A

USE FOR ALL PERMITS EXCEPT PROJECTS

IN THE HISTORIC DISTRICT

OFFICE USE ONLY
APPLICATION NO. _____
TOWN FEE _____
MDIA FEE _____
HBGF $50/unit _____
PAID _____

TOWN OF CHESTERTOWN
BUILDING PERMIT APPLICATION

Application by_____ Date_____

Address_____ Phone_____

Property location_____ Zoning_____

Property owner_____ Phone_____

Address_____ MHIC #_____

Contractor/owner representative_____ Value of work_____

PROJECT TYPE: ☐ NEW CONSTRUCTION ☐ SIGN ☐ EXTERIOR WORK
☐ DEMOLITION ☐ SITE WORK ☐ OTHER_____

WORK DESCRIPTION: Describe the project as specifically as possible. Attach drawings, site plans, building plans, plats, elevations, sediment control plans, etc. as required by ordinance. For all new residential or commercial construction, provide two stamped architect's sets of drawings and specifications. For signs submit drawing, mounting details, plat and photo(s) showing proposed sign location, and a description of any existing signage.

NOTE: PERMITS INVOLVING SEDIMENT CONTROL MUST HAVE ALL DEVICES IN PLACE BEFORE CONSTRUCTION STARTS. FAILURE TO DO SO WILL RESULT IN REVOCATION OF THIS PERMIT.

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Certification: I certify that I have the legal authority to submit and sign this application for the property listed above. If the owner is not the applicant, then the owner must complete the authorization on the reverse side of this form.

Applicant signature _____ Date_____

Print name _____

OFFICE USE ONLY APPROVED ☐ DENIED ☐ APPROVED WITH CONDITIONS ☐

APPROVED BY _____ MDIA APPROVAL_____
ZONING ADMINISTRATOR INSPECTOR

OWNER AUTHORIZATION

(MUST BE FILLED OUT IF ANYONE OTHER THAN THE OWNER SIGNS THE BUILDING PERMIT ON REVERSE SIDE)

I _____GIVE
(PROPERTY OWNER'S NAME)

_____
(COMPANY OR CONTRACTOR'S NAME)

PERMISSION TO APPLY FOR A BUILDING PERMIT FOR MY PROPERTY LOCATED AT:

_____

_____

_____ _____
PROPERTY OWNER'S SIGNATURE **DATE**

MINOR PROJECT DRAWING—DO NOT USE FOR MAJOR PROJECTS , INCLUDING ADDITIONS AND NEW CONSTRUCTION. SHOW ALL INFORMATION NEEDED TO UNDERSTAND YOUR PROPOSED WORK, INCLUDING SCALE, NORTH DIRECTION, STREETS, PROPERTY LINES, DISTANCE OF PROPOSED WORK FROM PROPERTY LINES, ADJACENT BUILDINGS, ETC.