

PUBLIC ART CONSERVATION – REQUEST FOR QUALIFICATIONS

Deadline: June 3, 2024

The Chestertown Public Arts Committee, a committee of the Chestertown, Maryland Town Council, invites qualified art conservators to submit letters of interest and proof of qualifications to provide care and maintenance to the Chestertown Public Art Collection. Interested applicants will demonstrate interest, knowledge, range, skills, and availability to assist the program in maintaining a growing collection of artworks and architectural enhancements in the collection.

Qualifications will be reviewed by members of the Public Arts Committee and the Town Manager. Successful candidates will be chosen based upon, but not limited to:

- Qualifications and Work Experience
- Media Specialty
- Reputation
- Availability

A pre-qualified list of conservators for current and future projects will be selected for the purpose of awarding contracts and work as needed. Selected conservators will enter into a written agreement with the Town of Chestertown to provide all services related to conservation and ongoing maintenance of specific artworks in the collection. Local and regional professionals strongly preferred.

SCOPE OF SERVICES

The Public Arts Committee manages the installation, care, and maintenance of works of public art owned by the Town of Chestertown, including: 2-D artworks, sculpture, painted and tile murals, mosaics, mixed media installations and architectural enhancements. Currently installed artworks can be seen at <https://chestertownpublicarts.com/>. Applicants are expected to exhibit expertise in various mediums and materials. Selected firms will be contracted for services for specific artworks at the discretion of the Public Arts Committee and/or Town Manager. After review, the Public Arts Committee reserves the right to invite any, all, or no qualified bidders to submit a cost proposal for specific projects. The Public Arts Committee reserves the right to award based on a combination of expertise and cost (which may not be the lowest bid).

The Request for Qualifications is open to professional fine art and cultural artifact and properties conservators qualified to provide treatments in one or more of the following categories:

- Metal
- Organic Materials
- Stone and Tile
- Glass
- Architectural
- Mixed Media

Conservators may also be contracted to provide third-party reviews, condition assessments, treatment proposals, and cost estimates at the request of the Public Arts Committee and/or Town Manager.

SUBMISSION REQUIREMENTS

Submissions must provide all requested information. Bids marked “**Public Art Conservation – Chestertown Public Art**” will be accepted until *JUNE 3, 2024*. Submissions must consist of the following items in the proper form and by the deadline in order to be considered.

- 1) Letter of Interest
- 2) Curriculum Vitae or Resume detailing relevant experience
- 3) List of representative completed projects

Applicants are requested to forward a notification of interest and written questions regarding this Request for Qualifications or the submittal requirements to Ben Tilghman via e-mail at chestertownpublicart@gmail.com, copying townmanager@chestertown.com. No phone calls, please. Clarifications, additional information, corrections, or changes to the RFQ will be made in a timely manner to applicants who submit a notification of interest.

Qualifications received after the deadline will not be considered. The Town of Chestertown is not responsible for non-receipt of Qualifications sent by U.S. mail or courier. The Town will not pay for submittal costs.

TOWN'S RIGHT TO ACCEPT OR REJECT APPLICANTS: Town reserves the right to waive irregularities and to accept or reject any or all submissions at any time during the selection process.