
INSURANCE HEALTHCARE RETIREE	1,000
OPERATING SUPPLIES	5,000
LEGAL FEES	1,800
MEETINGS AND TRAVEL	1,500
OFFICE SUPPLIES	3,200
FEES	150
POSTAGE & FREIGHT	300
LEGAL NOTICES/ADS	2,000
PAYROLL TAXES	63,290
PENSION PLAN EXPENSES	144,123
PROFESSIONAL FEES	2,500
PUBLIC RELATIONS	750
REPAIRS & MAINTENANCE - OFFICE EQUIP.	5,000
REPAIRS & MAINTENANCE -BUILDINGS	14,500
REPAIRS & MAINTENANCE- VEHICLES	25,000
SPEED CAMERA PROCESSING FEES	51,000
TELEPHONE	12,000
TRAINING AND EDUCATION	8,000
UNIFORMS AND CLOTHING	11,250
UTILITIES	13,000
HEATING FUEL	9,000
WELLNESS PROGRAM	1,851
XEROX LEASE PAYMENT	3,600

TOTAL POLICE DEPARTMENT 1,506,211

CROSSING GUARD/METER MAID

MEDICAL RETIREE INSURANCE 1,000

TOWN OF CHESTERTOWN
FY2023 BUDGET
******DRAFT COPY******
ORDINANCE 02-2022

TOTAL CROSSING GUARDS/METER 1,000

OTHER PUBLIC SAFETY

FIRE EQUIPMENT 49,469
RESCUE SQUAD 20,000

TOTAL OTHER PUBLIC SAFETY 69,469

TOTAL PUBLIC SAFETY (SCHEDULE I) 1,576,680

PUBLIC WORKS (SCHEDULE J)

HIGHWAY AND STREETS (SCHEDULE N)

SALARIES	406,544
OVERTIME	27,000
PAYROLL TAXES	33,166
WORKMEN'S COMPENSATION	12,558
MEDICAL & LIFE INSURANCE	110,810
MEDICAL RETIREE INSURANCE	3,000
BRICK SIDEWALK & CONCRETE WORK	20,000
FEES	1,208
DUES & SUBSCRIPTIONS	45
GAS, OIL AND DIESEL	30,000
HOUSEKEEPING/SUPPLIES	250
INSURANCE - LIABILITY	14,639
INSURANCE - PROPERTY	900
LEGAL NOTICES & ADVERTISING	500
OPERATING SUPPLIES AND EXPENSE	15,000
PENSION EXPENSE	45,629
RENT - CANNON STREET LOT	5,000
REPAIRS & MAINTENANCE - BUILDING	3,500
REPAIRS & MAINTENANCE - EQUIPMENT	31,000
REPAIRS & MAINTENANCE - STREETS	15,000
REPAIRS & MAINTENANCE - VEHICLES	15,000
REPAIRS & MAINTENANCE - OFFICE EQUIPMENT	150
SNOW REMOVAL, GRASS MOWING, ETC.	20,000
STREET LIGHTING	120,000
TELEPHONE	2,900
OFFICE SUPPLIES	500
TRAINING & EDUCATION	250
TREE MAINTENANCE	7,500
TREE PLANTING EXPENSE	2,500
UNIFORMS	5,000
WELLNESS PROGRAM	268
HEATING FUEL	10,000
BRICK SIDEWALK	2,500
UTILITIES (ELECTRIC)	<u>5,000</u>

TOTAL HIGHWAY & STREETS 967,317

SANITATION

WASTE COLLECTION 147,000

TOWN OF CHESTERTOWN

FY2023 BUDGET

****DRAFT COPY****

ORDINANCE 02-2022

MOSQUITO CONTROL	2,550
LANDFILL AND RECYCLING COSTS	98,000
CURBSIDE PICKUP	<u>97,000</u>

TOTAL SANITATION 344,550

TOTAL PUBLIC WORKS (SCHEDULE J) 1,311,867

PARKS/RECREATION/COMMUNITY AFFAIRS (SCHEDULE K)

RECREATION ACTIVITIES	2,000
PARK MAINTENANCE	20,000
PUBLIC RELATIONS	10,560
PLAQUES	1,000
FARM & ARTISIAN MARKETS	4,000
	<u>-</u>

TOTAL PARKS/RECREATION/COMMUNITY AFFAIRS (SCHEDULE K) 37,560

VISITOR CENTER/TOURISM (SCHEDULE L)

WEB MANAGEMENT	9,000
TOURISM EVENTS	3,700
HOLIDAY PROGRAMS	1,000
SALARIES	35,395
PAYROLL TAXES	2,708
PENSION EXPENSE	2,993
WORKMANS COMPENSATION	79
CLEANING- HOUSEKEEPING SUPPLIES	10,000
INSURANCE LIABILITY	2,377
INSURANCE PROPERTY	900
OPERATING EXP/PUBLIC RELATIONS	43
REPAIRS & MAINTENANCE-BUILDING	9,000
TELEPHONE	2,000
HEATING FUEL	4,500
UTILITIES (ELECTRIC & WATER)	<u>3,500</u>

TOTAL VISITOR CENTER/TOURISM (SCHEDULE L) 87,194

ECONOMIC DEVELOPMENT (SCHEDULE M)

SALARIES (ARTS & ENTERTAINMENT)	17,000
SALARIES (MAIN STREET DIRECTOR)	61,654
	<u>-</u>

TOTAL ECONOMIC DEVELOPMENT (SCHEDULE M) 78,654

DEPRECIATION -

DEBT SERVICE (SCHEDULE N)

TOWN OF CHESTERTOWN

FY2023 BUDGET

******DRAFT COPY******

ORDINANCE 02-2022

PRINCIPAL

USDA LOAN PRINCIPLE - MARINA	11,864
SKID STEER/COMPACTOR/PICKUP FINANCED Yearly Cost	44,998
PRINCIPAL PUBLIC SAFETY (POLICE)	36,306
PRINCIPAL PUBLIC SAFETY (POLICE-CAR LEASES)	<u>15,879</u>

TOTAL PRINCIPAL PAYMENTS 109,048

INTEREST

USDA LOAN INTEREST - MARINA	7,608
INTEREST PUBLIC WORKS (HIGHWAYS AND STREETS)	3,800
INTEREST PUBLIC SAFETY (POLICE)	8,550
INTEREST PUBLIC SAFETY (POLICE-CAR LEASES)	<u>2,151</u>

TOTAL INTEREST PAYMENTS 22,110

TOTAL DEBT SERVICE (SCHEDULE N) 131,158

CAPITAL OUTLAY (SCHEDULE O)

GENERAL GOVERNMENT

ARPA Funds Remaining to be spent	2,206,248
STREETS REPAVING	<u>-</u>

TOTAL CAPITAL OUTLAY (SCHEDULE O) 2,206,248

OTHER FINANCING SOURCES (USES)

DUE TO MARINA (BOND PRINCIPLE)	<u>(98,800)</u>
--------------------------------	-----------------

TOTAL OTHER FINANCING SOURCES (USES) (98,800)

**TOWN OF CHESTERTOWN
FY2023 BUDGET
****DRAFT COPY****
ORDINANCE 02-2022**

CHESTERTOWN MARINA

REVENUES

OPERATING REVENUES	267,398
NON OPERATING REVENUES	<u>98,850</u>
TOTAL REVENUES	366,248

EXPENSES

OPERATING EXPENSES	215,518
NON OPERATING EXPENSES	<u>144,469</u>
TOTAL EXPENSES	359,987
NET INCOME BEFORE DEPRECIATION	6,261
DEPRECIATION	<u>-</u>
NET INCOME AFTER DEPRECIATION	<u>6,261</u>

TOWN OF CHESTERTOWN

FY2023 BUDGET

****DRAFT COPY****

ORDINANCE 02-2022

OPERATING REVENUES

BOAT RAMP INCOME	5,000
PUMP OUT INCOME	400
TRAVEL LIFT INCOME	600
SLIP RENTAL	75,000
SUMMER STORAGE	-
WINTER STORAGE	10,000
UTILITY INCOME	8,500
TRANSIENT SLIP RENTAL	65,000
BOATING SUPPLIES	1,500
FUEL DIESEL	35,000
FUEL GASOLINE	50,000
RENTAL INCOME	13,648
CANNON ST PIER RENT	2,500
OTHER INCOME (Finance Charges/Laundry Income)	250

TOTAL OPERATING REVENUES

267,398

OPERATING EXPENSES

SALARIES	79,619
UNIFORMS / CLOTHING	500
MEDICAL & LIFE INSURANCE	15,417
PAYROLL TAXES	6,091
ADVERTISING/LEGAL NOTICES	400
BOATING SUPPLIES	1,000
CREDIT CARD DISCOUNTS	25
CONVENTIONS, MEETINGS & TRAVEL	150
DUES AND SUBSCRIPTIONS	100
WORKMAN'S COMPENSATION	1,022
FUEL MARINE DIESEL	28,000
FUEL MARINE GASOLINE	36,000
HOUSEKEEPING	7,500
INSURANCE LIABILITY	600
INSURANCE PROPERTY	3,850
LEGAL FEES	250
LICENSES AND PERMITS	150
OFFICE SUPPLIES	1,000
OPERATING SUPPLIES	3,000
PENSION EXPENSE	6,245
R & M - BUILDING	1,000
R & M - EQUIPMENT	2,000
R & M - GROUNDS	1,000
R & M -DOCKS	1,000
REAL ESTATE TAXES	1,000
TELEPHONE	5,200
TRASH PICKUP	1,400
ELECTRIC	8,000
WATER & SEWER	4,000
HEAT	-

TOTAL OPERATING EXPENSES

215,518

OPERATING INCOME (LOSS)

51,880

TOWN OF CHESTERTOWN

FY2023 BUDGET

******DRAFT COPY******

ORDINANCE 02-2022

NONOPERATING REVENUE (EXPENSES)

INTEREST INCOME	50
LOAN ADMINISTRATION FEES	(1,891)
INTEREST EXPENSE	(43,778)
PRINCIPAL REDUCTION	<u>(98,800)</u>
TOTAL NONOPERATING REVENUE (EXPENSES)	(144,419)
NET INCOME	<u>(92,539)</u>

**TOWN OF CHESTERTOWN
FY2023 BUDGET
****DRAFT COPY****
ORDINANCE 02-2022**

CHESTERTOWN UTILITIES BUDGET

REVENUES 800-899

OPERATING REVENUES	1,810,900
NON OPERATING REVENUES	<u>250,000</u>
TOTAL REVENUES	2,060,900

EXPENSES

OPERATING EXPENSES	1,690,026
NON OPERATING EXPENSES	<u>368,328</u>
TOTAL EXPENSES	2,058,354
NET INCOME BEFORE DEPRECIATION	2,546
DEPRECIATION	<u>665,000</u>
NET INCOME AFTER DEPRECIATION	<u>(662,454)</u>

TOWN OF CHESTERTOWN

FY2023 BUDGET

****DRAFT COPY****

ORDINANCE 02-2022

OPERATING REVENUES

SEWER SERVICE	820,500
WATER SERVICE	847,850
METER PARTS	8,000
MOBILE TOWER LEASES	50,000
PRIVATE INSTALLATIONS	7,500
METER INSTALLATIONS	4,000
LAGOON FARM RENTAL	2,600
QUAKER ESTATES/ COUNTRY CLUB REVENUE	47,000
METER READINGS AND TURN OFF FEES	4,550
INTEREST ON RESERVES	10,450
INTEREST ON ACCOUNT RECEIVABLES	7,500
REFUND FEDERAL EXCISE TAX	750
FILLINGS SWIMMING POOLS	200
TOTAL OPERATING REVENUES	1,810,900

NON OPERATING REVENUES

SEWER TAPS	100,000
GRANT REVENUE	30,000
WATER TAPS	120,000
NON OPERATING REVENUES	250,000

OPERATING EXPENSES

SALARIES	544,103
SALARIES FINANCE DEPT	75,932
SALARIES MANAGER SCTY	89,564
OVERTIME	48,000
COUNCIL SALARIES	13,800
PAYROLL TAXES	59,012
WORKMEN'S COMPENSATION	12,558
PENSION EXPENSE	85,479
MEDICAL AND LIFE INSURANCE	103,473
RETIREE MEDICAL INSURANCE	1,000
ACCOUNTING AND AUDIT FEES	11,150
ADVERTISING/LEGAL NOTICES	1,200
BANK CHARGES	-
CHEMICALS	66,000
DATA PROCESSING FEES	7,700
DUES AND SUBSCRIPTIONS	1,300
GAS, OIL AND DIESEL	15,000
INSURANCE - LIABILITY	9,700
INSURANCE - PROPERTY	6,200
BOND	670
HOSPITAL OIL SPILL	8,000
LEGAL FEES	9,000
METER PARTS	20,000
OFFICE SUPPLIES AND EXPENSE	3,500
POSTAGE	2,800

TOWN OF CHESTERTOWN

FY2023 BUDGET

****DRAFT COPY****

ORDINANCE 02-2022

PROFESSIONAL FEES	5,000
PROPERTY TAXES	200
REPAIRS & MAINTENANCE - BUILDINGS	10,000
REPAIRS & MAINTENANCE - GROUNDS	10,000
REPAIRS & MAINTENANCE - EQUIPMENT	105,000
REPAIRS & MAINTENANCE - OFFICE EQUIPMENT	2,500
REPAIRS & MAINTENANCE - PLANT	7,000
REPAIRS & MAINTENANCE - VEHICLES	6,000
REPAIRS & MAINTENANCE - WATER, SEWER LINES	75,000
REPAIRS & MAINTENANCE - WATER TOWER	10,000
SAFETY EQUIPMENT	1,500
SUPPLIES	10,000
TELEPHONE	7,600
TESTING	30,000
TOOLS AND SMALL EQUIPMENT	3,500
TRAVEL AND TRAINING	2,500
UNIFORMS	5,000
HEATING FUEL	10,000
UTILITIES	190,000
WELLNESS PROGRAM	330
CREDIT CARD FEES	55
TRASH REMOVAL	3,700
	<hr/>

TOTAL OPERATING EXPENSES 1,690,026

NONOPERATING EXPENSES

WATER UPGRADE CONSTR. LOAN INTEREST	1,422
SEWER UPGRADE CONSTR. LOAN INTEREST	3,556
LOAN ADMINISTRATION FEES	-
WATER UPGRADE BOND PRINCIPAL	96,956
SEWER UPGRADE BOND PRINCIPAL	176,393

CAPITAL EXPENDITURES:

CAPITAL EXPENDITURES	
Pick Up Truck	60,000
Sewer Jetter	30,000
	<hr/>

TOTAL NONOPERATING EXPENSES 368,328